



Meeting Minutes for September 10, 2024

Meeting called to order:

6pm by Chair Fabian

Prayer:

Pastor Terry Woodard

Roll Call:

Present - Dwayne Fabian, Herman "Drew" Andrews, Lauren Payne, Chivonne Fleming, Trina Ko, Meia Ballinger. Sherri Gates, Salima Abdullah

Absent – Brenda Guitierrez, Quynh Le, Ebonique Miller,

Approval of Agenda:

- Motioned by Ballinger
- Seconded by Abdullah

Approval of the Minutes :

from August 13, 2024

- Motioned by Fleming
- Seconded by Ko

Public Comments:

Brenda Harrison (former BOT)

Director's Report:

Reported by Deputy Director, Director was presenting at BOC Meeting. Recap of Retreat in August. Recap of Meet and Greet in August. Annual Report Completed ahead of schedule. 18 Work Orders for Building Maintenance. 15 resolved, 2 in progress, 1 outsourced. Quarterly meeting held with Building Maintenance by Director and Deputy Director. Outreach Director – Dr. Ozoh is making a huge impact in the community getting the word out about the available resources. She also participated in radio/podcast interviews. Dr. Ozoh also does new county employee onboarding in the event they may need a resource that the library offers. 93 Adult programs were offered, 1008 participants and 86 children programs were offered, 3988 participants. FY 2025 Funding details received. Tentative plans to update the computers at the service desk. Although state allocated funds, we must get approval from BOC. Internship continues, one intern hired on. Staff development day is upcoming. Delegation day is slated for 09/26/2026 at 5PM.

Financial Report:

Monies were allocated for 2025, spending is on target

- Motioned by Ballinger

- Seconded by Abdullah

Deputy Director's Report:

Included in Director's Report

Committee Reports:

Public Relations and Advocacy, Brenda Gutierrez, Lauren Payne, Sherri Gates

- No report at this time

Constitution and Bylaws Ebonique Miller, Salima Abdullah

- Update allotted time for Public Comments (forthcoming)

Unfinished Business:

Board Member Training

- To be coordinated with State Librarian Ben Carter on an upcoming Saturday

New Business:

Meet & Greet – Thursday, August 29, 2024 @NW Library, recap

Retreat – August 30th, 2024 recap

Approval of Director's Salary

- Motioned by Abdullah
- Seconded by Fabian

Modifications of Fines for Youth Services Materials to be presented to the BOC.

Executive Session:

Not needed

Meeting Adjourned:

- Motioned by Ballinger
- Second by Abdullah