

CLAYTON COUNTY SUPERIOR COURT

FILING & RECORDING FEES

Effective January 1, 2020

FORMS OF PAYMENT ACCEPTED: CASH, MONEY ORDER OR **COMPANY** CHECK (#200 or higher)
VISA & MASTERCARD

PERSONAL CHECKS WILL NOT BE ACCEPTED

Make all checks payable to Jacqueline D. Wills, Clerk Superior Court of Clayton County.

REFUNDS WILL NOT BE GIVEN

REAL ESTATE DIVISION		
Assignment (Security Deed)	\$25.00 per deed assigned	Original book & page reference, original borrower(s) name(s), recording date of original loan are required. Must have 2 witnesses (1 must be a notary). A 3" margin must be at the top of the 1 st page. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Cancellation (pertaining to Real Estate) (includes satisfactions, releases, reconveyances)	\$25.00 per deed cancelled	Original book & page reference is required. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Cancellation or Release (GED) (including Lis Pendens)	\$25.00 per lien cancelled)	Original book & page reference is required.
Certificate of Authentication (Notary Public)		\$2.00 each
Certified Copies		\$2.50 (1 st page): \$.50 (each additional page)
Computer Printouts		\$2.50 (per page)
Copies Assisted (copy to be mailed) Unassisted (copy request in person)		\$1.00 per page \$.50 per page
Deeds (includes instruments pertaining to Real Estate)	\$25.00 per instrument	Required to have 2 witnesses (1 must be a notary). Transfer tax form (PT-61) which has been submitted to the GSCCCA must be attached. A 3" margin is required at the top of the 1 st page. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Exemplified Copies		\$2.50 (1 st page): \$.50 (each additional page)
Lien Recordings (including Lis Pendens)		\$25.00 instrument
Limited Partnerships (includes certificates, amendments & cancellations)		\$212.00 per filing
Military Discharge (DD214)		No charge
Miscellaneous Recording	\$5.00 (1 st page); \$2.00 (each additional page)	Must be a legible, authentic, legal document.
Notary Public (new or renewal)	\$49.00	Must be a Clayton County resident. Must be at least 18 years of age. Applicant must present verification of their Clayton County residency. Applicants must provide criminal background and score at least 90 on the GSCCCA Notary Training program.
Plats (includes maps & condominium floorplans)	\$10.00 each	Plats must be e-filed.
Trade Name Filings		\$169.00 per name
UCC-1 Financing Statement	\$25.00 each	Must be on National UCC Financial Statement form
UCC-1 Financing Statement w/ Assignment	\$25.00 each	Must be on National UCC Financial Statement form w/ UCC Financing Statement addendum attached. Must check block #12 & complete all assignor information.
UCC-1 Real Estate Notice filing	\$25.00 each	Must be on National UCC Financing Statement form. Must check block #6.
UCC-3 Form	\$25.00 each	Must be on National UCC Financing Statement form. Must check appropriate box.