

WORKERS' COMPENSATION AFTER HOURS INSTRUCTIONS

Workers' Compensation Carrier: Georgia Administrative Services (G.A.S.)
1775 Spectrum Drive, Suite 100, Lawrenceville, GA 30043
Monday-Friday: 7:30 am – 4:00 pm
Phone: 678-325-2665 | Fax: 770-963-5813
Workers' Compensation Adjuster: Linda Congdon

Access the current Official Notice for the Panel of Physicians and their hours.

Also complete FORM C to take to the provider for treatment authorization and billing information.

(Forms available on eCompass (<http://ecompass.claytoncountyga.gov/Forms-Library.aspx>)

or

Clayton County public website:

(<http://www.claytoncountyga.gov/departments/human-resources/employee-benefits-and-workers-comp/forms.aspx>)

If an accident happens after hours, the following facilities are accessible:

Caduceus Occupational Medicine

535 North Central Avenue
Hapeville, GA 30354

Phone: (404) 761-4040
After hours only

Peachtree Occupational Medicine

1901 Phoenix Boulevard
Suite 205
College Park, GA 30349

Phone: (404) 425-1212
For 24/7 access

FOR EMERGENCY TREATMENT OR
IF THERE IS NOT A PANEL PHYSICIAN OPEN

DO NOT INSTRUCT EMPLOYEE TO GO TO PERSONAL PHYSICIAN OR KAISER URGENT CARE

Direct them to:

Southern Regional Medical Center

11 Upper Riverdale Road, S.W.
Riverdale, GA 30274

Open 24 hours per day, 7 days a week

Phone: (770) 991-8000

Bring all documentation provided by the physician back to your supervisor.

If medication is prescribed, refer to the prescription billing information on **FORM C**.

If the employee has to pay out-of-pocket for prescriptions, present the receipt to Human Resources/Workers' Compensation Division or G.A.S., for reimbursement.

QUESTIONS

Please contact:

Linda Congdon, Workers' Compensation Adjuster, (678) 325-2665

or

Angela Willis, Human Resources/Workers' Compensation Division, (770) 473-3901