



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for July - 2023

DATE: August 7, 2023

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of July 2023 and activities since the last Board meeting. The priorities were centered on Pre-Election Day activities associated with the 2023 November General Elections, processing voter registration applications, open record requests, trainings, performance evaluations and renovations.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training. Since the last Board meeting, the Office Team has undergone their performance evaluations and been submitted to Human Resources.

2024 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The conference will be held December 10, 2023 – December 13, 2023 in Athens, GA. Director Dozier serves as President and would like for all Board Members to attend the upcoming conference if available.

Director Dozier hosted a Statewide Webinar on August 5, 2023 regarding updates for the December Conference.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

There are no updates at this time.

2023 ELECTION CALENDAR:

ELECTION	ELECTION DATE
Municipal General/Special Election	November 7, 2023
Municipal General/Special Election Runoff	December 5, 2023*

2023 CALL FOR SPECIAL ELECTION NOVEMBER 7, 2023:

The Clayton County Board of Commissioners has approved for the Board of Elections to call a Special Election on Freeport Tax Exemption. The approval requests a Special Election to be held countywide on Tuesday, November 7, 2023.

2023 NOVEMBER GENERAL & SPECIAL ELECTION ADVANCE VOTING DATES/TIME:

Director Dozier's recommendations below include expanding Early Voting locations across the county to (9) nine early voting locations to provide more access to our Clayton County Voters to vote in advance of Election Day.

Should there be a need for a Runoff, a recommendation to customize early voting locations will be recommended and proposed to the Board of Elections and Registration.

The recommendation for times is 8:00 AM – 7:00 PM Monday – Friday; Saturdays 9:00 AM – 5:00 PM; and at least one Sunday from 12:00 PM – 5:00 PM. At the locations below:

PROPOSED ADVANCE VOTING LOCATION	ADDRESS
MORROW CITY HALL	1500 MORROW ROAD MORROW, GA
FOREST PARK SENIOR CENTER	5087 PARK AVENUE FOREST PARK, GA 30297
CARL RHODENIZER RECREATION CENTER	3499 REX ROAD REX, GA 30273
VIRGINIA BURTON GRAY RECREATION CENTER	1475 EAST FAYETTEVILLE ROAD RIVERDALE, GA 30273
SOUTH CLAYTON RECREATION CENTER	1837 MCDONOUGH ROAD HAMPTON, GA 30228
HISTORIC COURTHOUSE – ELECTIONS OFFICE	121 S. MCDONOUGH STREET JONESBORO, GA 30326
LAKE SPIVEY RECREATION CENTER	2300 WALT STEPHENS ROAD JONESBORO, GA 30236
CITY OF COLLEGE PARK FIRE STATION	3737 COLLEGE STREET COLLEGE PARK, GA 30337
LAKE CITY COMMUNITY CENTER	5471 JONESBORO ROAD LAKE CITY, GA 30260

MUNICIPAL ELECTION UPDATES:

On June 21, 2023 the Elections Office conducted their annual municipal roundtable discussion with the Clayton County municipalities. The following municipalities were present: City of College Park, Forest Park, Jonesboro, Lake City and Riverdale. City of Lovejoy and Morrow were not able to attend but there have been discussions with both regarding the information shared. As a follow up, on June 29, 2023 we met with the municipalities in which we have entered into an IGA with to conduct their elections.

POLLING PLACE CHANGE(S):

We will be presenting a recommendation for a Polling Place change for JB10 at the upcoming September Regular Board Meeting. Currently JB10, is located at St Phillip Benizi Catholic Church, however, they no longer wish to serve as a polling place. We are working to secure EJ Swift Elementary School as the permeant new location.

MUNICIPAL STREET AUDIT:

In order to assure that we provide the municipalities in Clayton County an accurate voter's list by their August candidate qualifying, we have provided each with their street list to review and provide us any changes. The deadline of return is July 14, 2023. We have received feedback from all the municipalities with the exception of one that is still in review.

REGISTRATION

VOTER REGISTRATION:

As of August 1, 2023, there are 212,599 (185,936 Active: 25,663 Inactive) Voters.

LIST MAINTENANCE CONFIRMATION NOTICIES:

In accordance with O.C.G.A. § 21-2-234 confirmation notices were set for mailing. An estimated 5,895 No Contact (moves to inactive status) and 4,707 No Contact for two General Elections (NGE) (inactive for 2 General Elections) will be removed. Mail Confirmation notices were mailed to impacted voters. The NGE were mailed by the Secretary of State's office and the No Contact (5,985) will be mailed from the county on August 10, 2023.

Confirmation notices were mailed to electors whose addresses have changed with the United States Postal Service but does not match the elector's address in Voter Registration and those who we have received returned mail by the US Postal Service or no contact with election officials for five years through voting, updating their voter registration are among some reasons for two general elections. The file of all voters impacted has been shared on the front page of our website (courtesy of the Secretary of State's site) for public viewing.

CITY OF FOREST PARK REDISTRICTING:

The City of Forest Park sent out an email blast on August 3, 2023 indicating they are planning to conduct a redistricting townhall meeting on August 17, 2023. Further their redrawn lines will be brought before the City Council August 21, 2023 (The first day of qualifying for municipalities) The Board of Elections was not notified by the City of Forest park of the changes. On June 9, 2023 the Board of Elections reached out to all municipalities to seek if they would be conducting any redistricting.

The Board of Elections received a response from the City of Forest Park that they were not redrawing any lines to be implemented. However, based on the media blast the Board of Elections found the information above regarding redrawing the lines. Once seeing this information, the Board of Elections reached out to confirm the validation of the media blast from the City of Forest Park regarding the redrawing of the lines. On Friday evening City Manager Ricky Clark confirmed the information that was shared on the email blast.

The timeline provided by the City of Forest Park does not align with the election deadline task mandated for the November General nor allows the time for the Elections office to complete, verify and implement the changes in which the City of Forest Park plans to recommend for implementation on August 21, 2023 (this is the first day of qualifying).

FELON LIST

Number scheduled for August Hearing: None

VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
07/01/2023	Outreach	Digital Equity Block Party	Information Technologies Building	1,2,3,4 –At Large
07/11/2023	Outreach	Youth Commission Deputy Registrar Training	Election Training Center 1285 Government Circle	1,2,3,4 –At Large
7/15/2023	Outreach	Back to School Event	Southern Regional Hospital	1,2,3,4 –At Large
07/21/2023	Outreach	Back to School Block Party	7 Pillar Career Academy	1,2,3,4 –At Large
07/22/2023	Outreach	Back 2 School Community Bash	Jim Huie Rec Center	1,2,3,4 –At Large
07/23/2023	Outreach	Tax Commissioner Backpack Bash	Olde Towne Southlake Mall	1,2,3,4 –At Large

For future events, please submit request to elections@claytoncountyga.gov. All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic. Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Preparations for 2023 November Elections
- Preparations for 2024 Elections
- Street Audits
- Precinct Boundary Line Change Request(s) If Necessary
- Open Records Request
- Plan Voter Education/Outreach Events

NEXT SCHEDULED REGULAR BOARD MEETING:

The next scheduled Regular Board meeting is scheduled for Tuesday, September 12, 2023.