



COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

TIMBER HARVESTING PERMIT APPLICATION

Application Submittal:

This application is required for all Timber Harvesting Permit submittals (Ch. 86 Article 2 Sec. 86-72). Incomplete applications will **not** be accepted.

To avoid wait times, applicants may make an appointment for submittals. Applicants are also encouraged to schedule a pre-application meeting with staff for additional assistance.

Supporting Documentation:

See Document Requirements Matrix (attached)

- Timber harvesting that results in the sale of timber, must conform to state law regarding payment of taxes.
 - Submit the following documents to the Clayton County Tax Assessor's Office:
 - Georgia Department of Revenue Form PT-283T
 - Required payment for taxes
 - Submit the following documents to the Office of Planning, Zoning, and Sustainability:
 - Type of timber sale
 - Estimated date of purchase
 - Estimated PT-283T submittal date

Fees and Schedule:

The fee for submitting a Timber Harvesting application is \$50 minimum (\$1.00 per acre).

Approval of the timber harvesting permit shall be made by the zoning administrator based on the timber harvesting plan that shall be submitted by a registered forester, civil engineer, or landscape architect.

Plans and other supportive documents submitted for a timber harvesting permit for tree cutting in areas greater than five acres shall bear the signature of a registered forester.



COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountygga.gov/government/community-development>

TIMBER HARVESTING PERMIT APPLICATION

Applicant Has Previously Attended a Pre-Application Meeting: Yes No

OWNER / APPLICANT:

Owner Name:			Applicant Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Tel #:	Mobile #:		Tel #:	Mobile #:	
Email:			Email:		

CONTRACTOR INFORMATION:

Contractor Name:		
Address:		
City:	State:	Zip:
Tel #:	Mobile #:	
Email:		

PROPERTY INFORMATION:

Property Location:		Commission District:
Parcel #(s):	Current Zoning District:	Total Acreage:

Any Applicable Zoning Overlay Districts: N/A Mountain View Old Dixie

Highway 138 Highway 42 Highway 54 Tara Boulevard Panhandle Area Cherry Hills



COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountygga.gov/government/community-development>

TIMBER HARVESTING PERMIT APPLICATION

Current Use of Property:

Floodplain on Site:

Yes No

If Yes, Estimated Acreage of Floodplain:

Wetlands on Site:

Yes No

If Yes, Estimated Acreage of Wetlands:

Streams on Site:

Yes No

If Yes, Estimated Length of Streams in Feet:

I hereby certify that the information provided in this application is true and accurate.

Print Name _____ Signature _____ Date _____

COMMUNITY DEVELOPMENT DEPARTMENT

121 South McDonough Street, Jonesboro, GA 30236

Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>



PATRICK EJIKE

DIRECTOR

PROPERTY OWNER(S) AUTHORIZATION FORM

I _____ swear and affirm that I am the owner of the property at
(Property Owner's Name)

_____, as shown on the Tax
(Property Address and Parcel Number)

Map And/or deed records of Clayton County, Georgia.

I hereby authorize _____ to act as the applicant or agent in pursuit of
(Applicant Name)

the development requested on this property.

(Signature of Property Owner)


Personally appeared before me on this _____ day of _____ 20_____

My Commission expires on _____

Notary Signature/Seal

Date

Zoning Request Application Filing Checklist Matrix (Submittal Requirements)

 ZONING APPLICATIONS	Required Documents									
	Completed Application via the Customer Service Portal or Hardcopy	*Property Owner Authorization or Special Power of Attorney Affidavit	Notarized Campaign Disclosure Form	Property Deed	Letter of Intent	Survey of the Subject Property	** Sewer / Septic Letter, if applicable	***Site Plan	****Building Elevations	Site Photos
ZONING APPEALS										
Appeals of Administrative Decision	X	X			X					
Zoning Variance Submittal	X	X		X	X		X	X	X	
ADMINISTRATIVE PROCESS										
Pre-Application Meeting Request <i>(Survey or Site Plan is optional, but preferable.)</i>	X				X	X		X		
Zoning Verification Letter Request	X				X	X				
Timber Harvesting (See Sec. 86-72(b))	X	X			X	X				X
Tree Removal	X	X			X	X				X
Urban / Market Garden	X	X			X	X	X	X		
Lot Combination / Lot Line Adjustment	X	X			X	X				
Minor Subdivision	X	X			X	X	X			
Sign Permit	X	See Sign Permit Application								
LAND DEVELOPMENT										
Site Development	X	X			X			X	X	
Preliminary Plat	X	X			X			X	X	
Final Plat	X	X			X			X		
REZONINGS & LAND USE										
Rezoning	X	X	X	X	X		X	X	X	
Planned Unit Development	X	X	X	X	X		X	X	X	
Zoning Condition Modification	X	X	X	X	X		X	X	X	
Future Land Use Plan Amendment	X	X	X	X	X		X	X		
Conditional Use Permit	X	X	X	X	X		X	X	X	
* Property Owner Letter of Authorization must be notarized.										
** Sewer Letter from Clayton County Water Authority (https://www.ccwa.us/) or Septic Letter from Clayton County Environmental Health (https://www.claytoncountypublichealth.org/environmental-health/).										
*** Site Plan showing compliance with the Zoning Ordinance, including, but not limited, to parking and landscaping.										
**** Building Elevations showing how proposed buildings comply with the Architectural and Appearance Standards of the Zoning Ordinance, including the Overlay Districts. Or Building Elevations showing how current buildings will be renovated to comply with said Standards. Depending on the Variance, if applicable.										