

STEPS TO E-FILE INTO AN OLDER EXISTING CASE ON ODYSSEY

ONCE YOU ARE LOGGED IN, CLICK "START FILING"

CHECK "FILE INTO EXISTING CASE"

FIND THE COUNTY COURT YOU ARE FILING INTO, THEN TYPE THE CASE NUMBER IN THE SEARCH LINE

WHEN ODYSSEY SAYS IT CANNOT BE FOUND CLICK "I DON'T SEE MY CASE"

THEN CLICK "I UNDERSTAND, CONTINUE"

THIS WILL ALLOW YOU TO ADD THE CASE TYPE AND THE NAMES OF THE PARTIES AND ATTACH THE DOCUMENT YOU ARE TRYING TO FILE

FILE INTO:

ODYSSEYFILEGA.COM