

CLAYTON COUNTY LIBRARY BOARD MEETING MINUTES

May 9, 2023, 6PM Headquarters

Facilitator: The meeting was called to order at 6:01 pm by Madam Chair, Mapillar Dahn.

Trustee Folami offered the prayer.

In Attendance

Brenda Harrison, Dr. LaWanda Folami, Mapillar Dahn, Carolyn Boone, Nawanna Patterson, Crystal Perry, Dr. Yvette Dupree and Andrea Wade

Absent

Vacant, Linda Lopez, Chantara Rumph-Carter

Approval of the Agenda

Motion was made by Vice Chair Perry and 2nd by Trustee Folami. Motion approved

Approval of the Minutes

A motion was made by Trustee Folami and was 2nd by Vice Chair Perry. The motion was approved by unanimous vote.

Public Comment

No one signed up to speak

Interim Director and Assistant Director Reports

Director Parham started his presentation by thanking his staff for their hard work. The library is adding Vietnamese and Spanish languages to the website. There are 2 staff vacancies at this time. One position is the Director's former position. There is no timeline for the new hire. There is a new platform that is used for the purpose of booking a meeting room. The Interns to assist the staff are coming soon.

Assistant Director Ozoh informed the BOT that so many organizations want her and library staff to come and share information with them. She stated that she would be happy to but will need a 2 week notice for planning. We are still participating in the county's new employee forum. Very valuable information is shared with a large group of employees. The library will also participate in the Mayfest event at International Park.

Assistant Director James was happy to let us know that there have been many school visits. There is an effort to increase teen participation. There is a 7 week Teen Health program. A gift card will be given to the participants who complete the program. The library is gearing up for a full summer of activities for the teens. Rebecca will send the secretary the flyers that announce the events so they can be shared with the BOT.

Assistant Director Stanley stated that the staff is working hard to make National Poetry Month a huge success. There was a food truck event at Headquarters that went very well. The Paint and Sip event went very well too. The patrons stated that the event helped them to relieve stress.

Virtual Services Librarian Andre Smith told the Trustees that the 1st 3D Printing Class had already started at Headquarters and Riverdale. There will be more classes to come. The next Coffee with a Librarian will be on June 5th Headquarters. This event takes place the 1st Monday of each month at different branches. The 4th segment of the "You've Been Read" segment has been filmed with Mrs. Belinda as the guest. The movie classes are midway and approaching the final episode.

There was a question from a Trustee as to the process for reading to the kids. We were told to contact Youth Services to be scheduled. It was also suggested for the staff to produce the report in the PDF format.

Financial Literacy Outreach Coordinator Belinda Eleby shared that the sorority Zeta Phi Beta came to the library to participate in the Estate Planning class. They gained a lot of information.

Financial Report

There was a motion by Trustee Folami to have a quarterly report on grants presented to the BOT. The motion was seconded by Trustee Wade and was approved by vote.

Committee Reports

Advocacy - Trustee Dupree stated that she was putting together a plan for advocating for the library and reaching out to the citizens of the county.

Bylaws - Trustee Folami and Trustee Wade stated that they were reviewing the bylaws and will provide more updates at the next meeting.

Public Relation - No report

Finance - This information was presented during the financial presentation.

Unfinished Business

The Director's evaluation has been completed. The meeting room policy with proposed changes was approved with a motion from Trustee Folami and 2nd by Trustee Boone. The 1st Read for the Employee Handbook and Code of Conduct were tabled to the next meeting. The motion was made by Trustee Folami and 2nd by Trustee Wade.

New Business

There will be a Library Branch Tour Debrief on May17th at 1:00pm with COO Stanford. The BOT will select new officers during the June 13, 2023 BOT meeting. There was a presentation given by Christina Gillien, the Director of the 7 Pillars Career Academy stating her desire to have the library partner with her to acquire a grant to help serve the citizens of the county. There was not enough time for Director Parham to study what the partnership would require since he received late notice from Ms. Gillien. Director Parham agreed to have at the June meeting a Vision Statement for the library and updated hours of operation for the BOT to review.

No executive was needed

Adjourned

Motion to adjourn was made by Trustee Folami and 2nd by Trustee Wade. The meeting ended at 8:45pm.