



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for August 2019

DATE: September 9, 2019

The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of August 2019 and activities since the last board meeting. The priorities were centered on processing applications, voter education events, personnel evaluations, the partial move as a result of the IT Data Center renovations, training the impact of the cease of operations in Georgia (ES&S) and other deadline driven tasks.

ELECTIONS

PERSONNEL STAFFING:

We are heavily recruiting for Seasonal/Temporary as well as Poll Workers to serve during the 2020 Election Year. If you are aware of anyone who is interested in working please inform them to apply on the Clayton County Website under Human Resources for Seasonal/Temporary positions and the Clayton County Board of Elections and Registration website to serve as a Poll Worker.

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training. Additionally, Staff attended the following trainings since the last Board Meeting: Defensive Driving, Personnel, and Webinars regarding the procedure changes in House Bill 316.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

Construction of the Election/IT Data Center is 90% complete. An update will be provided at a future meeting. We are in the process of moving voting equipment back to the bunker for L & A Testing and preparations for the 2019 November General Elections.

2019 ELECTION UPDATES:

CITY OF JONESBORO MUNICIPAL POLLING PLACE CHANGE:

Mr. Clark, City Manager of the City of Jonesboro notified the Board of Election Friday, September 6, 2019 of the City Council's approval of their Municipal Polling Place change from the Jonesboro Firehouse Museum to the Jonesboro Police Department due to construction.

LOGIC & ACCURACY TESTING OF VOTING EQUIPMENT:

Shall commence September 9, 2018 at 9:00 AM at the Elections Center and shall continue until completed. L & A Testing is open to the public for observation of the process.

NOTICE TO TABULATE EARLY:

We will start the absentee by mail tabulation process early on Election Day. This information will be advertised in the legal organ and provided to the Secretary of State. The time will be established and provided at a future board meeting.

EARLY/ADVANCE VOTING TRAINING:

Training is scheduled for October 7 – October 11, 2019 for Early/Advance Voting Staff.

There will be further updates regarding the 2019 November Municipal Elections in the next Director's Monthly Operation report as we work with the municipalities to finalize arrangements. This will include Poll Worker Training, Vote Review Panel and the Board's Certification Meeting. As a reminder, we will be conducting the elections for the City of College Park and the City of Morrow.

2020 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The 2020 GAVREO conference will be held December 8 - 11, 2019 at the Savannah Marriott Riverfront. We plan to increase the number of Staff attending due to training sessions on the new voting equipment. If a Board Member is interested in attending, please let us know. Hotel reservations can be made starting May 1, 2019 online.

SECRETARY OF STATE ANNOUNCES NEW VOTING MACHINE CONTRACT:

The public was informed that Secretary of State Raffensberger awarded Dominion Voting the contact to provide the State's new voting system July 29, 2019. It is our understanding that we will be provided with training in the next couple of months and will be notified of the deployment of the new voting equipment. As of this date we have not received any information regarding the delivery of equipment nor training. Further updates will be provided as they become available.

REGISTRATION

VOTER REGISTRATION:

As of August 1, there are 198,891 (178,285 Active; 21,361 Inactive) voters in Clayton County.

FELON LIST

There have been changes in procedures on how we conduct felon hearings in accordance to House Bill 316. We will have a discussion regarding the changes in the next Regular Scheduled Board meeting.

Number scheduled for September Hearing: 0

VOTER REGISTRATION DEADLINE: The Voter Registration deadline for the 2019 November General Election is Monday, October 7, 2019.

VOTER EDUCATION/OUTREACH:

The Elections & Registration's goal is to conduct non-partisan voter education/community events in each Commission District at least twice a month. The office is seeking non-partisan community opportunities in each Commission District. If you are aware of any events, please provide this information to Director Dozier.

VOTER EDUCATION/OUTREACH EVENTS:

Date of Event	Event	Location	Commission District Coverage
August 14, 2019	Clayton County Democratic Meeting	Tabernacle of Praise Church	Chair - 1, 2, 3 & 4
August 23, 2019	Clayton County Job Fair	South Clayton Recreation Center	Chair - 1, 2, 3 & 4
September 5, 2019	Deputy Registrar Training – Clayton County Public Schools	Professional Learning Center	Chair - 1, 2, 3 & 4

VOTER EDUCATION/OUTREACH EVENTS & DEPUTY REGISTRAR ACTIVITIES:

NATIONAL VOTER REGISTRATION DAY (NVRD) 2019:

National Voter Registration Day is a national holiday held on the fourth Tuesday of September each year. The purpose of NVRD is to create broad awareness of voter registration opportunities. The Elections Office has expanded efforts this year in hosting voter registration drives as well as provide voter education across the county for the 2019 NVRD to be held September 24, 2019. We will email the Board the flyer for advertising as well as provide to the Communications Director for advertisement. We are partnering with County Departments as well as organizations to assist in NVRD. If you are aware of any groups, organizations as well as concerned citizens that would like to volunteer please provide the information to Supervisor Marshall.

DEPUTY REGISTRAR ACTIVITIES:

The following activities were conducted:

Deputy Registrars Trained	Deputy Registrar Classes	Deputy Registrar Drive(s)
7	1	0

If you are aware of any organization, group or concerned citizen that would like to receive training please provide this information to Ms. Shamira Marshall, Elections & Registration Official Supervisor.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Preparations on Policy Implementation on House Bill 316
- Precinct Audits/ADA Surveys of Polling Locations
- Preparing for 2019/2020 Election Events
- Plan Voter Education/Outreach Events