



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for March 2025

DATE: April 3, 2025

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of March 2025 and activities since the last Board meeting. The priorities were centered on Post-Election Day activities associated with the 2024 General and Election as well as Post-Election tasks for the 2025 March Special Elections, reconciliation of election returns; voter education events, open record requests, and trainings.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training. Since the last Board meeting, the Office Team has undergone their performance evaluations and been submitted to Human Resources.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

On March 20, 2025 the Central Services Department held a pre-bid conference at the new warehouse space with prospective contractors to review the scope of work to be completed.

2025 BOARD OF REGISTRATION & ELECTION RETREAT:

The Board of Elections and Registration Board Members will reschedule their Board retreat at a new recommended date/time at the upcoming meeting.

2024 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The GAVREO annual training conference is scheduled to be held August 10, 2025 – August 14, 2025 in Savannah, GA for your planning purposes. Director Dozier serves as the Immediate Past President and will be the panelist for the New Board Member Session scheduled Sunday, August 10, 2025. More details regarding the conference will be forthcoming.

2025 BOARD OF REGISTRATION & ELECTION CALENDAR/RECOMMENDED CHANGE:

Below are the scheduled Regular Board Meeting dates set per bylaws for the second Tuesday of each month for your planning purposes. This does not include any special called meetings. Any special called meetings will be determined per the Board's approval as needed. The August Regular Board Meeting is scheduled during the time of the GAVREO Conference. We recommend moving the August Meeting to *Wednesday, August 6, 2025 instead of August 12, 2025.

JANUARY 14, 2025
FEBRUARY 11, 2025
MARCH 11, 2025
APRIL 8, 2025
MAY 13, 2025
JUNE 10, 2025
JULY 8, 2025
*AUGUST 12, 2025
SEPTEMBER 9, 2025
OCTOBER 14, 2025
NOVEMBER 11, 2025
DECEMBER 9, 2025

2025 ELECTION CALENDAR:

ELECTION	ELECTION DATE	ADVANCE VOTING DATES	REGISTRATION DEADLINE
Special Election	March 18, 2025	February 24 – March 14	2/17/2025
Special Election Runoff	April 15, 2025	As soon as possible, but no later than April 7 – April 11	2/17/2025
Special Primary Public Service Commissioner (PSC) /Special Election	June 17, 2025	May 26 – June 13	5/19/2025
Special Primary Runoff Public Service Commissioner (PSC)/Special Election Runoff	July 15, 2025	As soon as possible, but no later than July 7 – July 11	5/19/2025
Special Election	September 16, 2025	August 25 – September 12	8/18/2025
Special Election Runoff	October 14, 2025	As soon as possible, but no later than October 6 – October 10	8/18/2025
Municipal General /Special Election – Public Service Commissioner (PSC)	November 4, 2025	October 13 – October 31	10/6/2025
Municipal General /Special Election Runoff – Public Service Commissioner (PSC)	December 2, 2025	As soon as possible, but no later than November 24 – November 28	10/6/2025

2025 MARCH SPECIAL ELECTIONS UPDATES:

There is no Runoff for the City of Forest Park's March Special Election.

REGISTRATION

VOTER REGISTRATION:

As of April 1, 2025, there are 218, 312 (189, 737 Active: 28,575 Inactive) Voters.

CHALLENGE HEARING: REMOVAL FROM ELECTORS LIST FOR CONVICTION OF A FELONY

Number scheduled for April Hearing: 0

DEPUTY REGISTRAR TRAINED	DEPUTY REGISTRAR CLASSES	DEPUTY REGISTRAR DRIVES
0	0	0

For future events, please submit request to under our Registration Drives and Community Outreach Tab on our website: <https://www.claytoncountyga.gov/government/elections-and-registration/registration-drives-and-community-outreach/> or at elections@claytoncountyga.gov. All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic. Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19.

HIGH SCHOOL VOTER REGISTRATION MONTH:

Reminder, April is High School Voter Registration Month across the State of Georgia. We are in the process of planning activities around the county for April. Additionally, the Registration and Elections Department will be scheduling Deputy Registrar Training for the Clayton County Public Schools' as well as local college/universities within the county to attend the training.

VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
3/26/2025	Outreach	Clayton County Day at the Capitol	Capitol Square SW Atlanta, GA 30334	Statewide
03/13/25	Outreach	Forest Park Community Center Registration Drive	696 Main Street Forest Park, GA 30297	1,2,3,4 At Large
03/12/25	Outreach	Frank Bailey Senior Center Registration Drive	6213 Riverdale Road Riverdale, GA 30274	1,2,3,4 At Large
03/11/25	Outreach	J. Charley Griswell Senior Center Registration Drive	2300 Highway 138 E Jonesboro, GA 30236	1,2,3,4 At Large
03/10/25	Outreach	Flint River Community Center Registration Drive	153 Flint River Road Riverdale, GA 30274	1,2,3,4 At Large
03/08/25	Outreach	Board of Commissioners Davis Town Hall Meeting Registration Drive	112 Smith Street Jonesboro, GA 30236	1,2,3,4 At Large
03/03/25	Outreach	Sonna Singleton Gregory Senior Center Registration Drive	6701 Highway 85 Riverdale GA 30274	1,2,3,4 At Large

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Post-Election Voter Registration Processing
- Post-Election Activities for the 2024 November General and Special Election
- Pre-Election Activities for the 2025
- Street Audits
- Precinct Boundary Line Change Request(s) If Necessary
- Open Records Request
- Plan Voter Education/Outreach Events

NEXT SCHEDULED BOARD MEETING EVENTS:

The Board Retreat will be rescheduled for a later date.

The next scheduled Regular Board meeting is scheduled for Tuesday, May 13, 2025.