



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for June - 2023

DATE: July 9, 2023

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of June 2023 and activities since the last Board meeting. The priorities were centered on Pre-Election Day activities associated with the 2023 November General Elections, processing voter registration applications, open record requests, trainings, performance evaluations and renovations.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training. Since the last Board meeting, the Office Team has undergone their performance evaluations and been submitted to Human Resources.

2024 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The conference will be held December 10, 2023 – December 13, 2023 in Athens, GA. Director Dozier serves as President and would like for all Board Members to attend the upcoming conference if available.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

We met with Ben Hopkins, Director of Building and Maintenance on June 20, 2023. During our meeting a timeline of completion and space requirements discussion was held. Our anticipated move in date will be after the 2024 Presidential Election Year. More updates will be provided at a future meeting.

2023 ELECTION CALENDAR:

ELECTION	ELECTION DATE
Special Election	September 19, 2023*
Special Election Runoff	October 17, 2023*
Municipal General/Special Election	November 7, 2023
Municipal General/Special Election Runoff	December 5, 2023*

ANNUAL MUNICIPAL ROUNDTABLE DISCUSSION:

On June 21, 2023 the Elections Office conducted their annual municipal roundtable discussion with the Clayton County municipalities. The following municipalities were present: City of College Park, Forest Park, Jonesboro, Lake City and Riverdale. City of Lovejoy and Morrow were not able to attend but there have been discussions with both regarding the information shared. As a follow up, on June 29, 2023 we met with the municipalities in which we have entered into an IGA with to conduct their elections.

INTERGOVERNMENTAL AGREEMENTS (IGA) 2023 NOVEMBER GENERAL ELECTION:

The Board of Commissioners approved the following IGAs for the county to conduct their 2023 municipal elections: City of College Park, City of Lake City and City of Jonesboro. NOTE: The City of Morrow's IGA has already been established.

The City of Forest Park is now interested in the county conducting their 2023 November General Municipal Election instead of the already established IGA to use the voting equipment. Ricky Clark of the City of Forest Park informed the county on June 28, 2023. We will be providing you another IGA for consideration.

PRECINCT BOUNDARY LINE CHANGES: PROPOSAL 03/2023 – 15/2023:

We will be presenting 12 precinct boundary line changes to adjust municipal lines to match precinct boundary lines at the upcoming meeting. All impacted voters will receive a new precinct card upon Board's approval.

MUNICIPAL STREET AUDIT:

In order to assure that we provide the municipalities in Clayton County an accurate voter's list by their August candidate qualifying, we have provided each with their street list to review and provide us any changes. The deadline of return is July 14, 2023.

REGISTRATION

VOTER REGISTRATION:

As of July 1, 2023, there are 212,322 (186,236 Active: 26,086 Inactive) Voters.

FELON LIST

Number scheduled for July Hearing: None

VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
07/01/2023	Outreach	Block Party	9181 Poston Road, Jonesboro	1,2,3,4 –At Large
06/23/2023	Outreach	Free Gifts At The Park	Forest Park High School 5452 Phillips Drive	1,2,3,4 –At Large
06/19/2023	Outreach	Juneteenth Of Amazon	2125 Anvil Block Road Forest Park	1,2,3,4 –At Large
06/16/2023	Outreach	Flavorful Food Truck Friday	Carl Rhodenizer Recreation Center	1,2,3,4 –At Large
06/10/2023	Outreach	Show On The Road	First Baptist Jonesboro 148 Church Street Jonesboro	1,2,3,4 –At Large
06/01/2023	Outreach	Annual Community Appreciation Event	Lee Park 73 Lee Street Jonesboro	1,2,3,4 –At Large

For future events, please submit request to elections@claytoncountyga.gov. All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic. Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Preparations for 2023 November Elections
- Preparations for 2024 Elections
- Street Audits
- Precinct Boundary Line Change Request(s) If Necessary
- Open Records Request
- Plan Voter Education/Outreach Events

NEXT SCHEDULED REGULAR BOARD MEETING:

The next scheduled Regular Board meeting is scheduled for Tuesday, August 8, 2023.