

CLAYTON COUNTY LIBRARY BOARD MEETING MINUTES

February 14, 2023, 6PM Northwest Branch

Facilitator: *The meeting was called the meeting to order at 6:03 pm by Madam Chair, Mapillar Dahn.*

Trustee Folami offered the prayer.

At this time there was not a quorum and agenda items cannot be voted on. Later during the meeting one additional Trustee arrived, giving us a quorum and we are able to go back and vote on the agenda items.

In Attendance

Brenda Harrison, Dr. LaWanda Folami, Mapillar Dahn, Carolyn Boone, Linda Lopez and Dr. Donya Sartor.

Absent

Felecia Butts, Crystal Perry, Andrea Wade, Dr. Rumph-Carter, Dr.Yvette Dupree

Approval of the Agenda

Motion was made by Trustee Folami and 2nd by Trustee Boone. Motion approved

Approval of the Minutes

A motion was made by Trustee Folami with stated corrections and was 2nd by Trustee Boone to approve. The motion was approved by unanimous vote.

Public Comment

Dr. Monique Brown and Annetti Anderson, both from Atlanta Technical College spoke to the board to express their interest in collaborating with the Library System in training for our citizens.

Interim Director and Assistant Director Reports

Interim Director Parham told the board that Asst. Director Sherry is working on signage for the branches for both inside and outside. The job fair once again was very successful. A new person has been hired to assist the Virtual Services Department. The Kiosk will be self service with open coin boxes. The Riverdale courtyard will be expanded and the exterior upgraded. The Morrow and Riverdale Branches restrooms will be renovated. Trustee Folami expressed the need for beautification especially at the Morrow Branch. ID Parham stated that he will contact the UGA extension services for assistance.

Assistant Director Ozoh updated the board on her outreach activities. There was a very successful event at the Flint River Community Center. The day of this board meeting was the 1 year anniversary of Ruphina joining our library system. We are so glad to have her. Both Rebecca and Rahfina will be doing podcasts to be shared with the public.

Assistant Director James was absent from the meeting.

Assistant Director Stanley stated that the library staff has been very busy with events and projects. The reports show all that is taking place as well as the Youtube page and other library system social media platforms.

Virtual Services Librarian Andre Smith records the Coffee with a Librarian events. Each Trustee was sent a link for the one with the Assistant Directors James, Ozon and Stanley. Inventory count is still going on and should be completed by the end of February. The "Did You Know" segment started in January and is doing well. The 3D printing class will start in March. The translation devices are being used at all branches. HotSpots are available and so are the Entrepreneur in a Bag equipment.

Financial Literacy Outreach Coordinator Belinda Eleby told the board that the Men's Health Workshop was extremely successful and educational. The workshop will be on the Youtube page soon. There will be a 2nd workshop coming in April. There will be a CPR training class for all library staff members soon.

Financial Report There was a concern from Trustee Folami about the report not being specific enough. ID Parham brought in Rose Johnson, the library's finance person to answer questions that the board may have. There was a motion to approve the finance report by Secretary Harrison and was 2nd by Trustee Lopez. The vote was 5 yays and 1 nay. Motion was approved.

Committee Reports There were no reports from the committee members.

Unfinished Business

The board was updated on the status of the hiring of the new Director. There will be interviews of the selected candidates on Thursday, February 16th.

There was a request made to the BOC from Interim Director Parham to have Staff Development Day once a year. Waiting for approval.

The MOU with the BOC is being revised and will be presented to the BOC for approval.

New Business

The board retreat was listed on the agenda, but will be discussed at a later meeting.

Executive Session (Required)

Motion to go into executive session was made by Trustee Folami and 2nd by Trustee Sartor.
Approved

Return to Public Meeting

Motion to return to the public meeting was made by Trustee Folami and 2nd by Secretary Harrison. Approved

There was a motion by Trustee Folami to approve having the attorney do discovery on the Friends of the Library Foundation and to contact the foundation's CEO then report back to the Library Board of Trustees. The motion was 2nd by Secretary Harrison and approved by the board vote.

Adjourned

Motion to adjourn was made by Trustee Folami and 2nd by Trustee Lopez. The meeting ended at 7:40pm.