



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for March 2020

DATE: April 13, 2020

The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of March 2020 and activities since the last Board meeting.

The priorities were centered on Pre/Post-Election Day activities associated with the Post-Election Day Activities associated with the Pre-Election activities for the 2020 Presidential Preference Primary and General Primary elections, processing applications, voter education events, advance voting, qualifying for the Non – Partisan races for the General Primary, election coordination, rearrangement of elections tasks due to implementation of new Dominion Voting System as well as training and other deadline driven tasks.

On March 13, 2020 the Clayton County Board of Commissioners issued an ordinance to closed county operations. The ordinance has been extended twice to conclude on May 3, 2020.

Further, an ordinance included a Shelter in Place from the Clayton County Board of Commissioners and Governor Brian Kemp.

March 14, 2020 Secretary of State Raffensberger postponed the Presidential Preference Primary that was scheduled to be held March 24, 2020. The new date was in conjunction with the 2020 General Primary to be held May 19, 2020.

April 9, 2020, Secretary of State Raffensberger postponed the Presidential Preference Primary again, along with the General Primary scheduled for May 19, 2020 to a new date of June 9, 2020 due to Governor Brian Kemp's extension of the declaration of Georgia in a Public Health State of Emergency due to the COVID-19 pandemic.

Shall there be a need for a General Primary Runoff; the date has been set for August 11, 2020.

Despite the closure the Board of Elections and Registration Office are deemed as essential therefore, our office has only been closed to the public. We have been working 5+ days a week in order to meet all elections deadline driven tasks associated with the elections as well as make the adjustments as changes evolve in the elections process.

Secretary of State Raffensberger mailed all Active Voters in the county a pre-printed absentee ballot application as a remedy for voting in person. We have also included this application on the front page of the Board of Elections and Registration website for anyone who is interested in receiving a ballot by mail.

As a reminder, a Voter who is interested in receiving an absentee ballot can submit a request with the required information that is provided on the application in lieu of downloading the pre-printed application that were mailed by the Secretary of State.

We have implemented and follow guidelines as provided by the Center for Disease Control in order to reduce our exposure to COVID-19.

Thank you for your prayers, patience and offerings as we embark on uncharted territory to conduct elections, creating new processes on a daily basis, make the adjustments based on ordinances, the multiple changes in procedures, protect ourselves from exposure in the county during this pandemic as we increase our risk on a daily basis to perform our job duties in the office.

We are conducting and preparing for two elections simultaneously. As we are approaching the Presidential Preference Primary election, we are also preparing Pre-Election deadline driven activities for the General Primary in June.

ELECTIONS

PERSONNEL STAFFING:

We are heavily recruiting for Seasonal/Temporary as well as Poll Workers to serve during the 2020 Election Year. If you are aware of anyone who is interested in working, please inform them to apply on the Clayton County Website under Human Resources for Seasonal/Temporary positions and the Elections and Registration website to serve as a Poll Worker.

We have not onboarded any new hires due to the risk of exposure of COVID-19. Due to COVID-19, we lost a 50% of our Poll Officials however, 80% informed us that they would return once the COVID-19 pandemic subsides.

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven tasks from the redistribution of daily operations continue to receive priority training which included Staff Training.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

There are no updates at this time. We will provide updates in future reports.

2020 ELECTION UPDATES:

2020 JUNE GENERAL PRIMARY QUALIFYING INFORMATION:

The Clayton County Board of Elections and Registration, Democratic Party as well as the Republican Party conducted qualifying for the 2020 May Primary, March 2, 2020 – March 6, 2020. The Clayton County Board of Elections and Registration collected \$39,860.73 in qualifying fees, itemized as follows:

Democratic Party Candidate(s) (Adjusted):	\$ 22,682.35
Republican Party Candidate(s):	\$ 0.00
CCBRE Non-Partisan Candidate(s):	<u>\$ 15,018.38</u>
TOTAL ADJUSTED:	\$ 37,700.73

Director Dozier received a request from Mr. Larry Bussey on March 23, 2020 regarding a refund from the Clayton County Board of Elections of \$2,160.00 to the Clayton County Democratic Party due to the disqualification of Mr. Robert Hawes for Sheriff. The Clayton County Democratic Party disqualified Mr. Hawes and returned his qualifying fee.

ELECTION DATES – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY

June 9, 2020: Presidential Preference Primary and General Primary Election
August 11, 2020: General Primary Runoff Election

NOTE: Both Election Dates are now the same dates in which the Regular Board of Elections meetings are scheduled to be held. Board action will be needed in order to change the dates to coincide with the Special Called Board Meeting to certify the elections if applicable.

LOGIC & ACCURACY TESTING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

The Logic and Accuracy Testing has been postponed due to the election date change and a new date will be provided at a future meeting.

POLL WORKER TRAINING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

Poll Worker Training has been postponed due to the election date change and a new date will be provided at a future meeting.

ADVANCE VOTING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

The new dates for Advance Voting for the Presidential Preference Primary and General Primary has been set by Secretary of State Raffensberger to begin May 18, 2020 and will end June 5, 2020. The second Saturday for Saturday Voting is May 30, 2020 and Sunday Voting dates is set for May 31, 2020. The last day of Advance Voting will be June 5, 2020.

The new dates for Advance Voting for the General Primary Runoff will be July 20, 2020 – August 7, 2020. We will provide a flyer to the Board to advertise the advance voting dates and times.

REGISTRATION

VOTER REGISTRATION:

As of April 1, there are 197,491 (183,996 Active; 13,495 Inactive) voters in Clayton County.

FELON LIST

There have been changes in procedures on how we conduct felon hearings in accordance to House Bill 316. We will have a discussion regarding the changes in the next Regular Scheduled Board meeting.

Number scheduled for April Hearing: None

VOTER REGISTRATION DEADLINE:

Secretary of State Raffensberger, set the new Voter Registration deadline for the June 9, 2020 election for Monday, May 11, 2020.

VOTER EDUCATION/OUTREACH:

The Elections & Registration's goal is to conduct non-partisan voter education/community events in each Commission District at least twice a month. The office is seeking non-partisan community opportunities in each Commission District. If you are aware of any events, please provide this information to Director Dozier.

DEPUTY REGISTRAR ACTIVITIES:

All trainings have been postponed due to COVID-19. We will begin scheduling trainings after the Shelter in Place ordinances have been lifted. For future events, please submit request to Ms. Trivis Houston, at elections@claytoncountyga.gov.

VOTER EDUCATION/OUTREACH EVENTS:

DATE OF EVENT	EVENT	LOCATION	COMMISSION DISTRICT COVERAGE
March 12	Open House - Voting Demonstration	Clayton County Board of Elections & Registration	Chair - 1, 2, 3 & 4
March 13	Voting Demonstration	Kinship Care Resource Center 849 Battle Creek Road Jonesboro	Chair - 1, 2, 3 & 4

HIGH SCHOOL VOTER REGISTRATION MONTH:

Reminder, April is High School Voter Registration Month across the State of Georgia. Although school has been closed due to, COVID-19 students may submit an application via mail or register to vote online.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Preparing for 2020 Post/Pre Election Events
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training