



Community Development Department

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

Alcohol Beverage Caterer License

Please read the Clayton County Alcoholic Beverage Code Chapter 6, Section 6 BEFORE completing this application

Print or Type the requested information and complete each section fully.

If there is inadequate space provided; attach a separate sheet with the additional information and corresponding question number. Before signing the application check all answers, explanations and attachments to insure that each is completed fully and correctly. Be certain to date and sign the forms in all spaces provided. An application will not be accepted nor will processing begin until all requested information has been submitted.

All fees shall be paid in full by cashier's check or money order. Please allow no less than five business days for processing.

The following documents are requested upon submittal of application:

- Certificate of Corporation, if applicable
- Owner's valid government issued I.D.
- Licensee's valid government issued I.D.
- State Alcohol License
- City or County Alcohol License
- City or County Caterer/Concessionaire License

Alcohol Beverage Caterer License:

Office Use Only

Reviewed: _____
 Approved: _____
 Date: _____
 Fee: _____

1. Full Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Business _____

2. Business/Corporate Name: _____
 DBA (Business Name): _____

Mailing Address: _____
 City: _____ State: _____ Zip: _____

Business Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Business _____ Cell _____

3. Sole Ownership Partnership Corporation

4. Type of license applying for (check one):

<u>Type of License</u>		<u>Fees (per year)</u>
<input type="checkbox"/>	Wine	\$100.00
<input type="checkbox"/>	Beer and Malt beverages	\$100.00
<input type="checkbox"/>	Distilled Spirits	\$200.00
<input type="checkbox"/>	Combination: Wine/Beer & Malt Beverages	\$150.00
<input type="checkbox"/>	Combination: Wine/Beer/Malt Beverages/Distilled Spirits	\$250.00

5. State Alcohol License #: _____ Expiration Date: _____
 (Attach a copy of your State Alcohol License)

6. City/County Alcohol License #: _____ Expiration Date: _____
 (Attach a copy of your City/County Alcohol License)

7. City or County Caterer License #: _____ Expiration Date: _____
 (Attach a copy of your Caterer/Concessionaires License)

I hereby certify that the information on this application is true and correct. I understand that this information is subject to verification before issuance of any permit or license and if issued, may be revoked at any time should I fail to meet all requirements of the Clayton County Ordinance.

Print Name

_____ **Date** _____

Signature

Alcohol Beverage Caterer Special Event Permit:

<u>Office Use Only</u>	
Reviewed:	_____
Approved:	_____
Date:	_____
Fee:	_____

1. Full Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Business _____

2. Business/Corporate Name: _____
 DBA (Business Name): _____

Mailing Address: _____
 City: _____ State: _____ Zip: _____

Business Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Business _____ Cell _____

3. Event Location: _____
 City: _____ State: _____ Zip: _____

4. Date(s) of the Special Event: _____

5. Sole Ownership Partnership Corporation

6. Type of license applying for (check one):

<u>Type of Event Permit</u>		<u>Fee (per event)</u>
	Out of County Caterer	\$100.00
	Clayton County Licensed Caterer	\$50.00

7. State Alcohol License #: _____ Expiration Date: _____
 (Attach a copy of your State Alcohol License)

8. City/County Alcohol License #: _____ Expiration Date: _____
 (Attach a copy of your City/County Alcohol License)

9. City or County Caterer License #: _____ Expiration Date: _____
 (Attach a copy of your Caterer/Concessionaires License)

I hereby certify that the information on this application is true and correct. I understand that this information is subject to verification before issuance of any permit or license and if issued, may be revoked at any time should I fail to meet all requirements of the Clayton County Ordinance.

Print Name

Date

Signature

CHAPTER 6, ALCOHOLIC BEVERAGES; ARTICLE VIII, ALCOHOLIC BEVERAGE CATERER

Sec. 6-200. - Definitions.

In addition to the definitions provided in section 6-2 of this Code, the following words, terms, and phrases, when used in this article shall have the meanings ascribed to them in this article, except where the context clearly indicates a different meaning:

Authorized catered function means an authorized catered function as that term is defined and used in O.C.G.A. § 3-11-2 et seq.

Director means Director of the Clayton County Community Development Department.

Drink means any distilled spirits beverage served for consumption on the premises, which may or may not be diluted by any other liquid.

Food caterer shall mean any person who prepares food for consumption off the premises and has a license to do so.

Licensed alcoholic beverage caterer shall mean any retail dealer who has been licensed pursuant to the provisions of this chapter and O.C.G.A. § 3-11-2.

Licensed alcoholic beverage caterer/concessionaire shall mean any retail dealer who has been licensed pursuant to the provisions of this chapter, and is under contract with Clayton County to provide caterer/concessionaire services exclusively at the Clayton County International Park.

Licensee shall mean the person to whom a license is issued, or in the case of a partnership or corporation, all partners, officers, and directors of such partnership or corporation.

Package means a bottle, can, keg, barrel, or other original consumer container.

Purchase price means the consideration received for the sale of alcoholic beverages by the drink valued in money, whether received in cash or otherwise, including all receipts, cash, credits, and property or services of any kind or nature, and also the amount for which credit is allowed by the licensee to the purchaser, without any deduction therefrom whatsoever.

Purchaser means any person who orders and gives present or future consideration for any alcoholic beverage by the drink.

Special event means an event or function as that term is defined and used in chapter 22, article X of Code Of Clayton County, Georgia, as well as an authorized catered function, as defined above.

Sec. 6-201. - Authority to sell; license required; no distribution, sale or possession for sale without license; separate application and separate license required for each place of business.

Alcoholic beverage caterers may operate in the county only under a license granted by the county on the terms and conditions provided in this article. Wine, beer and malt beverages, and distilled spirits shall not be distributed, sold or possessed for the purposes of sale without a license granted by the county. A separate application must be made and a separate alcoholic beverage caterer license must be obtained for each place of business.

Sec. 6-202. - Eligibility for license to sell or distribute by the drink off premises; application; fee.

(a) Any holder of a county license authorizing the licensee to sell beer, malt beverages, or wine by the drink for consumption on the premises may apply for an off premises license as an

alcoholic beverage caterer to sell or distribute beer, malt beverages, or wine by the drink off premises and in connection with an authorized catered function or "special event," and at the location of that function or "special event."

(b) Any holder of a county license authorizing the licensee to sell beer, malt beverages, or wine by the package for consumption off the premises may apply for an off premises license as an alcoholic beverage caterer to sell or distribute beer, malt beverages, or wine by the drink off premises and in connection with an authorized catered function or "special event," and at the location of that function or "special event."

(c) Any holder of a county license authorizing the licensee to sell distilled spirits by the drink for consumption on the premises may apply for an off premises license as an alcoholic beverage caterer to sell or distribute distilled spirits by the drink off premises and in connection with an authorized catered function or "special event," and at the location of that function or "special event."

(d) Any holder of a county license authorizing the licensee to sell distilled spirits by the package for consumption off the premises may apply for an off premises license as an alcoholic beverage caterer to sell or distribute beer, malt beverages, or wine by the drink off premises and in connection with an authorized catered function or "special event," and at the location of that function or "special event."

(e) Each application for a license as an alcoholic beverage caterer shall be accompanied by a certified check for the full amount of the license fee, as follows:

(1) Alcoholic beverage caterers selling wine to be consumed on the premises of and at the location of the function or "special event," \$100.00 per year.

(2) Alcoholic beverage caterers selling beer and malt beverages to be consumed on the premises of and at the location of the function or "special event," \$100.00 per year.

(3) Alcoholic beverage caterers selling distilled spirits to be consumed on the premises of and at the location of the function or "special event," \$200.00 per year.

(4) A combination license for alcoholic beverage caterers selling wine and beer and malt beverages to be consumed on the premises of and at the location of the function or "special event," \$150.00 per year.

(5) A combination license for alcoholic beverage caterers selling wine, beer and malt beverages and distilled spirits to be consumed on the premises of and at the location of the function or "special event," \$250.00 per year.

Sec. 6-203. - Event permits; alcoholic beverage license required.

(a) Any alcoholic beverage caterer who possesses a valid license from Clayton County or another county or city in Georgia and possesses a valid license from the State of Georgia to sell malt beverages, wine, or distilled spirits by the drink or by the package at a fixed location within the county may be issued by the county an event permit authorizing such sales off premises and in connection with an authorized catered event or function or "special event," and at the location of that function or "special event."

(b) A licensed alcoholic beverage caterer may sell only that beverage which is authorized by the alcoholic beverage license in effect. For example, if the alcoholic beverage caterer possesses a valid license to sell malt beverages, only malt beverages can be sold by the alcoholic beverage caterer at an authorized catered event or function or "special event."

(c) Any food caterer, as defined herein, operating within the county shall apply for an alcoholic beverage caterer's license in order to distribute or sell any distilled spirits, beer, malt beverages or wine off the premises of the food caterer's business. This does not effect any requirements that the food caterer have a license to sell alcoholic beverages on the premises of the food caterer's business.

(d) An alcoholic beverage caterer shall submit an application for an off premises event permit to the director. The license may be applied for at the same time as the alcoholic beverages license(s).

(e) It is unlawful for any person to engage in, carry on or conduct the sale or distribution of alcoholic beverages off premises and in connection with an authorized catered event or function or "special event" without first having obtained a permit as provided herein.

Sec. 6-204. - Authorized catered function or "special event;" event permit required; application—Fee; taxes paid; location of original event permit; distribution or sale of alcoholic beverages only as authorized; expiration of event permit.

(a) Exclusive of the license required herein, each alcoholic beverage caterer wishing to sell or distribute distilled spirits, beer, malt beverages, or wine at an authorized catered event or function or "special event" within the county must apply for an event permit. The application for the event shall include the name of the caterer and the alcoholic beverage caterer's license number; the date, location, time and name of the event; and the quantity of alcoholic beverages to be transported from the licensee's primary location to the location of the authorized catered event or function or "special event."

(b) When an alcoholic beverage caterer is domiciled outside Clayton County and is currently licensed by the local government authority in which it is domiciled as an alcoholic beverage caterer, a county license shall not be required in order for the alcoholic beverage caterer to distribute or sell distilled spirits, malt beverages, or wine at an authorized catered function or "special event" inside the county. However, there shall be an event permit fee of \$100.00 charged by the county and each application for an event permit as an alcoholic beverage caterer shall be accompanied by a certified check for the full amount of the event permit fee. In addition, taxes shall be levied on the total quantity of alcoholic beverages brought into the county by the caterer and they shall be levied and paid in full with the application for an event permit. A copy of the license issued by the local government authority where the alcoholic beverage caterer is domiciled shall be attached to the event application.

(c) The event permit fee shall be \$50.00 for those caterers located inside the county. Each application for an event permit as an alcoholic beverage caterer shall be accompanied by a certified check for the full amount of the event permit fee.

(d) The original event permit shall be kept in the vehicle at all times while transporting the alcoholic beverages to the authorized catered event or function or "special event;" it also shall be maintained at the site of the catered event and available for inspection at the event or function during the duration of such event or function or "special event."

(e) It is unlawful for a licensed alcoholic beverage caterer to distribute or sell alcoholic beverages off premises, except as authorized by the event permit. (f) The event permit will be valid for the length of the authorized catered event or function or "special event" or as approved by Clayton County. After

expiration of the event, the alcoholic beverage caterer shall apply for a new event permit in the same manner as the original permit.

Sec. 6-205. - Authority to sell as an alcoholic beverage caterer/concessionaire; license required; no distribution, sale or possession for sale without license.

An alcoholic beverage caterer/concessionaire may operate only at the Clayton County International Park (the "park"), and only under licenses granted by the county on the terms and conditions provided in this article. Wine, beer and malt beverages, and distilled spirits shall not be distributed, sold or possessed for the purposes of sale at the park without (i) an alcoholic retail consumption dealer license granted by the county, (ii) an alcoholic beverage caterer/concessionaire license granted by the county, and (iii) an alcoholic retail consumption dealer license granted by the state.

Sec. 6-206. - Eligibility for license to sell or distribute by the drink; application; fee.

(a) The holder of a county license alcohol retail consumption dealer license authorizing the licensee to sell beer, malt beverages, wine, or distilled spirits by the drink for consumption may apply for an license as an alcoholic beverage caterer/concessionaire to sell or distribute beer, malt beverages, wine, or distilled spirits by the drink for consumption only at the park and in connection with an authorized catered/concession function taking place thereon.

(b) The combined license fee for an alcohol retail consumption dealer license to be used in conjunction with the license to operate as an alcoholic beverage caterer/concessionaire shall be \$1,500.00. In the event the applicant possesses an alcohol retail consumption dealer license for a location other than the park, the license fee for an alcoholic beverage caterer/concessionaire license shall be \$500.00.

Sec. 6-207. - Duration and renewal of licenses.

Any license issued hereunder shall automatically expire on December 31st of the year of its issuance. Each licensee shall make a written application for renewal on or before November 15th of each year.

Sec. 6-208. - Restrictions.

(a) No person under the age of 21 shall be employed by a licensed alcoholic beverage caterer, who, in the course of such employment, would dispense, serve, sell, or handle alcoholic beverages as prohibited by O.C.G.A. § 3-3-23.

(b) No alcoholic beverage caterer may distribute or sell alcoholic beverages during any hours prohibited in the state or county or on any days prohibited in the state or county.

Sec. 6-209. - Violations.

Any person violating any provision of this chapter shall be guilty of an ordinance violation, and be subject to a fine of up to \$1,000.00 and/or six months in jail per violation. Additionally, any person violating this chapter may, after a hearing as provided under the licensee's malt beverage and wine and/or distilled spirits license(s), have the license(s) suspended or revoked and/or be subject to other penalties as provided for in connection with violations of said license(s).