



## INTER-OFFICE MEMORANDUM

**TO:** Clayton County Board of Elections and Registration

**FROM:** Shauna Dozier, Elections Director

**RE:** Operations Report for September - 2022

**DATE:** October 7, 2022

---

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of September 2022 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 June Primary Elections November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, open record requests, the election activities for the Post – General elections, trainings, renovations, pre-election activities associated with the November 2022 election and the rearrangement of elections tasks due to the global pandemic COVID-19.

### ELECTIONS

#### **PERSONNEL STAFFING:**

#### **STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:**

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

#### **2022 BOARD OF REGISTRATION AND ELECTIONS BOARD RETREAT:**

The Clayton County Board of Registration and Elections Board retreat was held on Friday, September 23, 2022 from 9:00 AM – 4:00 PM at the Marriott AC Hotel Atlanta Airport Gateway.

A special thank you to the Clayton County Board of Registration and Elections for their presentations to the Board. We look forward to creating an annual retreat.

If there are topics in which the Board are interested in for future retreats, please submit to Director Dozier.

#### **2023 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:**

The 2023 conference is scheduled February 12, 2023 – February 15, 2023 and will be held in Jekyll Island, Georgia. If you have not already, please inform our Administrative Assistant if you plan to attend.

#### **RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:**

Update as of late September, Director Hopkins has not provided the blueprint nor indicated in writing as requested the plan for renovations. However, Director Hopkins indicated that Information Technology will need additional space.

Per directive from Board Member Pullar, a timeline of all of the events associated with acquiring a building and renovations since 2016 was presented to the Board at the September Regular Board Meeting. We will continue to provide updates to the Board as this process unfolds.

**2022 ELECTION UPDATES:**

Below are the 2022 Election Year dates. These dates are subject to change and all do not necessarily yield an election in Clayton County. This information has been placed on our website.

**2022 ELECTION AND VOTER REGISTRATION DEADLINES:**

<b>Elections</b>	<b>Voter Registration Deadline</b>	<b>Election Date</b>
General Election	October 11, 2022	November 8, 2022
General Election Runoff	October 11, 2022	December 6, 2022
General Election Runoff (Federal)	November 7, 2022	December 6, 2022

**NOTE:** *These dates reflect the scheduled elections dates for the State of Georgia. Clayton County may not have a scheduled election on the above dates. Subject to change*

**CERTIFICATION BOARD MEETINGS – NOVEMBER GENERAL & DECEMBER RUNOFF (IF NECESSARY):**

The Regular and Special Called Board meeting for November has been combined and scheduled for Monday, November 14, 2022. The date for the December Regular and Special Called Board meeting has yet to be determined. The Board tabled this discussion at this time.

**2022 NOVEMBER GENERAL ELECTION:**

**POLL WORKER TRAINING:**

Poll Worker Training is set to start September 21, 2022 and will continue until October 29, 2022.

NOTE: We are seeking to recruit/retain 1,250 Poll Officials to serve. Currently we have 2,000 veteran and new Poll Officials confirmed to work and we are still receiving applications.

There are 50 classes scheduled to host our Poll Officials. Registration will open for scheduling on September 6, 2022. For those that are recruiting it is important that the applications are completed and returned to our office to ensure that the department reports accurately to Human Resources.

In order for a potential Poll Official to schedule training they are required to complete their paperwork with Human Resources and must be issued their county employee number prior to registering. These efforts ensure that all Poll Officials are prepared to receive payment for their services.

**POLL WORKER TRAINING AND RECRUITING UPDATE AS OF OCTOBER 6, 2022:**

<b>Needed</b>	<b>Confirmed</b>	<b>Trained</b>	<b>Enrolled for Training</b>	<b>Classes Remaining</b>
1250	1237	124	207	30

**LOGIC AND ACCURACY TESTING:**

Logic and Accuracy Testing is set to commence, Wednesday, September 17, 2022 and will continue until completion. We are at 80% completion.

EARLY/ADVANCE VOTING:

The dates in which a voter can vote in advance of Election Day are October 17, 2022 – November 4, 2022.

We are working with the Information Technology Department on a pilot program to post wait times at each Early Voting site for the upcoming election. More information to come.

EARLY ABSENTEE SCANNING:

Scanning will commence October 24, 2022. The following are dates/times in which the adjudication/duplication Teams will be needed:

- o Friday, October 28, 2022, 10:00 AM
- o Friday, November 4, 2022, 10:00 AM
- o Tuesday, November 8, 2022, 12:00 PM
- o Friday, November 11, 2022, 1:00 PM

These dates/times are subject to change. Should there be a need to adjust we will file and post the proper public notifications as required.

VOTE REVIEW PANEL AND DUPLICATION TEAM:

The Board will need to designate who will serve on the Vote Review Panel for the November General and December Runoff, if necessary at the upcoming Board meeting. Below are the scheduled dates for serving, however, based on need we may need to request the panels with short notice on days that have not been already established. Please plan accordingly.

VOTE REVIEW PANEL MEETING DATES	MEETING TIMES
THURSDAY, OCTOBER 27 <sup>TH</sup>	1:00 PM – 5:00 PM
TUESDAY, NOVEMBER 1 <sup>ST</sup>	1:00 PM – 5:00 PM
THURSDAY, NOVEMBER 3 <sup>RD</sup>	1:00 PM – 5:00 PM
MONDAY, NOVEMBER 7 <sup>TH</sup>	1:00 PM – 5:00 PM
TUESDAY, NOVEMBER 8 <sup>TH</sup>	12:00 – UNTIL COMPLETION
FRIDAY, NOVEMBER 11 <sup>TH</sup>	TIME TBD

VOTE REVIEW PANEL AND RISK LIMITING AUDIT:

We are set to conduct our Risk Limiting Audit, Thursday, November 17, 2022 – Tuesday, November 22, 2022. During this time, we need three (3) Vote Review Panel Teams.

The timeframe is pending the number of ballots that need to be audited. However, plan to serve between the hours of 9:00 AM – 5:00 PM Monday – Friday; potentially Saturday as well as Sunday.

**2022 DECEMBER GENERAL RUNOFF ELECTION:**

**POLL WORKER TRAINING:**

There is no requirement for training however, we will continue to meet with our Poll Officials for updates and for those that are interested in practicing, we have options for them to come to the department for additional assistance.

**LOGIC AND ACCURACY TESTING:**

Logic and Accuracy Testing is set to commence, November 21, 2022 and will continue until completion.

**EARLY/ADVANCE VOTING:**

As soon as possible.

**EARLY ABSENTEE SCANNING:**

To be determined.

NOTE: These are subject to change. Updates will be provided as more information is made available.

**2022 ELECTION YEAR ADVANCE VOTING DATES/TIME:**

Director Dozier's recommendations below include expanding Early Voting locations across the county to (10) ten early voting locations to provide more access to our Clayton County Voters to vote in advance of Election Day. Should there be a need for a Runoff, a recommendation to customize early voting locations will be recommended and proposed to the Board of Elections and Registration.

*UPDATE:* Flint River Community Center and Sonna Singleton Gregory Senior Center will serve as an early voting location from Saturday, October 29, 2022 until November 4, 2022. Special thank you to Director Strawter-Tanks adjusting to accommodate elections. We are working together on planning out space in the facilities for the 2024 Presidential Election Year.

<b>PROPOSED ADVANCE VOTING LOCATION</b>	<b>ADDRESS</b>
<b>MORROW CITY HALL</b>	1500 MORROW ROAD MORROW, GA
<b>SONNA SINGLETON GREGORY SENIOR CENTER (NEW REQUEST)</b>	3215 ANVIL BLOCK ROAD ELLENWOOD, GA 30294
<b>FLINT RIVER COMMUNITY CENTER (NEW REQUEST)</b>	6213 RIVERDALE ROAD RIVERDALE, GA 30274
<b>FOREST PARK SENIOR CENTER (NEW REQUEST)</b>	5087 PARK AVENUE FOREST PARK, GA 30297
<b>CARL RHODENIZER RECREATION CENTER</b>	3499 REX ROAD REX, GA 30273
<b>VIRGINIA BURTON GRAY RECREATION CENTER</b>	1475 EAST FAYETTEVILLE ROAD RIVERDALE, GA 30273
<b>SOUTH CLAYTON RECREATION CENTER</b>	1837 MCDONOUGH ROAD HAMPTON, GA 30228
<b>HEADQUARTERS LIBRARY</b>	865 BATTLECREEK ROAD JONESBORO, GA 30236
<b>HISTORIC COURTHOUSE – ELECTIONS OFFICE</b>	121 S. MCDONOUGH STREET JONESBORO, GA 30326
<b>LAKE SPIVERY RECREATION CENTER (NEW REQUEST)</b>	2300 WALT STEPHENS ROAD JONESBORO, GA 30236
<b>GRISWELL SENIOR CENTER (ALTERNATE LOCATION)</b>	2300 HIGHWAY 138 SE JONESBORO, GA 30294

**REGISTRATION**

**VOTER REGISTRATION:**

As of October 1, 2022, there are 205,753 (175,599 Active: 30,154 Inactive) Voters.

**VOTER REGISTRATION DEADLINE:**

The Voter Registration Deadline for the 2022 November General is Tuesday, October 11, 2022.

**FELON LIST**

**Number scheduled for October Hearing:   None**

**SECRETARY OF STATE (GA SOS) GARViS TRAINING CONFERENCE:**

A **Georgia Secretary of State Training Conference** will be held at the Classic Center, Athens, GA on **January 4 - 6, 2023**. Two (2) days will be on our new voter registration system, (**GARViS**), as well a half day being dedicated to training county users on the tool used to manage KnowInk Poll Pads, **ePulse**.

**VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:**

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
10/8/2022	Registration Drive	13th Annual Road Race	Lake Spivey Recreation Center	1,2,3,4 – At Large
10/1/2022	Registration Drive	Basketball Tournament		1,2,3,4 – At Large
10/1/2022	Registration Drive	Community Wellness Day	Lee Street Park	1,2,3,4 – At Large
9/29/2022	Deputy Training	3rd Party Deputy Training	Ceremonial Courthouse	1,2,3,4 – At Large
9/27/2022	Registration Drive	Legacy Apartments	Legacy Apartments	1,2,3,4 – At Large
9/25/2022	Registration Drive	TOPCI	Tabernacle of Praise Church	1,2,3,4 – At Large
9/24/2022	Registration Drive	Curls Kinks Culture Fest	Georgia International Convention Center	1,2,3,4 – At Large
9/23/2022	Registration Drive	Senior Health Fair	J. Charley Griswell Senior Center	1,2,3,4 – At Large
9/23/2022	Deputy Training	Board Retreat	AC Marriot Airport	1,2,3,4 – At Large
9/23/2022	Registration Drive	JenCare Fest	JenCare Med Senior Center	1,2,3,4 – At Large
9/21/2022	Education/Outreach	National Senior Center Showcase	Flint River Senior Center	1,2,3,4 – At Large
9/20/2022	Registration Drive	Senior Center Month	J. Charley Griswell Senior Center	1,2,3,4 – At Large
9/20/2022	Registration Drive	National Voter Registration Day	Elections & Registration Office	1,2,3,4 – At Large
9/20/2022	Registration Drive	Voter Registration Party	Clayton State University	1,2,3,4 – At Large
9/19/2022	Registration Drive	Senior Center Month	Frank Bailey Senior Center	1,2,3,4 – At Large
9/17/2022	Registration Drive	Community Block Party	Flint River Senior Center	1,2,3,4 – At Large
10/1/2022	Registration Drive Postponed	Basketball Tournament		
10/5/2022	Voter Education Presentation	Voter Education Event	Perry Learning Center	1,2,3,4 – At Large

**VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES CONTINUED:**

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to [elections@claytoncountyga.gov](mailto:elections@claytoncountyga.gov).

**TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:**

- Street Audits
- Preparing for 2020 Post Election Events
- Open Records Request
- 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training

**NEXT SCHEDULED REGULAR BOARD MEETING:**

The next scheduled Regular and Special Called Board meeting is scheduled for Monday, November 14, 2022.