

The Regular Business Meeting
Wednesday,
January 11, 2023

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:06 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from January 4, 2023. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor," board members, "Aye".

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George presented the Mobile Home Digest to the Board for approval. The total number of mobile homes is 3,175 and the total assessed value is \$13,318,762.

Ted Lawson called for a motion to approve the Mobile Home Digest. Benjamin Paschall motion to approve the Mobile Home Digest, second by Susanne Henry. Ted Lawson asked, "All in Favor", board members "Aye".

Emitte George provided the Board with the beginning sales ratio for Residential and Commercial.

Residential Sales Ratio	29	Commercial Sales Ratio	39
COD	.19	COD	.11
PRD	1.0114	PRD	1.0435

Announcements

Emitte George introduced Ms. Bridget Mc Alman, Appraiser Technician, and Mr. Darryl Gill, Commercial Appraiser III to the Board. The Board welcomed them to the Tax Assessors office. Ted Lawson announced the next Board of Assessors meeting Wednesday, January 11, 2023, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary

The Regular Business Meeting
Wednesday,
January 4, 2023

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

First Order of Business

Ted Lawson called for a motioned to nominate Norbert Washington as Board Secretary. Benjamin Paschal motioned to nominate Nobert Washington, second by Susanne Henry. Ted Lawson asked, "All in favor", board members, "Aye" motions carried.

Benjamin Paschal motioned to nominate Ted Lawson for Chairman, second by Susanne Henry. Ted Lawson asked, "All in favor", board members, "Aye" motions carried.

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:11 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from December 16, 2022. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor, board members, "Aye".

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George requests the Board’s approval to mail-out 10,281 total Personal Property returns on Friday, January 13, 2023. There are 8,549 Personal Property returns, 1,490 Marine returns, 239 Freeport returns, and 3 Aircraft returns.

Ted Lawson called for a motion to approve the mail-out of 10, 281 Personal Property returns on Friday, January 13, 2023. Benjamin Paschal motion to approve the mailout of the Personal Property returns, second by Susanne Henry. Ted Lawson asked, “All in favor,” board members, “Aye”.

Announcements

Emitte George thanked Twana Hudson and the Personal Property staff for their hard work. Ted Lawson announced the next Board of Assessors meeting Wednesday, February 8, 2023, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William “Ted” Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary