



## COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

### **TIMBER HARVESTING PERMIT APPLICATION**

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#### **Application Submittal:**

This application is required for all Timber Harvesting Permit submittals (Ch. 86 Article 2 Sec. 86-72). Incomplete applications will **not** be accepted.

To avoid wait times, applicants may make an appointment for submittals. Applicants are also encouraged to schedule a pre-application meeting with staff for additional assistance.

#### **Supporting Documentation:**

See Document Requirements Matrix (attached)

- Timber harvesting that results in the sale of timber, must conform to state law regarding payment of taxes.
  - Submit the following documents to the Clayton County Tax Assessor's Office:
    - Georgia Department of Revenue Form PT-283T
    - Required payment for taxes
  - Submit the following documents to the Office of Planning, Zoning, and Sustainability:
    - Type of timber sale
    - Estimated date of purchase
    - Estimated PT-283T submittal date

#### **Fees and Schedule:**

The fee for submitting a Timber Harvesting application is \$50 minimum (\$1.00 per acre).

Approval of the timber harvesting permit shall be made by the zoning administrator based on the timber harvesting plan that shall be submitted by a registered forester, civil engineer, or landscape architect.

Plans and other supportive documents submitted for a timber harvesting permit for tree cutting in areas greater than five acres shall bear the signature of a registered forester.



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TIMBER HARVESTING PERMIT APPLICATION

Applicant Has Previously Attended a Pre-Application Meeting:  Yes  No

OWNER / APPLICANT:

Owner Name:			Applicant Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Tel #:	Mobile #:		Tel #:	Mobile #:	
Email:			Email:		

CONTRACTOR INFORMATION:

Contractor Name:		
Address:		
City:	State:	Zip:
Tel #:	Mobile #:	
Email:		

PROPERTY INFORMATION:

Property Location:		Commission District:
Parcel #(s):	Current Zoning District:	Total Acreage:

Any Applicable Zoning Overlay Districts:  N/A  Mountain View  Old Dixie

Highway 138  Highway 42  Highway 54  Tara Boulevard  Panhandle Area  Cherry Hills



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**Current Use of Property:**

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**Floodplain on Site:**

Yes  No

**If Yes, Estimated Acreage of Floodplain:**

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**Wetlands on Site:**

Yes  No

**If Yes, Estimated Acreage of Wetlands:**

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**Streams on Site:**

Yes  No

**If Yes, Estimated Length of Streams in Feet:**

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I hereby certify that the information provided in this application is true and accurate.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## PLANNING, ZONING, & SUSTAINABILITY APPLICATION SUBMITTAL REQUIREMENTS

<b>ZONING APPLICATIONS</b>	Completed Application	Property Owner Authorization	Notarized Campaign Disclosure Form	Property Deed	Letter of Intent	Survey of Existing Property	Sewer/Septic Letter	Site Plans	Site Photos
<b>ZONING APPEALS</b>									
Administrative Decision Appeals	X				X				
Zoning Variance	X	X		X	X	X		X	
<b>ADMINISTRATIVE PROCESS</b>									
Pre-Application Meeting Request	X				X	X		X	
Zoning Verification Letter Request	X				X	X			
Minor Subdivision, Lot Combination, Lot ReParcel	X	X		X	X	X	X	X	
Tree Removal	X	X		X	X	X		X	X
Timber Harvesting	X	X			X	X		X	X
Urban / Market Garden	X	X			X	X	X	X	
Sign Permit	X	<b>See Sign Permit Application</b>							
<b>LAND DEVELOPMENT</b>									
Site Development	X	X		X	X	X		X	
Preliminary Plat	X	X		X	X	X		X	
Final Plat	X	X		X	X	X		X	
<b>REZONINGS &amp; LAND USE</b>									
Rezoning (Map Change)	X	X	X	X	X	X	X	X	
Future Land Use Plan Amendments	X	X	X	X	X	X	X	X	
Zoning Condition Modifications	X	X	X	X	X	X	X	X	
Conditional Use Permit	X	X	X	X	X	X	X	X	
Planned Unit Development	X	X	X	X	X	X	X	X	

**Note:**

Letter of Authorization must be notarized

Sewer Letter from Clayton County Water Authority or Septic Letter from Clayton County Health Department

JEFFREY E. TURNER  
CHAIRMAN  
MICHAEL L. EDMONDSON  
VICE CHAIRMAN / DISTRICT 4  
SONNA SINGLETON-GREGORY  
DISTRICT 1  
GAIL B. HAMBRICK  
DISTRICT 2  
FELICIA FRANKLIN WARNER  
DISTRICT 3

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PATRICK EJIKE  
DIRECTOR

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**PROPERTY OWNER(S) AUTHORIZATION FORM**

I \_\_\_\_\_ swear and affirm that I am the owner of the property at  
(Property Owner's Name)

\_\_\_\_\_, as shown on the Tax  
(Property Address and Parcel Number)

Map And/or deed records of Clayton County, Georgia.

I hereby authorize \_\_\_\_\_ to act as the applicant or agent in pursuit of  
(Applicant Name)

the development requested on this property.

\_\_\_\_\_  
(Signature of Property Owner)

Personally appeared before me on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

My Commission expires on \_\_\_\_\_

\_\_\_\_\_  
Notary Signature/Seal

\_\_\_\_\_  
Date