



COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

**ZONING VERIFICATION REQUEST FORM**

Date of Request: \_\_\_\_\_

Number of Parcels Requesting Verification: \_\_\_\_\_

Property Location(s):	
Parcel ID(s):	Acreage:

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number (Daytime): \_\_\_\_\_

Would you like this letter to be sent via email?     Yes     No

If yes, what is your email address: \_\_\_\_\_

Current Use of Property:  
\_\_\_\_\_

Proposed Use of Property:  
\_\_\_\_\_

Please list any additional comments or requests:  
\_\_\_\_\_

Would You Like To Schedule a Pre-Application Meeting:  Yes     No

I hereby certify that the information provided in this application is true and accurate.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## PLANNING, ZONING, & SUSTAINABILITY APPLICATION SUBMITTAL REQUIREMENTS

ZONING APPLICATIONS	Completed Application	Property Owner Authorization	Notarized Campaign Disclosure Form	Property Deed	Letter of Intent	Survey of Existing Property	Sewer/Septic Letter	Site Plans	Site Photos
<b>ZONING APPEALS</b>									
Administrative Decision Appeals	X				X				
Zoning Variance	X	X		X	X	X		X	
<b>ADMINISTRATIVE PROCESS</b>									
Pre-Application Meeting Request	X				X	X		X	
Zoning Verification Letter Request	X				X	X			
Minor Subdivision, Lot Combination, Lot ReParcel	X	X		X	X	X	X	X	
Tree Removal	X	X		X	X	X		X	X
Timber Harvesting	X	X			X	X		X	X
Urban / Market Garden	X	X			X	X	X	X	
Sign Permit	X	<b>See Sign Permit Application</b>							
<b>LAND DEVELOPMENT</b>									
Site Development	X	X		X	X	X		X	
Preliminary Plat	X	X		X	X	X		X	
Final Plat	X	X		X	X	X		X	
<b>REZONINGS &amp; LAND USE</b>									
Rezoning (Map Change)	X	X	X	X	X	X	X	X	
Future Land Use Plan Amendments	X	X	X	X	X	X	X	X	
Zoning Condition Modifications	X	X	X	X	X	X	X	X	
Conditional Use Permit	X	X	X	X	X	X	X	X	
Planned Unit Development	X	X	X	X	X	X	X	X	

**Note:**

Letter of Authorization must be notarized

Sewer Letter from Clayton County Water Authority or Septic Letter from Clayton County Health Department