



COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

ADMINISTRATIVE PERMIT:

URBAN GARDEN / MARKET GARDEN APPLICATION

Application Submittal:

This application is required for all Urban Garden and Market Garden submittals (Appendix A; Article 6; Sec.6.41). Incomplete applications will **not** be accepted.

Supporting Documentation (Please Attach the following to the application):

- Letter of authorization from property owner
- Homeowner's Association Authorization (Signed letter from president or authorized individual)
- Site plan depicting on-site structures, planting areas, storage areas, compost and parking and access areas. Indicate names of adjacent property owners along the boundary.
 - Site plans cannot be smaller than 24 x 36
- Document water source to be utilized (i.e. rain barrels, public water).
- Document fertilizer and pesticide used.
- See Zoning Ordinance (*Appendix A; Article 6; Sec.6.41 – Urban and Market Garden Ordinance*) for additional requirements

Fees:

The fee to submit an Urban Garden / Market Garden Application is \$100.

Additional Information:

Urban Garden:

A lot, or any portion thereof, managed and maintained by a person or group of persons, for growing and harvesting, farming, community gardening, or any other use, which contributes to the production of agricultural, floricultural, or horticultural products for beautification, education, recreation, community use, consumption, off-site sale, or off-site donation. No on-site sales are permitted.

Market Garden:

A lot, or any portion thereof, managed and maintained by a person or group of persons for growing and harvesting, farming, community gardening, or any other use, which contributes to the production of agricultural, floricultural, or horticultural products for community supported agriculture or on-site sales. All products sold on-site must be grown on-site.



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OWNER / APPLICANT:

Form with fields for Property Owner Name, Applicant Name, Address, City, State, Zip, Tel #, Mobile #, Email, Garden Manager Name, and Phone.

PROPERTY INFORMATION:

Form with fields for Property Address (Location of Garden), Commission District, Parcel #(s), Current Zoning District, Size of Parcel, Subdivision Name, and Proposed Road Access.

Note: Parcel Size Must be a Minimum of 2 Acres for all Properties located in an Agricultural Zoning District

Current Use of Property: _____

Select Type of Garden:

Market Garden Urban Garden

I hereby certify that the information provided in this application is true and accurate.

Print Name Signature Date

PLANNING, ZONING, & SUSTAINABILITY APPLICATION SUBMITTAL REQUIREMENTS

ZONING APPLICATIONS	Completed Application	Property Owner Authorization	Notarized Campaign Disclosure Form	Property Deed	Letter of Intent	Survey of Existing Property	Sewer/Septic Letter	Site Plans	Site Photos
ZONING APPEALS									
Administrative Decision Appeals	X				X				
Zoning Variance	X	X		X	X	X		X	
ADMINISTRATIVE PROCESS									
Pre-Application Meeting Request	X				X	X		X	
Zoning Verification Letter Request	X				X	X			
Minor Subdivision, Lot Combination, Lot ReParcel	X	X		X	X	X	X	X	
Tree Removal	X	X		X	X	X		X	X
Timber Harvesting	X	X			X	X		X	X
Urban / Market Garden	X	X			X	X	X	X	
Sign Permit	X	See Sign Permit Application							
LAND DEVELOPMENT									
Site Development	X	X		X	X	X		X	
Preliminary Plat	X	X		X	X	X		X	
Final Plat	X	X		X	X	X		X	
REZONINGS & LAND USE									
Rezoning (Map Change)	X	X	X	X	X	X	X	X	
Future Land Use Plan Amendments	X	X	X	X	X	X	X	X	
Zoning Condition Modifications	X	X	X	X	X	X	X	X	
Conditional Use Permit	X	X	X	X	X	X	X	X	
Planned Unit Development	X	X	X	X	X	X	X	X	

Note:

Letter of Authorization must be notarized

Sewer Letter from Clayton County Water Authority or Septic Letter from Clayton County Health Department

JEFFREY E. TURNER
CHAIRMAN
MICHAEL L. EDMONDSON
VICE CHAIRMAN / DISTRICT 4
SONNA SINGLETON-GREGORY
DISTRICT 1
GAIL B. HAMBRICK
DISTRICT 2
FELICIA FRANKLIN WARNER
DISTRICT 3

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PATRICK EJIKE
DIRECTOR

PROPERTY OWNER(S) AUTHORIZATION FORM

I _____ swear and affirm that I am the owner of the property at
(Property Owner's Name)

_____, as shown on the Tax
(Property Address and Parcel Number)

Map And/or deed records of Clayton County, Georgia.

I hereby authorize _____ to act as the applicant or agent in pursuit of
(Applicant Name)

the development requested on this property.

(Signature of Property Owner)

Personally appeared before me on this _____ day of _____ 20_____

My Commission expires on _____

Notary Signature/Seal

Date