

## CLAYTON COUNTY BOARD OF ASSESSORS MINUTES

The Regular Business Meeting

Thursday, February 1, 2018

### Present

Chairman William "Ted" Lawson; Board member Garvey Cills; Board member Benjamin Paschal; Chief Appraiser Rodney McDaniel; Deputy Chief Appraiser Kenneth Pettaway; Appraisal Manager Norbert Washington; Appraisal Supervisor Emitte George Jr.; GIS Mapping Manager April Parker; Appraisal Manager Twana Hudson; Appraisal Manager Khelsey Daniels and Board Secretary Charless Hawkins

### Order of Meeting

Ted Lawson called the Regular Board of Assessors meeting to order at 4:33 p.m. board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to accept the Minutes from the January 24, meeting. Garvey Cills motioned to approve as presented, second by Benjamin Paschal. Ted Lawson asked, "All in favor", board members, "Aye" motions carried.

### Old Business & Deferrals

Rodney McDaniel, Jack Hancock, Staff Attorney and Ted Lawson met to discuss documents Delta's Lease provided by Marshall Mitchell and Steven Fincher. Rodney McDaniel gave the board members a summary of the discussion; Jack Hancock will review documents afterwards, provide legal opinion.

### New Business

Staff recommended approval of exhibit 4A w/the inclusion of Freeman Motors LLC account number 110645 and 4B as indicated.

Ted Lawson called for a motioned to approve exhibit as presented. Garvey Cills motioned to approve with corrections to 4A, seconded by Benjamin Paschal, Ted Lawson asked, "All in favor", board members, "Aye".

## CLAYTON COUNTY BOARD OF ASSESSORS MINUTES

The Regular Business Meeting  
Wednesday, February 28, 2018

### Present

Chairman William "Ted" Lawson; Board member Garvey Cills; Board member Benjamin Paschal; Chief Appraiser Rodney McDaniel; Deputy Chief Appraiser Kenneth Pettaway; Appraisal Manager Norbert Washington; Appraisal Supervisor Emitte George Jr.; GIS Mapping Manager April Parker; Appraisal Manager Twana Hudson; Appraisal Manager Khelsey Daniels and Board Secretary Charless Hawkins

### Present

Malcom Lee 5456 River Station Riverdale, Georgia

### Order of Meeting

Ted Lawson called the Regular Board of Assessors meeting to order at 4:32 p.m. board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to accept the Minutes from the February 1, meeting. Benjamin Paschal motioned to approve as presented, second by Garvey Cills. Ted Lawson asked, "All in favor", board members, "Aye" motions carried.

### Old Business & Deferrals

Staff had nothing to report.

### New Business

Staff recommended approval of exhibit 4A (removal of item 1, on 4A-5), 4B, and 4D, as indicated.

Ted Lawson called for a motioned to approve exhibit as presented. Garvey Cills motioned to approve with changes, seconded by Benjamin Paschal, Ted Lawson asked, "All in favor", board members, "Aye".

Other Matters

The Department of Audits sales ratio is in staff is currently reviewing data provided. .

The Board acknowledged Mr. Malcolm Lee. Mr. Lee presented his comments to the Board regarding his late return.

Ted Lawson informed Mr. Lee that the Board of Assessors members are a governing authority of Clayton County and are required to follow regulations and policies set by state law. He further explained the new "Late Return Policy" set in effect by the Board of Assessors January 24, 2018. Mr. Lee thanked the Board for their time.

Announcements

Twana Hudson introduced Davene Zeigler, Appraiser I in the Personal Property Division. The board members introduced themselves and welcomed Mrs. Zeigler to the Tax Assessors Office.

Ted Lawson announced that the date and time for the next Board of Assessors meeting is scheduled for Wednesday, March 14, 2018, Work Session 4:00 p.m., Regular Board Meeting 4:30 p.m.

Adjournment

Ted Lawson adjourned.

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Signature William "Ted" Lawson, Chair

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Signature Garvey Cills, Board Member

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Signature Benjamin Paschal, Board Member

There being no further business meeting adjourned.

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Charless Hawkins, Board of Assessors Secretary