

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
September 28, 2023

MINUTES

Present at the meeting were: Chairman Dr. Cephus Jackson, Vice Chair Marie Barber (absent for Items I.A – II.B. of the Agenda), Secretary/Treasurer P. Michael Thomas, Board Member Rodney Givens, Board Member Robin Malone, Board Member Emma Godbee, Chief Executive Officer H. Bernard Franks, Chief Administrative Officer Teresa Worley, Chief Operating Officer Keisha Thorpe, Legal Counsel Winston Denmark, Executive Coordinator Rhonda Maxwell, and other Clayton County Water Authority (“CCWA”) staff, and visitors. Absent: Board Member John Chafin.

Invocation

Chairman Dr. Cephus Jackson introduced Chief Executive Office H. Bernard Franks to perform the invocation.

Adoption of Agenda

UPON MOTION by Secretary/Treasurer P. Michael Thomas, and second by Board Member Emma Godbee, it was unanimously

RESOLVED to approve the Agenda as presented.

Approval of Minutes

Board Chairman Dr. Cephus Jackson called for the approval of, or any proposed revisions to, the Minutes of the Regular Board Meeting held on September 7, 2023.

UPON MOTION by Secretary/Treasurer P. Michael Thomas, and second by Board Member Emma Godbee, it was unanimously

RESOLVED to approve the Minutes from the Regular Board Meeting held on September 7, 2023, as presented.

Financial and Statistical Reports

Chief Financial Officer Allison Halron reviewed the financial information distributed to the Board for the period ending August 31, 2023. Information only, no action taken.

New Business

General Pipe Work RFB Bid Recommendation

Stormwater Director Kevin Osbey presented the General Pipe Work RFB Bid Recommendation.

To repair, maintain, and/or replace the nearly 3,400 miles of water, sewer, and stormwater infrastructure within CCWA's service area, our staff supplements our internal workforces using experienced and qualified Licensed Utility Contractors. In order to accomplish the numerous tasks associated with this work, CCWA staff prepared a bid package that incorporates nearly 600 items, as shown on the bid package's unit price attachment.

Although the selected contractor(s) will primarily perform work for Distribution & Conveyance, Program Management & Engineering, and Stormwater, there may be occasional work provided for other departments within CCWA.

A non-mandatory pre-bid meeting was conducted on August 24, 2023, and bids were opened on September 7, 2023. Bids were evaluated using submitted unit price items and annual averages from previous years usage. A summary of the costs is presented below.

Contractor	Total Bid Summary	CCWA SLBE Vendor	SLBE Bid Summary
Treeworks, Inc. McDonough, GA	Non-Responsive	N/A	N/A
DAF Concrete, Inc. Jonesboro, GA	Non-Responsive	N/A	N/A
Don Hall Construction, Inc. Hampton, GA	\$3,069,180.30	Yes (10%)	\$2,762,262.27
Jewel of the South, Inc. Conyers, GA	Non-Responsive	N/A	N/A
The Corbett Group, LLC. Douglasville, GA	\$9,435,234.00	Yes (7.5%)	\$8,727,591.45

Upon receipt and review of the bid submittals, Staff is recommending a **rejection** of the submitted bid packages. It was determined that Treeworks, Inc., DAF Concrete, Inc., and Jewel of the South, Inc. failed to provide satisfactory references as required by Division 2, Section 6 – Bidder Qualifications Information of the bid package. Therefore, such contractors have been deemed non-responsive.

Pricing provided by The Corbett Group, LLC. far exceeded the unit pricing of the remaining contractor, Don Hall Construction, Inc. Based on that observation, staff would not have recommended The Corbett Group, LLC for this contract.

Don Hall Construction, Inc. would be the only contractor accepted under this bid recommendation. Having only one contractor is not in the best interests of CCWA.

Recommendation:

CCWA staff request an extension of the current annual contracts for General Pipe Work (2020-SW-09) for a 12-month period to October 31, 2024. The current contractors include Don Hall Construction, Inc. (Primary) and DAF Concrete, Inc. and Jewel of the South, Inc (back-ups).

UPON MOTION by Board Member Rodney Givens, second by Secretary/Treasurer P. Michael Thomas, it was unanimously

RESOLVED to reject the submitted bid packages for General Pipe Work Annual Services and to approve an extension of the current annual contract for General Pipe Work (2020-SW-09) for a 12-month period to October 31, 2024.

Board Code of Conduct and Ethics Policy Recommendation

Board Secretary/Treasurer P. Michael Thomas presented the status of the Board Code of Conduct and Ethics Policy Recommendation.

UPON MOTION by Board Chairman Dr. Cephus Jackson, second by Board Member Emma Godbee, it was unanimously

RESOLVED to adopt Resolution 2023-05, amending Chapter 5 (Board and Board Members), Section 6 (Board Member Code of Ethics), in the Clayton County Water Authority Law and Policy Manual to provide for a revised Code of Conduct and Ethics Policy for Board of Directors.

Updates from the Board Members and Chief Executive Officer

Chief Financial Officer Allison Halron provided an update on the award of a contract to PFM Financial Advisors LLC for Financial Advisory Services. Information only. No action taken.

Chief Executive Officer H. Bernard Franks provided an update on a plan for adding language to all future CEO-signature authorizations that will allow for a CEO's designee, when circumstances require, to sign authorized documents on the CEO's behalf. Information only. No action taken.

Chief Executive Officer H. Bernard Franks provided an update on upcoming changes to the New Board Packet, which is the packet distributed to Board members prior to each Board meeting. Information only. No action taken.

Chief Executive Officer H. Bernard Franks provided an update on the upcoming Water Environment Federation (WEF)'s 2023 WEFTEC Conference occurring on September 30, 2023 through October 4, 2023. Information only. No action taken.

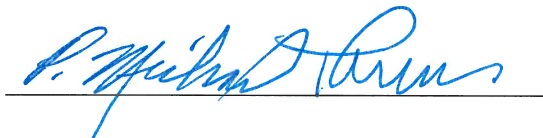
Adjourn

UPON MOTION by Board Member Rodney Givens, and second by Secretary/Treasurer P. Michael Thomas Board, it was unanimously

RESOLVED to adjourn the Board Meeting at 1:49 p.m., there being no further business to come before the Board of Directors.



Dr. Cephus Jackson, Chairman



P. Michael Thomas, Secretary/Treasurer