



## INTER-OFFICE MEMORANDUM

**TO:** Clayton County Board of Elections and Registration

**FROM:** Shauna Dozier, Elections Director

**RE:** Operations Report for June 2021

**DATE:** July 9, 2021

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The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of June 2021 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 June Primary Elections November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, confirmation notices, the pre-election activities associated with September 21, 2021 Special Election, training and the rearrangement of elections tasks due to the global pandemic COVID-19.

### ELECTIONS

#### **PERSONNEL STAFFING:**

#### **STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:**

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

#### **2021 ELECTION UPDATES:**

##### 2021 SPECIAL ELECTION COMMISSION DISTRICT 1 – SEPTEMBER 21, 2021

The Clayton County Board of Elections called for a Special Election to fill the unexpired term of Commission District 1, due to the passing of Commissioner Sonna Singleton Gregory. The call has been submitted to the legal organ, Clayton News Daily for publishing on Wednesday, June 9, 2021.

The Clayton County Board of Commissioners set the qualifying fee at \$1,068 at the Regular Board Meeting held Tuesday, June 1, 2021. Commission District 1 covers portions of northeast Clayton County. If the September Special Election results yield a Runoff Election it will be held October 19, 2021.

#### **QUALIFYING:**

Qualifying for the special election shall be held at the Clayton County Board of Elections and Registration Office, 121 South McDonough Street, Annex II, Main Floor Jonesboro, Georgia 30236. The qualifying fee shall be \$1,068 and can be paid by Cashier's Check or Money Order. The dates and hours of qualifying shall be as follows:

Monday, July 19, 2021 - 9:00 a.m. – 5:00 p.m.

Tuesday, July 20, 2021 - 9:00 a.m. – 5:00 p.m.

Wednesday, July 21, 2021 – 9:00 a.m. – 12 Noon

#### **VOTER REGISTRATION DEADLINE:**

Monday, August 23, 2021, is the last day to register to vote for all persons who are not registered to vote and who desire to vote in the Special Election.

**2021 ELECTION UPDATES CONTINUED:**

**VOTING IN THE SPECIAL ELECTION**

The several places for holding said special election shall be in the regular and established election districts of the County, and the polls will be open from 7:00 A.M. to 7:00 P.M. on the date fixed for the election.

The first day Mail Absentee Ballot Applications can be accepted is Monday, July 5, 2021.

The last day Mail Absentee Ballot Applications can be accepted is Friday, September 10, 2021.

Mail Absentee Voting will begin on Monday, August 23, 2021, and ends on Friday, September 17, 2021.

**NOTE:** As of this report, we have not received the updated absentee ballot applications that reflect the changes associated with the newly implemented Senate Bill 202. In order to ensure our compliance of the newly implemented law, we have contacted the Secretary of State's office multiple times via phone and email for direction and are awaiting a response.

Currently, Clayton is the only county conducting a Special Election on September 21, 2021.

**PRECINCTS IN COMMISSION DISTRICT 1:**

<b>PRECINCT</b>	<b>VOTING LOCATION</b>
*EW1	UTOPIAN ACADEMY FOR THE ARTS
*EW2	EAST CLAYTON ELEMENTARY SCHOOL <i>(new 2020)</i>
*FP2	HUIE ELEMENTARY SCHOOL
*FP4	BABB MIDDLE SCHOOL
*FP6	HAYNIE ELEMENTARY SCHOOL
*JB08	MOUNT ZION ELEMENTARY SCHOOL
*LC1	CLAYTON STATE UNIVERSITY-ARBOR HALL
*MO1	ANDERSON ELEMENTARY SCHOOL
MO2	MORROW MUNICIPAL COMPLEX
MO3	TRAVELERS REST MISSIONARY BAPTIST CHURCH
MO4	FIRST CHRISTIAN CHURCH OF MORROW
*MO5	ADAMSON MIDDLE SCHOOL
MO6	CHRISTIAN LIFE CENTER WORLDWIDE
*MO7	MCGARRAH ELEMENTARY SCHOOL
*MO8	ROBERTA T. SMITH ELEMENTARY SCHOOL
*MO9	MOUNT ZION PRIMARY SCHOOL
MO10	NOW FAITH APOSTOLIC MINISTRIES <i>(new 2020)</i>
MO11	ANTIOCH EAST BAPTIST CHURCH <i>(new 2020)</i>

**LOGIC & ACCURACY TESTING**

The Logic and Accuracy Testing is scheduled to tentatively start Monday, August 16, 2021, and shall continue until completion.

**2021 ELECTION UPDATES CONTINUED:**

**POLL WORKER TRAINING**

Poll Worker Training is tentatively scheduled to start September 7, 2021, through September 17, 2021.

**CITY OF RIVERDALE MUNICIPAL POLLING SITE CHANGE:**

The City of Riverdale has approved a polling site change effective for their upcoming 2021 municipal election. This information will be presented to the Board for approval for the office to make the changes in the voter registration system and mail out the new precinct cards upon completion.

**GRANT UPDATE:**

The extension to use grant funding was extended to June 30, 2021. Any funds that were not expended by this date must be refunded back. Currently out Budget Analyst is completing the final closeout of spent funds given the end of FY21. An update on this will be provided at a future board meeting.

**2021 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:**

The 2021 GAVREO conference is still scheduled for August 29 – September 1, 2021, with restrictions lifted.

**RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:**

Director Dozier has requested that Mr. Detrick Stanford provide an update to the Board as directed by Board Member Pullar at the upcoming scheduled board meeting.

**POLLING PLACE SURVEYS AND RESERVATIONS:**

We are in the process of securing the reservations for the 2021 Polling Locations. If needed, we will provide recommendations to the Board for approval at upcoming Regular Scheduled Board meetings in preparation for future elections.

**UGA ABSENTEE BALLOT SIGNATURE MATCH STUDY:**

The Secretary of State Elections office is partnering with the University of Georgia to conduct a statewide review of signature match during the November 2020 General Election.

The Secretary of State Elections office has requested that they need all counties to scan and send to liaisons copies of all completed absentee ballot cure forms from the November 2020 General.

Once the project begins, researchers with UGA will request us to pull a number of random envelopes (based on calculations of your total number of absentee ballots) for a number of ballot envelopes.

This project requires a court order and we are expected to fulfill the request to the Secretary of State Elections office by Friday, April 16, 2021. The Secretary of State indicated that this is a part of their ongoing effort to promote confidence in elections.

There are no further updates currently.

## REGISTRATION

### **VOTER REGISTRATION:**

As of July 1, 2021, there are 207,293 (197,863 Active: 9,430 Inactive) Voters.

### **LIST MAINTENANCE CONFIRMATION NOTICES:**

In accordance with O.C.G.A. § 21-2-233 - O.C.G.A. § 21-2-235 confirmation notices will be provided to the county to mail. An estimated 2,896 National Change of Address (NCOA), No Contact for two General Elections (NC2GE) and Returned Mail Confirmation notices were mailed to impacted voters.

Confirmation notices were mailed to electors whose addresses have changed with the United States Postal Service but does not match the elector's address in Voter Registration and those who we have received returned mail by the US Postal Service or no contact with election officials for five years through voting, updating their voter registration are among some reasons for two general elections. The file of all voters impacted has been shared on the front page of our website (courtesy of the Secretary of State's site) for public viewing.

### **FELON LIST**

**Number scheduled for July Hearing: None**

### **VOTER EDUCATION/OUTREACH:**

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

### **NEW EFILING SYSTEM/LOCAL FILER TRAINING:**

On July 6, 2021 the Clayton County Board of Elections hosted the new e-filing system and Local Filer Training for Clayton and surrounding counties. All Clayton County municipalities were invited to attend the training. The Georgia Government Transparency and Campaign Finance Commission Education Director conducted the training.

The following counties and municipalities were present for the training: Clayton, Henry, Rockdale, City of Forest Park, City of Jonesboro, City of Hampton, City of McDonough, City of Stockbridge and City of Locust Grove.

### **DEPUTY REGISTRAR ACTIVITIES:**

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to [elections@claytoncountyga.gov](mailto:elections@claytoncountyga.gov).

### **VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE:**

Due to COVID-19 limited in person, activities were held during this time.

### **TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:**

- Street Audits
- Preparing for 2020/2021 Post Election Events
- Redistricting Activities
- List Maintenance Preparations/Confirmation Notices
- 2021 Elections and 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training