

## Region 3 DBHDD Advisory Council Meeting Minutes

March 17, 2016

Call to Order	The meeting was called to order at 2:35 pm on Thursday, March 17, 2016, by Dave Lushbaugh, Board Vice-Chair.		
Welcome/ Introductions	Dave Lushbaugh welcomed community residents, Council Members and staff from Region 3 and DBHDD. Everyone in attendance introduced themselves.		
Attendees	<p><b>Council Members:</b> Joseph Sanders, Chair; Brenda A. Roberts, Sec.; Dave Lushbaugh, Vice-Chair; Dr. Caroline Brackette; Michael Rivera, Sr.; Susan Barge; Dianna Williams</p> <p><b>Excused Absence:</b> Troy Brandon; Melinda Morgan; Dr. Angelita Howard; Wezyann Gayle, M.D.; Dr. Raushanna Johnson-Verwayne</p> <p><b>Region 3 Staff:</b> Debora Cook, Interim RSA for Developmental Disabilities; Gwen Craddieth, RSA for Behavioral Health; Olga Pittman, Behavioral Health CYF Program Specialist; Ruth Coody, Advisory Council Assistant</p> <p><b>DBHDD Staff:</b> Michael Link, Director, Statewide Community Relations</p>		
Approve Minutes	The Chair, Joseph Sanders, asked for a motion to approve the January, 21, 2016, minutes. Motion made, seconded, and carried to approve the minutes as written.		
AGENDA ITEM	PRESENTER(S)	DISCUSSION	ACTION
Old Business	Leadership Council	Dave Lushbaugh, Leadership Council Vice-Chair, reported the Council continues to move the state agenda forward. The regional advisory council bylaws still need approval. Leadership Council membership is currently responding to a draft of the bylaws done by the DBHDD Legal Department. Revised application forms for new council members are now linked to the bylaws. Paul Newell from Region 1 is working on collecting data to present the regional priorities to DBHDD. There are fifteen priorities, i.e., transportation is a priority. Council is working to emphasize the need for regional advisory council members to be in contact with their local county commissioners.	Next meeting of the Leadership Council is scheduled for Friday, March 25, 2016, in Macon.
	Membership Update	An update of current members (19) was provided. Ruth Coody has been working with contacts in the County Clerks' offices in Region 3's six counties. Two members from Clayton (Brenda Roberts and Dianna Williams) were re-appointed in April, 2016. Five (5) new members have been appointed since the last meeting. Dr. Caroline Brackette and Dr. Raushanna Johnson-Verwayne appointed by Fulton County, Susan Barge and Wezyann Gayle, M.D., appointed by Gwinnett County, and appointed by DeKalb County, Michael Rivera, Sr. Ruth is currently working with Fulton County to make six (6) additional appointments and one (1) appointment from Newton County.	Another update will be provided at the May 19, 2016, meeting.

Old Business (continued)	Community Education Forums	DBHDD will provide assistance to organize the forums; however, due to staff issues at DBHDD, there has not been any contact with DBHDD since the conference phone call on January, 29, 2016. The Region 3 Planning Committee has submitted names and email addresses of people/groups to DBHDD to invite to the first forum. Members of our council serving on the Planning Committee are Joseph Sanders, Dave Lushbaugh, Brenda Roberts, Gina Jimenez Callicotte, Solomon Alexander, Freda Hammonds, Melinda Morgan, Yaasmeen Rhett-Nyjah and Dianna Williams.	The Region 3 Advisory Council is targeting April, 2016, for the first forum. The April date has not been determined. Staff from DBHDD will contact the Planning Committee.
	Provider Release of Information Forms	Dave Lushbaugh repeated his request that DBHDD investigate adopting a standardized release of information form to be used by all providers to improve communication and reduce confusion to the consumer, family member or provider when giving/receiving authorized information. The form would be compliant with all applicable Federal, State and HIPPA laws.	Michael Link will follow-up with the appropriate DBHDD staff regarding this request.
	County Reports	Fulton County: Joseph Sanders reported that commissioners are working on annual appropriations and making appointments to the Region 3 Advisory Council. Michael Link talked about the commissioners approving a "self-pay model" for families of DD individuals on the waiting list. Waivers for DD individuals are federally funded. Clayton County: Brenda Roberts reported that the Chair of the Clayton Commissioners, Jeff Turner, has offered to give five (5) minutes on their agenda for citizens to address the commissioners. DeKalb County: Dave Lushbaugh wants to gather information, develop a format (maybe a brochure), and then do a presentation to the Board of Commissioners.	County reports will be on the agenda for the May meeting.
	Standing Sub-Committees	Dave Lushbaugh reported on the projects the BH sub-committee are working on. Projects are the Marta Reduced Fare Card, Constituent Services in DBHDD, and the Provider Release of Information Form. The Marta Reduced Fare Card form needs to be sent out to providers. Any credentialed provider can complete the form. Brenda Roberts reported on the projects selected by the DD sub-committee. The projects are seeking revenues from the state's Lottery Program to fund scholarships for technical schools and junior colleges, supported employment, and bullying in the school systems.	Both sub-committees will continue to work on their identified projects. They are also coordinating the Region 3 efforts with the Leadership Council for some of their projects.
New Business	Training Opportunities	Michael Link announced two conferences that are not sponsored by DBHDD. There is a fee for attendance. The Crisis Intervention Training Conference will be held in Sandy Springs and the Autism Conference will be at the Peachtree City Wyndam on April 14-15, 2016.	DBHDD provided information on two conferences if council members are interested.

Presentation		Gwen Craddieth, BH Regional Service Administrator, introduced Olga Pitman, BH CYF Program Specialist. Ms. Pittman provided information about services to youth and their families through DBHDD in Region 3.	
Public Comments		Two guests were present but did not request to speak.	
Adjourn	The meeting adjourned at 4:20 pm on Thursday, March 17, 2016. The next meeting is May 19, 2016, at 2:30 pm.		

Minutes recorded and submitted by: Ruth Coody, Advisory Council Assistant

Approved: \_\_\_\_\_