



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for January 2019

DATE: February 8, 2019

The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of January 2019 and activities since the last board meeting. The priorities were centered on Post 2018 Election activities and Pre – March Special Election deadline driven tasks.

ELECTIONS

PERSONNEL STAFFING:

All Full Time positions have been filled with 3 Part Time positions are vacant. We are also utilizing temporary/seasonal Staff to assist us in our pre/post-election activities.

We would like to welcome Ms. Shamira Marshall as the new Elections and Registration Official Supervisor. Supervisor Marshall's start date was January 19, 2019.

We would like to welcome Ms. Auntavee Taylor as the new Elections and Registration Official. Ms. Taylor's start date was January 19, 2019.

STAFFING DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

The county has started the demolition of the building to renovate the bunker to accommodate the IT Data Center. There has been a delay in completion due to the moving of the Archives Department and Board of Health. Construction of the Election/IT Data Center has resumed. The completion dates has not yet been determined. An update will be provided at a future meeting.

2019 ASSIGNED ELECTION DAY JUDGES:

The information for the Judge that will serve for each of the 2019 Elections has been set and will be provided in your Board Packet as provided in March of 2018. Should any information change before any election Director Dozier will provide an update.

2019 CLAYTON COUNTY PUBLIC SCHOOLS MARCH SPECIAL ELECTION UPDATES :

LOGIC & ACCURACY TESTING:

The Logic and Accuracy Testing on the Touch Screen and Optical Scan Voting Equipment to be used in the March 19, 2019 Special Election commenced February 11, 2019 at the Clayton County Elections Center, 7946 North McDonough Street, Jonesboro, GA 30236 and shall continue until completion. It was advertise in the legal organ on January 30, 2019.

2019 MARCH SPECIAL ELECTION ADVANCE VOTING DATES/TIME:

The Clayton County Board of Education set the Advance Voting Dates, times and locations for the Special Election to be held March 19, 2019. This includes all six (6) satellite locations, a Saturday Voting and extended hours the last week of Advance Voting. Advertising Advance Voting via social media, news outlets, on the county website(s) and Facebook page(s) is underway. A copy of the flyer as well as the Sample Ballot will be included in your Board Packet.

EARLY/ADVANCE VOTING TRAINING:

Training is scheduled for February 18 – February 22, 2019 for Early/Advance Voting Staff.

NOTICE TO TABULATE EARLY:

We will start the absentee by mail tabulation process early on Election Day. This information will be advertised in the legal organ and provided to the Secretary of State.

POLL WORKER/STAFF TRAINING:

Training is scheduled for March 2 – March 9, 2019 for Poll Workers. A schedule is included in your Board packet. Any updates (if necessary) will be provided via email.

VOTE REVIEW PANELIST:

The Board has to make their appointment for the Voter Review Panel for the 2019 March Special election. As a reminder this Board member as well as all panelist will report on Election Day at 6:00 PM to the tabulation center and shall remain sequestered until the polls close in accordance to O.C.G.A. § 21-2-386(6). These individuals can have no contact with the media; no contact with other persons not involved in monitoring, observing or conducting the tabulation; shall not use any type of communication device, radios, telephones, cell phones, computers, email, instant messaging; and shall not communicate any information concerning tabulation with anyone. The Vote Review Panel members will be asked to turn in their electronic devices during this time. Our office will secure them until after the polls close. This information is provided to the vote review panelist prior to each Election Day.

2019 BOARD OF ELECTION & REGISTRATION UPCOMING MEETING SCHEDULE:

Consideration of combining the two Board Meetings on the same day will be added to the Board Meeting Agenda.

Tuesday, March 12, 2019	Regular Board Meeting
Friday, March 21, 2019	Special Called Meeting – Certification Meeting

2019 LEGISLATIVE SESSION AND S.A.F.E. COMMISSION UPDATE:

The General Assembly session commenced in January. We will keep track legislation and provide updates at future board meetings.

The Secure, Accessible & Fair Elections (SAFE) Commission has submitted their recommendation to the General Assembly for methods of voting equipment. This process will require new legislation to change Georgia Election Code and State Election Board rules. This legislation will also include how the state will direct funding of the voting equipment. The SAFE Commission Recommendation Report will be included in your Board Packet.

2019 VOTER REGISTRARS ASSOCIATION OF GEORGIA (VRAG) AND GEORGIA ELECTIONS OFFICIAL ASSOCIATION (GEOA) COMBINED CONFERENCE:

The 2019 VRAG AND GEOA combined conference will be held March 24 – 27, 2019 at the Jekyll Island Convention Center. Currently Board Member(s) that were planning to attend have not submitted hotel confirmations as requested by the January 14, 2019 deadlines. Continued delays will risk missed conference registration deadlines, and hotel accommodations.

REGISTRATION

VOTER REGISTRATION:

As of February 1, there are 191,775 (177,146 Active; 14,629 Inactive) voters in Clayton County.

VOTER REGISTRATION BACKLOG:

Director Dozier would like to commend the Staff for processing an over 29,000 voter registration application backlog within three weeks. The backlog was created due to the voter registration deadline for the 2018 General and Runoff elections.

FELON LIST

State law requires counties to review felon reports and to conduct hearings for those voters with matching data that raises questions regarding their eligibility to vote in accordance with O.C. G.A. 21-2-228. All reports must be processed in accordance with O.C.G.A. 21-2-231.

Number scheduled for February Hearing: 2,502

VOTER EDUCATION/OUTREACH EVENTS & DEPUTY REGISTRAR ACTIVITIES:

VOTER EDUCATION/OUTREACH:

The Elections & Registration's goal is to conduct non-partisan voter education/community events in each Commission District at least twice a month. The office is seeking non-partisan community opportunities in each Commission District. If you are aware of any events, please provide this information to Director Dozier.

VOTER EDUCATION/OUTREACH EVENTS:

Date of Event	Event	Location	Commission District Coverage
January 22, 2019	Leadership Clayton	Historical Courthouse	Chair - 1, 2, 3 & 4

DEPUTY REGISTRAR ACTIVITIES:

If you are aware of any organization, group or concerned citizen that would like to receive training please provide this information to Mr. Kamardi Carter, Elections & Registration Official.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- High school Voter Registration Month Planning
- Preparing for 2019 Election Events
- Plan Voter Education/Outreach Events