



## INTER-OFFICE MEMORANDUM

**TO:** Clayton County Board of Elections and Registration

**FROM:** Shauna Dozier, Elections Director

**RE:** Operations Report for February 2020

**DATE:** March 10, 2020

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The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of February 2020 and activities since the last board meeting.

The priorities were centered on Pre/Post-Election Day activities associated with the Post-Election Day Activities associated with the Pre-Election activities for the 2020 Presidential Preference Primary and General Primary elections, processing applications, voter education events, advance voting, qualifying for the Non – Partisan races for the General Primary, the partial move as a result of the IT Data Center renovations, election coordination, rearrangement of elections tasks due to implementation of new Dominion Voting System as well as training and other deadline driven tasks.

NOTE: We are conducting and preparing for two elections simultaneously. As we are approaching the Presidential Preference Primary election we are also preparing Pre-Election deadline driven activities for the General Primary in May.

We will begin mailing absentee ballots for the General Primary 7 days after the Presidential Preference Primary. Additionally, our first week of Advance Voting for the Presidential Preference Primary is also the same week of qualifying for the General Primary as we are learning this new voting system.

### ELECTIONS

#### **PERSONNEL STAFFING:**

We are heavily recruiting for Seasonal/Temporary as well as Poll Workers to serve during the 2020 Election Year. If you are aware of anyone who is interested in working, please inform them to apply on the Clayton County Website under Human Resources for Seasonal/Temporary positions and the Elections and Registration website to serve as a Poll Worker.

#### **STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:**

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

#### **RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:**

There are no updates at this time. We will provide updates in future reports.

**NEW VOTING MACHINE UPDATE:**

All legacy equipment was picked up by February 20, 2020, however due to the delay it pickup we pushed back the start of Logic & Accuracy Testing because we did not have enough space to conduct testing in the bunker. The State Elections Office was notified of this situation and scheduled pickups at random over a course of weeks.

**2020 ELECTION UPDATES:**

**2020 MAY GENERAL PRIMARY QUALIFYING INFORMATION:**

The Clayton County Board of Elections and Registration, Democratic Party as well as the Republican Party conducted qualifying for the 2020 May Primary, March 2, 2020 – March 6, 2020. The Clayton County Board of Elections and Registration collected \$39,860.73 in qualifying fees, itemized as follows:

Democratic Party Candidate(s):	\$ 24,842.35
Republican Party Candidate(s):	\$ 0.00
CCBRE Non-Partisan Candidate(s):	<u>\$ 15,018.38</u>

TOTAL SUBMITTED TO CLAYTON COUNTY FINANCE: \$ 39,860.73

**LOGIC & ACCURACY TESTING – 2020 PRESIDENTIAL PREFERENCE PRIMARY:**

The Logic and Accuracy Testing commenced on Monday, February 17, 2020 and will continue until completion.

**POLL WORKER TRAINING – 2020 PRESIDENTIAL PREFERENCE PRIMARY:**

Poll Worker training commenced January 28, 2020. The Board was provided a copy of the schedule at the January Board meeting. A list of the Poll Managers and Assistant Poll Managers are provided for approval.

**REGISTRATION**

**VOTER REGISTRATION:**

As of March 1, there are 196,091 (182,308 Active; 13,783 Inactive) voters in Clayton County.

**FELON LIST**

There have been changes in procedures on how we conduct felon hearings in accordance to House Bill 316. We will have a discussion regarding the changes in the next Regular Scheduled Board meeting.

**Number scheduled for March Hearing: None**

**VOTER REGISTRATION DEADLINE:**

The Voter Registration deadline for the 2020 Presidential Preference Primary to be held March 24, 2020 was Monday, February 24, 2020.

**VOTER EDUCATION/OUTREACH:**

The Elections & Registration's goal is to conduct non-partisan voter education/community events in each Commission District at least twice a month. The office is seeking non-partisan community opportunities in each Commission District. If you are aware of any events, please provide this information to Director Dozier.

**DEPUTY REGISTRAR ACTIVITIES:**

<b>Deputy Registrars Trained</b>	<b>Deputy Registrar Classes</b>	<b>Deputy Registrar Drive(s)</b>
65	3	0

If you are aware of any organization, group or concerned citizen that would like to receive training please provide this information to Ms. Trivis Houston, Registration & Elections Officials or email us at elections@claytoncountyga.gov.

VOTER EDUCATION/OUTREACH EVENTS:

<b>DATE OF EVENT</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>COMMISSION DISTRICT COVERAGE</b>
February 11	Speaking Engagement SS Fair and NHD Awards Program	Clayton County Performing Arts Center	Chair - 1, 2, 3 & 4
February 15	Voting Demonstration	Jonesboro Branch Library 124 Smith Street	Chair - 1, 2, 3 & 4
February 16	Voting Demonstration	Fountain of Faith Church 6712 W Fayetteville Road, Riverdale	Chair - 1, 2, 3 & 4
February 17	Voting Demonstration – Rep. Kim Schofield	5085 Park Avenue, Forest Park	Chair - 1, 2, 3 & 4
February 17	Voting Demonstration – Senator Davenport	Andrews Chapel UMC Jonesboro	Chair - 1, 2, 3 & 4
February 17	Association of Christian Ministers of Clayton County Meeting Speaking Engagement & Voting Demonstration	Atlanta Technical College, South 485 Atlanta South Parkway, Atlanta	Chair - 1, 2, 3 & 4
February 18	Voter Registration Drive – Clayton State University Black History Month Program	Clayton State University – Spivey Hall 2000 Clayton State Blvd, Morrow	Chair - 1, 2, 3 & 4
February 18	Voting Demonstration	Lee Headquarters Library	Chair - 1, 2, 3 & 4
February 19	Speaking Engagement & Voting Demonstration – AARP, Commissioner Gail Hambrick	Virginia Burton Gray 1475 E. Fayetteville Road, Riverdale	Chair - 1, 2, 3 & 4
February 19	Voting Demonstration – Clayton County Democratic Party (Partnered with Secretary of State Voter Education Team)	Tabernacle of Praise Church International 2450 Mt. Zion Parkway, Suite 400, Jonesboro	Chair - 1, 2, 3 & 4
February 20	Deputy Registrar Training – Concerned Citizens	121 S. McDonough Street, Annex II, Main Floor, Jonesboro	Chair - 1, 2, 3 & 4
February 22	Voting Demonstration & Voter Registration Drive – AARP, Commissioner Gail Hambrick (Partnered with Secretary of State Voter Education Team)	Virginia Burton Gray 1475 E. Fayetteville Road, Riverdale	Chair - 1, 2, 3 & 4
February 22	Speaking Engagement & Voter Registration Drive, Representative Stovall – Teen Voter Forum	Forest Park HS Gym 5452 Phillips Drive, Forest Park	Chair - 1, 2, 3 & 4

<b>DATE OF EVENT</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>COMMISSION DISTRICT COVERAGE</b>
February 25	Speaking Engagement Voter Registration Drive, & Voting Demonstration – Black History Month Program	Perry Learning Center 137 Spring Street, Jonesboro	Chair - 1, 2, 3 & 4
February 25	Campaign Finance Commission – Workshop for Candidates, Public Officials & Other Interested Persons	Clayton County Board of Commissioners Board Meeting Room 112 Smith Street, Jonesboro	Chair - 1, 2, 3 & 4
February 27	Voting Demonstration	J Griswell Senior Center 2300 Highway 138 SE – Jonesboro	Chair - 1, 2, 3 & 4
February 27	Deputy Registrar Training – Clayton County Educators	Cathy Truett Professional Learning Center 1087 Battlecreek Road, Jonesboro	Chair - 1, 2, 3 & 4
March 5	6 <sup>th</sup> Annual Community Resource Fair – Clayton County Public Schools - Voting Demonstration	Southlake Mall 1000 Southlake Mall, Morrow	Chair - 1, 2, 3 & 4
March 7	Open House – Clayton County Board of Elections & Registration - Voting Demonstration	121 S. McDonough Street, Annex II, Main Floor, Jonesboro	Chair - 1, 2, 3 & 4
March 8	Voter Registration Drive & Voting Demonstration (Fulton County VE Team)	Bethlehem Baptist Church 3646 Hogan Road, Atlanta	Chair - 1, 2, 3 & 4

**HIGH SCHOOL VOTER REGISTRATION MONTH:**

Reminder, April is High School Voter Registration Month across the State of Georgia.

**TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:**

- Street Audits
- Preparing for 2020 Post/Pre Election Events
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training
- High School Voter Registration Month