

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATIONS

Virtual Regular Business Meeting
Zoom Communication

September 14, 2021
4:30 PM

APPROVED POST SUMMARY MINUTES

PRESENT: Chair Johnson, Vice Chair Givens, Treasurer Wesley, Secretary Foster Hall, Board Member Pullar, Attorney Charles Reed, and Office Aide Fayshawne Walker.

REGULAR CALLED BOARD MEETING

1. *Chair called the meeting to order.*

2. *Moment of silence observed.*

3. *Adoption of Agenda:*

Motion made by Board Member Pullar seconded by Vice Chair Givens to adopt the agenda for the Virtual Regular Called Board Meeting on September 14, 2021 as printed. Vote Unanimous. Motion carried. Absent: Director Dozier.

4. *Approval of Board Minutes for August 10, 2021 Regular Business Meeting.*

Motion made by Board Member Pullar seconded by Secretary Foster Hall to approve the minutes from the Virtual Regular Called Board Meeting on August 10, 2021 with noted corrections. Vote Unanimous. Motion carried. Absent: Director Dozier.

5. *Public Comment(s)*

There were no public comments.

6. *Old Business*

7. *New Business*

A. Director's Report & 2021 Election Updates

Chair Johnson read the August 2021 Director's Report as provided by Director Dozier in absence.

B. Vote Review Panelist – Special Election to be held September 21, 2021.

Board Member Pullar commented that she would be absent from the September 21, 2021 Special Election and the Certification Meeting.

Vice Chair Givens volunteered to serve on the Vote Review Panel for the September 21, 2021 Special Election.

C. Vote Review Panelist – Special Election Runoff to be held October 19, 2021 (if necessary).

Board Member Pullar volunteered to serve on the Vote Review Panel for the October 19, 2021 Special Election Runoff (if necessary)

D. Recommendation of Special Called Board Meeting to Certify Election Results: Special

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Election to be held September 21, 2021.

Motion made by Board Member Pullar seconded by Secretary Foster Hall to have a Special Called Board Meeting on Friday, September 24, 2021 at 5:30pm to certify the election results from the September 21, 2021 Special Election for County Commission District 1 and School Board District 8. Vote Unanimous. Motion carried. Absent: Director Dozier

E. November Municipal General Elections: Recommendations of Early Voting Locations. City of Lake City and City of Morrow.

Motion made by Board Member Pullar seconded by Secretary Foster Hall to adopt the City of Lake City, City of Morrow, and the Elections and Registration Office to serve as Advanced Voting Locations for the November Municipal General Elections. Vote Unanimous. Motion carried. Absent: Director Dozier

F. Discussion of Ordinance 2021 – 157 as Requested by Chair Johnson.

Chair Johnson informed the Board that on July 20, 2021 the Board of Commissioners adopted an ordinance at their July 21, 2021 Regular Commissioners Meeting to be held on September 24, 2021.

Chair Johnson informed the Board that the ordinance amendment Part 1 Chapter 2 Administration Article 3 Boards Commissions and Authority is to add the new section 2-57.

Chair Johnson informed the Board that the ordinance focuses on the minutes, reporting of the minutes from open meetings, and open records request.

Chair Johnson informed the Board that the letter received from the Board of Commissioners pertaining to the ordinance also included an attachment for training.

Chair Johnson informed the Board that the ordinance reads: *Section 2-57 Open Meeting and Open Records Request. The County Boards and Authorities subject to the Open Meeting Act shall prepare minutes of their meetings pursuant to the requirements of State Law. The Chair of each Board or Authority or his or her designee shall transmit to the Clerk of the Board of Commissioners the minutes of the meeting subject to the Open Meeting Act no later than 5 days business days following the final approval of the meeting minutes by the Board or the Authority. The Clerk of the Board of Commissioners shall designate the method, manner, and location for the minutes to be delivered. Every appointee to a Board or Authority shall, with in 45 days of appointment, shall undergo training on the Open Meetings Act and the Open Records Act. The Clerk of the Board of Commissioners shall provide each appointee information related to the method and location of training and shall retain documentation of the date and completion of such training.*

Chair Johnson informed the Board that the approved minutes must be submitted to Brenda James at brenda.james@claytoncountyga.gov no later than 5 days after the minutes have been approved.

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Chair Johnson informed the Board that ordinance holds the Chair accountable for ensuring that board meeting minutes are submitted to Ms. James at the Commissioner's Office no later than the 5th day after the minutes have been approved by the Board.

Chair Johnson informed the Board that the ordinance requires the Board designate someone to ensure that this process is carried out.

Chair Johnson informed the Board that Director Dozier has stated that the office has already implemented this process.

Chair Johnson informed the Board that there have been issues and complaints in the past with posting minutes to the website or minutes not being updated in a timely manner.

Chair Johnson requested that Office Aide Fayshawne Walker submit the final approved Board Meeting minutes to Ms. James at the Commissioners Office no later than 5 days after they have been approved as well as notify Chair Johnson when the minutes are submitted.

Chair Johnson inquired about there being a penalty for not following the ordinance.

Attorney Reed informed the Board that there is a penalty to some degree. Attorney Reed informed the Board that if it is brought to a Commissioner's attention there is a mechanism set in place that would allow the Board to remove a non-compliant Board Member for failure to do something that is required of them.

Chair Johnson informed the Board that the Chair can designate those responsibilities to someone, in this case, Fayshawne being the administrator.

Vice Chair Givens inquired about the directives being directed to Director Dozier and not to Staff.

Attorney Reed informed the Board that the statement refers to a designee, being the Secretary, can be assigned as the designee to ensure that the minutes are submitted to Ms. James.

Secretary Foster-Hall informed the Board that her responsibility as the secretary would be to facilitate that this process is carried out.

Chair Johnson inquired about Board members receiving or completing the training that was offered with the ordinance.

NOTE: The Clayton County Board of Elections is in compliance with Ordinance 2021 – 157 prior to its approval.

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G. Hearing to remove felons from elector's list (as necessary).

There were no felons.

Board Member Pullar inquired about having Item G on the agenda.

Attorney Reed informed the Board that it is an opportunity to have a hearing for a felon to contest.

Attorney Reed informed the Board that Item G could be reworded to reflect a hearing to remove any possible felons and must remain on the agenda.

Board Member Pullar suggested that the phrase as needed or as necessary be added to Item G.

H. Removal of deceased from elector's list.

Motion made by Board Member Pullar seconded by Treasure Wesley to remove the 128 names listed as deceased voters from the Clayton County Elections & Registration Elector's List as printed. Vote Unanimous. Motion carried. Absent: Director Dozier.

8. Executive Session: To consider personnel and/or litigation, as necessary.

Motion made by Chair Johnson seconded by Board Member Pullar to go into Executive Session for the purpose of litigation at 5:13 P.M. Vote Unanimous. Motion carried. Absent: Director Dozier.

Motion made by Board Member Pullar seconded by Secretary Foster Hall to come out of Executive Session at 5:32 P.M. Vote Unanimous. Motion carried. Absent: Director Dozier.

9. Adjourn.

Motion made by Treasure Wesley to adjourn the Virtual Regular Called Board Meeting at 5:33 P.M. Motion seconded by Vice Chair Givens. Vote Unanimous. Motion carried. Absent: Director Dozier.

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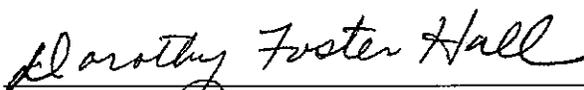
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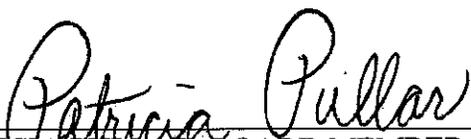
DARLENE JOHNSON, CHAIR



DIANE GIVENS, VICE-CHAIR



DOROTHY FOSTER-HALL, SECRETARY

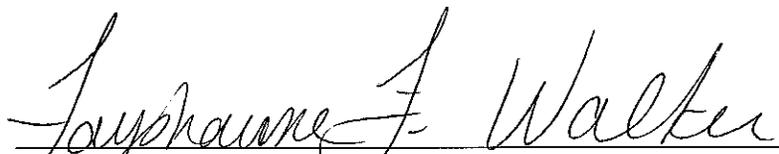


PATRICIA FULLAR, BOARD MEMBER



CAROL WESLEY, TREASURER

ATTEST:



FAYSHAWNE WALKER, OFFICE AIDE