

# CLAYTON COUNTY ONLINE

The Department of Community Development has upgraded their online submittal software. All Permits, Zoning Applications, & Licenses can now be submitted online.

## **STEP 1. Create a New Account**

- ◆ Visit the Citizen Self Service Website  
<https://selfservice.claytoncountyga.gov/EnerGovProd/SelfService/Home#/home>
- ◆ Underneath “Not a Member? Register” Select “Sign Up”
- ◆ Enter a Valid Email Address

## **STEP 2. Receive a Confirmation Email**

- ◆ Open Received Email and Select “Confirm” to Continue the Registration Process
- ◆ Enter Contact Information to Finish Registration

## **STEP 3. Login with Created Account**

- ◆ Enter Email Address and Password Previously Created
- ◆ **You are Now Able to Apply for Permits, Licenses, & Zoning Applications!**

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### **CONTACT US FOR ADDITIONAL INFORMATION!**

DEPARTMENT OF COMMUNITY DEVELOPMENT | (770) 477-3569

PLANNING, ZONING, & SUSTAINABILITY DIVISION | (770) 477-3569

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[HTTPS://WWW.CLAYTONCOUNTYGA.GOV](https://www.claytoncountyga.gov)