

JUDGE AARON B. MASON

ZOOM COURT GUIDE

1. **Test the Zoom Application and become familiar with it prior to the hearing.**
 - a. Use the best internet connection and plan ahead to ensure reliable connectivity.
 - b. Desktops and laptops are preferred for a better video and audio quality. Mobile cellular devices are permitted as a last option.
2. **The ID name must be displayed as the attendee's full name (*first and last name*).**
3. **Participant's video is to remain on at all times during their proceeding (*absent specific excusal from Court*).**
 - a. Dress appropriately.
 - b. Find a private, quiet and stationary location (such as at a desk or table).
 - c. Do not drive during your court proceeding.
4. **All participants should keep their audio on mute until Judge Mason calls them.**
 - a. Do not talk over or interrupt others - only one individual should be speaking at any given time.
5. **Court observers and members of the public, who are not participating in the hearing, should keep their audio on mute at all times.**
6. **Exhibits to be admitted into evidence, must be emailed to the opposing party and the Court *PRIOR* to the hearing at: latoria.cameron-marzell@claytoncountyga.gov.**
 - a. If you intend to present your exhibits through screenshare, please practice doing so ahead of time.
 - b. If you would prefer that the Staff Attorney present the exhibits on your behalf, please ensure they are labeled appropriately. The intended exhibits will be presented in response to the party's introduction of each one.
7. **Any video or audio recording, photographing, taking screenshots, and/or reproducing of the livestream, if any, is strictly prohibited.** The recording, publishing, broadcasting, or other copying or transmission of courtroom proceedings by video, audio, still photography or any other means is strictly prohibited except as provided in Uniform Superior Court Rule 22. *Violations of Rule 22 are subject to the penalties for contempt of court.*

IN THE SUPERIOR COURT OF CLAYTON COUNTY
STATE OF GEORGIA

JUDGE AARON B. MASON

MONDAY, AUGUST 22nd, 2022
9:00 a.m.

Video hearing via Zoom

Join Zoom Meeting:

<https://claytoncountyga-gov.zoom.us/j/87101666675?pwd=bVNPMEFoZ2srM0dZcnZtMTREOTlIQT09>

Meeting ID: 871 0166 6675

Passcode: 356016

One tap mobile

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+13017158592,,87101666675# US (Germantown)

Dial by your location

+1 301 715 8592 US (Germantown)

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+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 871 0166 6675

Find your local number: <https://claytoncountyga-gov.zoom.us/u/kef5Qx0KOH>