

Clayton County DFCS Board Meeting

October 26, 2016 \* 9:30am \* Clayton County DFCS

Present: Deborah Lazarus (Board Chairperson), Tia Simon (Vice-Chairperson), Quen Howard (Board Member), Deirdre Neal (OFI Administrator), Deneka Manning (County Deputy Director), Andre Chambers (County Director)

Meeting called to order at 9:40am

No audience or public participation

Invocation by Deborah Lazarus (Board Chairperson)

Minutes from last meeting held in September, 2016 has been approved.

Program Reports by Andre Chambers:

- Social Services Reports- Mr. Chambers went over SSR and discussed recent increase in CPS investigations by 30%. Solution base casework; tracking the cases and forty five day investigation.

Mr. Chambers reiterated the initiatives being done by the department regarding Safe Sleep.

Rainbow House Report fifteen children served for the month for Clayton County.

Eligibility Report by Deirdre Neal:

- Ms Neal provided updates regarding recruitment & hiring, improvements being made in customer service & ABD & Childcare staff being added to the Clayton office. Eight new hires. One year training for Medicare and Medicaid.  
Ms. Neal provided updates about the new online procedures and moving towards a paperless system.

Executive Session (Order to move into Executive Session signed by Board Chairperson, Deborah Lazarus):

- Personnel Matters by Andre Chambers- discussed revising the job description announcement.

Other Matters:

- Annual Report-2016
- Upcoming fiscal year, the county will request an increased amount for county funds to include possible bonus for staff in an effort to retain good performing staff that have been with the agency for 2+ years. Will also
- Build out for new staff

- Block Grant will be presented and approved by the BOC

Next Board Meeting scheduled for January 25<sup>th</sup> 2017 at 9:30am

Meeting adjourned at 10:48am.

**Attachments:**

Services Report for Board Meeting for October 2016, Services Report for September 2016

**CLAYTON COUNTY DEPARTMENT OF FAMILY AND CHILDREN SERVICES  
BOARD MEETING FOR October 2016  
SERVICES REPORT FOR September 2016**

**I. Placement**

|     |  |
|-----|--|
| 261 | Children in Foster Care in Clayton County        |
| 7   | Children Receiving Aftercare Supervision         |
| 0   | Children Whose Parental Rights Were Terminated   |
| 112 | Children in Custody/Receiving Care Over One Year |

**II. Adoptions**

|    |   |
|----|---|
| 61 | Children Free for Adoption                      |
| 16 | Children Free for Adoption (without a resource) |
| 0  | Adoptions finalized for the month               |
| 9  | Number of Relative Care Subsidy Cases           |

**III. Resource Development**

|    |   |
|----|---|
| 2  | Adoption Studies completed for the month                            |
| 7  | Individuals completed IMPACT ( <b>0 completed IMPACT for 2015</b> ) |
| 4  | Number of Clayton County Foster Homes                               |
| 23 | Number of ICPC Supervision Cases                                    |

**IV. Child Protective Services**

**A. Investigations**

|     |   |
|-----|---|
| 299 | CPS Reports Assigned ( <b>141 in September 2015</b> ) |
| 115 | Screened Out  |
| 162 | Family Support Cases                                  |
| 0   | Child Fatalities with DFCS Involvement                |
| 0   | Safety Resources                                      |
| 5   | Courtesy Interviews                                   |

**B. CPS Ongoing Services / Family Preservation**

|    |                                       |
|----|---------------------------------------|
| 26 | Cases ( <b>61 in September 2015</b> ) |
|----|---------------------------------------|

**V. Rainbow House**

|      |  |
|------|--|
| 8    | Children Placed for 1 to 14 days                 |
| 2    | Children Placed for 15 to 30 days                |
| 5    | Children Placed for 31 to 44 days                |
| 5    | Placement Denied/Unavailable                     |
|      | <b>Explanation- (2- Not Base 3-Full)</b>         |
| 15   | Children Served for the Month for Clayton County |
| 6690 | Children Serviced to Date                        |

Clayton County DFCS Board Meeting

September 28, 2016 \* 9:30am \* Clayton County DFCS

Present: Deborah Lazarus (Board Member Vice-Chairperson), Tia Simon (Board Member), Quen Howard (Board Member), Keesha Dabney (Resigned Board Chairperson) Deirdre Neal (OFI Administrator), Deneka Manning (County Deputy Director), Andre Chambers (County Director)

Meeting called to order at 9:46am

No audience or public participation

Invocation by Keesha Dabney (Transitioning Board Chairperson)

Minutes from last meeting held in June, 2016 cannot be approved due to not having a quorum.

Program Reports by Andre Chambers:

- Placement Report will be checked for accuracy confirmation; then, sent with the board minutes.
- CPS report – Mr. Chambers explained the new practice model and the impact shown is an increase in assigned work.
- Mr. Chambers shared the initiatives being done by the department regarding Safe Sleep.
- Rainbow House Report will need to be confirmed for accuracy and included in the board minutes.

Eligibility Report by Deirdre Neal:

- Ms Neal provided updates regarding recruitment & hiring, improvements being made in customer service & ABD & Childcare staff being added to the Clayton office.

Executive Session (Order to move into Executive Session signed by Vice Chairperson, Deborah Lazarus):

- Personnel Matters by Andre Chambers:
  - <<Hiring Process is rapid for both program areas to include OFI. Mr. Chambers updated the board members on the work space being expanded for OFI by converting the file room into cubicle space. Mr. Chambers shared that State surplus budget monies is being used for hiring temporary part-time hourly staff, possible overtime, PRN's and use of Happy Faces Dictation services.
  - <<Mr. Chambers shared that the turnover rate for Clayton office has decreased in the last 3-6 months.
  - <<Personnel Report was distributed and reviewed.

Other Matters:

- FY 2016-2017 County Funds Budget Letter presented to the board for review, approval and signature. Vice Chairperson, Deborah Lazarus signed letter for approval.



STATE OF GEORGIA  
Division of Family and Children Services

Nathan Deal  
Governor

Bobby D. Cagle  
Director

Board Meeting  
Agenda  
09/28/2016

- I. Call to Order and Invocation
- II. Audience Participation
- III. Approval Of Minutes

IV. Program Reports

- Social Services Reports
- Eligibility/Employability Report

*8 new hire 1 yr OFI - Medication - Training*

*Inline Apps. Online @ Facility IES System Paperless System*

V. Executive Session

- Personnel Matters

*NONE*

*• Same Day Services 11/15*

*• Caps Report (last week) / Opp OFI online*

VI. Other Matters

- Annual Report - 2016 • Comm. Block Grant*
- Sales/Build-out • Block Grant • Chair Election*

VII. Date of Next Meeting

The Clayton County DFCS Board meets on the fourth Wednesday of each month at 9:30 a.m. in the Board Room.

Minutes of the meetings are available upon request.

**CLAYTON COUNTY DEPARTMENT OF FAMILY AND CHILDREN SERVICES  
BOARD MEETING FOR October 2016  
SERVICES REPORT FOR September 2016**

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*Code 33*

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| 7  | Individuals completed IMPACT ( <b>0 completed IMPACT for 2015</b> ) |
| 4  | Number of Clayton County Foster Homes <i>-this month</i>            |
| 23 | Number of ICPC Supervision Cases                                    |

**I. Child Protective Services**

**A. Investigations**

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| 5   | Courtesy Interviews                                   |

*309 cases  
Increase  
no increase*

*45 day investigation*

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