

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



September 27, 2023

9:00 AM

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Meeting Minutes held on August 23, 2023.
4. Consider request from **Fire Fighter EMT Sierra Stearley (Fire Department)** to use sick leave reserve. (Civil Service Board was polled and approved September 1, 2023 by Smith, Jackson, Phillips-Hall, Lancaster, and Watkins)
5. Consider request from **Fire Sergeant Kyle Sherrit (Fire Department)** to use sick leave reserve.
6. Considered request from **Police Services Clerk Bennie Boston (Police Department)** for annual leave donations. (Civil Service Board was polled and approved on September 11, 2023 by Smith, Jackson, Lancaster, Phillips-Hall, and Watkins)
7. Consider request from Police Chief Kevin Roberts for leave without pay for **Police Services Clerk Bennie Boston (Police Department)**, from August 30, 2023 until tentative.
8. Consider request from Police Chief Kevin Roberts for leave without pay for **Communications Dispatcher Dominique Thompson (Central Communications)**, from October 6, 2023 through October 10, 2023.
9. Consider request from Clerk of Superior Court Chanae Clemons to extend the probationary period of **Deputy Court Clerk I Sheila Martin (Clerk of Superior Court)** for an additional six (6) months until April 7, 2024.
10. Consider request from Human Resources Director Pamela Ambles to extend the promotional probationary period of **Human Resources Analyst Ayana Bethea (Human Resources/Benefits)** for an additional six (6) months until May 4, 2024.

11. Consider request from Human Resources Director Pamela Ambles to extend the promotional probationary period of **Human Resources Analyst Sabrina Parham (Human Resources/Benefits)** for an additional six (6) months until May 4, 2024.

12. Calendar Call.
 - a. **Nicholas Deaton (Police Department)** – Demotion appeal filed on January 12, 2023 regarding: “Demotion”.
 - b. **Brian Godboldt (Police Department)** – Grievance appeal filed on April 20, 2023 regarding: “Hostile Work Environment”.
 - c. **Kyle Sherrit (Fire Department)** – Grievance filed on May 17, 2023 regarding: “I received a formal written reprimand placed in my personnel file for receiving an 80% grade on a homework assignment for a volunteer class May 4, 2012 and for pointing out an email that was in conflict with the CCFES employee manual at the time April 30, 2012”.

13. Discussion item(s).
 - a. Confirm meeting date(s) for October 2023
 - b. Upcoming cases for October 2023
 - c. Amendment to Appendix A - 2023 Police Promotional Procedure

14. Other business.

15. Executive Session (*as needed*).

16. Adjournment.