

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

PRESENT: Chair Johnson, Vice-Chair Givens, Treasurer Wesley, Secretary Foster Hall, Board Member Pullar, Attorney Reed, Director Dozier, and Administrative Assistant Jennifer Clemmer.

**REGULAR CALLED BOARD MEETING**

1. *Chair called the meeting to order.*
2. *Moment of silence observed.*
3. *Adoption of Agenda.*

**Motion made by Vice Chair Givens seconded by Secretary Foster Hall to adopt the agenda for the Regular Meeting for August 9, 2022. Vote 4-0. Motion Carried. Absent: Treasurer Wesley.**

4. *Approval of Board Minutes for July 12, 2022, Regular Business Meeting.*

**Motion made by Board Member Pullar seconded by Secretary Foster Hall to approve minutes from the Regular Called Meeting for July 12, 2022. Regular Business Meeting. Vote 4-0. Motion Carried. Absent: Treasurer Wesley.**

5. *Public Comments.*

**There were no Public Comments.**

6. *Old Business.*

**A. Timeline for Board of Elections and Registration Building/Renovations.**

Director Dozier informed the Board that she is working on the timeline and should have it completed by the next Board Meeting.

Director Dozier informed the Board that there was a problem with the county's contract with Brown's Lighting, which is the reason for the delay in replacing the lights in the Ceremonial Courthouse.

Board Member Pullar requested that once the timeline is finished, it should be sent to the Board instead of waiting for the next scheduled meeting.

**B. Voter Education Presentation.**

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

Director Dozier informed the Board that as of July 14, 2022, the Voter Education Presentation that Board Member Pullar requested to be sent to all Board Members had been sent to all Board Members.

Chair Johnson requested (2) two badges with the title Chair and one badge titled Treasurer to be provided for herself and Treasurer Wesley.

7. *New Business.*

A. Director's Report & 2022 Elections Update.

Director Dozier informed the Board that as of August 1, 2022, there are 204,892 (173,270 Active; 31,622 inactive) Voters.

Director Dozier informed the Board that the office of the Secretary of State recently announced that the Georgia Secretary of State Training Conference would be held in Athens, GA, on January 4-6, 2023.

Director Dozier informed the Board that the focus of the training would be on the new voter registration system, Georgia Registered Voter Information System (GARViS), Knowink Poll Pads, and ePulse.

Board Member Pullar inquired about how many staff members would attend the Conference.

Director Dozier informed the Board that the Secretary of State's office allows (3) three staff members from Clayton County to attend based on the limited space at the venue.

Director Dozier informed the Board that if the Board plans to attend the 2023 GAVREO Conference, inform the Administrative Assistant before the September 13, 2022 Board meeting.

Director Dozier informed the Board that the 2024 GAVREO Conference will be in Athens, GA, on December 10-13, 2023.

Director Dozier informed the Board that the office plans to make a proposed recommendation for at least (1) one Election Day Polling Location to be moved and create (7) seven new precincts for the upcoming September Regular Schedule Board meeting.

Board Member Pullar inquired into why the polling location should be moved and the need to create new precincts.

Director Dozier informed the Board that the reason for the polling location change was that the current building is no longer in service, and the new precincts are needed because the current precincts have more than 3,000 voters.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

Chair Johnson inquired about the Forest Park location for advance voting.

Director Dozier informed the Board that she would like to yield to Manager Brown to answer questions about the advance voting locations.

Manager Brown informed the Board that Forest Park Senior Center is on the list to be considered for an advance voting site for November 8, 2022 General Election.

Director Dozier informed the Board that the office is in correspondence with the Flint River Community Center and the Sonna Singleton Gregory Senior Center.

Director Dozier informed the Board that due to the space and length of time needed, Flint River Community Center and Sonna Singleton Gregory Senior Center have expressed that they would not be able to accommodate the office for the period of advance voting.

Board Member Pullar inquired into who made the decision to not accommodate the office for the three weeks of Advance voting.

Director Dozier informed the Board that the office spoke to Elaine Jackson.

Director Dozier informed the Board that the Flint River Community Center has stated that the room needed for the advance voting is also used for the Boys and Girls Club.

Attorney Reed informed the Board that the Boys and Girls Club has a dedicated lease space with the Flint River Community Center, therefore, there would have to be another space within the Flint River Community Center that can accommodate the office's needs for advance voting.

Director Dozier informed the Board that the office's target for early voting staff is 150, roughly 15 staff members per location.

Director Dozier informed the Board that the office had recruited about sixty percent of the office's target.

Director Dozier informed the Board that a new partnership had been established with the Clayton County Water Authority.

Director Dozier informed the Board that the office would provide the Clayton County Water Authority inserts regarding voter information in 78,800 water bills in Clayton County and 500 inserts to businesses associated with the Clayton County Water Authority.

Director Dozier informed the Board that the first set of inserts with voter information would be in the Clayton County Water Authority September water bills.

Director Dozier informed the Board that Poll Worker Training is set to start on Wednesday, September 21, 2022, and continue until Saturday, October 29, 2022.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

Director Dozier informed the Board that fifty percent of veteran Poll Officials are confirmed to work in November and the office is still awaiting responses from the rest.

Director Dozier informed the Board that registration for Poll Worker classes open on Tuesday, September 6, 2022.

Director Dozier informed the Board that the office plans to start Logic and Accuracy Testing on Tuesday, September 6, 2022, and continue until completion.

Director Dozier informed the Board that the Early and Advance Voting for the 2022 November General Election is Monday, October 17, 2022, through Friday, November 4, 2022.

Director Dozier informed the Board that advance voting dates include the mandatory Saturday voting and the Board-approved Sunday voting.

Board Member Pullar inquired about the process Poll Workers go through with Human Resources Department before registering for Poll Worker Training.

Director Dozier informed the Board that for the potential Poll Official to register for training, they must complete their paperwork with Human Resources and have been issued a county employee number.

Director Dozier informed the Board that the office has been using the current process for about a year which has helped ensure that Poll Officials are paid for their service.

Director Dozier informed the Board that the department was interested in hosting a Board Retreat where the department would give a voter education piece to the Board about what each staff member does in the office.

Director Dozier informed the Board that the department was looking into hosting the retreat around the third or fourth week of September.

**Motion made by Board Member Pullar seconded by Secretary Foster Hall to accept the recommendation to provide an opportunity for voter education and processes of the staff to the Board members of Clayton county on Friday, September 23, 2022, from 10 AM to 4 PM. Vote Unanimous. Motion Carried**

B. Recommendation for Regular & Special Called Board Meeting to be held on November 11, 2022.

Director Dozier informed the Board that the recommendation is to move the Regular Business Board meeting from Tuesday, November 8, 2022, to Friday, November 11, 2022, because the regularly scheduled date would fall on Tuesday, November 8, 2022, which is Election Day.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

**Motion made by Board Member Pullar seconded by Secretary Foster Hall to accept the recommendation for the Regular & Special Called Board Meeting to be held Tuesday, November 11, 2022. Vote Unanimous. Motion Carried.**

C. Recommendation for Regular & Special Called Board Meeting to be held December 9, 2022

Director Dozier informed the Board that the recommendation is to combine the Regular Business Board Meeting scheduled for Tuesday, December 13, 2022, with the Special Called Board to be called on Friday, December 9, 2022, to certify the 2022 General Election Run-off.

Board Member Pullar recommended holding the Regular and Special Called Board meeting on the Tuesday following November 8, 2022, General Election and the December 6, 2022, General Election Runoff to give the department more time to make sure all ballots are counted.

Director Dozier informed the Board that she believed the Board would have to certify the elections by the following Monday after the election.

**Motion made by Board Member Pullar seconded by Treasurer Wesley to table the recommendation to combine the Regular & Special Called Board Meeting on Friday, December 9, 2022, until a later Board Meeting. Vote Unanimous. Motion Carried.**

D. Intergovernmental Agreement to conduct the City of Morrow Special Election to be held November 8, 2022

Director Dozier informed the Board that the City of Morrow submitted the Intergovernmental Agreement on Friday, April 29, 2022, and it was identified that it was never put on a Board Meeting agenda.

**Motion made by Vice Chair Givens seconded by Treasurer Wesley to approve the Intergovernmental Agreement to conduct the City of Morrow Special Election to be held Tuesday, November 8, 2022. Vote Unanimous. Motion Carried.**

E. Recommendation for Election Day Poll Worker Pay.

Director Dozier informed the Board that Election Technician Manager Brown had drafted a recommendation regarding Election Day Poll Worker Pay.

Manager Brown informed the Board that the recommendation would be an increase to fifteen dollars for all the Poll Worker Staff who worked setting up the precinct the Monday before Election Day.

Manager Brown informed the Board that the pay scale for Poll Workers would range from \$ 150 to \$315.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

Board Member Pullar inquired about the breakdown of the Poll Worker's pay range.

Manager Brown informed the Board that \$150 would be for Poll Worker Clerks that do not help with set up, \$165 for Poll Worker Clerks that help set up, \$240 for Assistant Managers, and \$315 for Managers.

Board Member Pullar inquired if the proposal would have Clayton County in the same pay range as surrounding counties.

Director Dozier informed the Board that the proposal would have the county in the same pay range as like counties.

**Motion made by Vice Chair Givens seconded by Secretary Foster Hall to approve the recommendation to increase the Election Day Poll Worker Pay by fifteen dollars. Vote Unanimous. Motion Carried.**

F. Recommendation for Election Part-time Seasonal Staff Pay.

Director Dozier informed the Board that the Board of Commissioners passed a cost of living increase for all county employees as well as an increase to \$15 dollars an hour for any county employee that makes less than \$15 dollars an hour.

Director Dozier informed the Board that the pay increase impacted the office because the office has seasonal employees making \$10 to \$12 an hour, depending on the position.

Director Dozier informed the Board that the salary recommendation for Absentee Clerks is \$15 an hour, Absentee Assistant Managers \$16 an hour, Absentee Managers \$17 an hour, and the Elections & Registration assistants \$22.50 an hour.

Board Member Pullar inquired about the justification for the pay difference between the Absentee Clerk and Election and Registration Assistant.

Director Dozier informed the Board that the Elections and Registration Assistant conducts the Logic and Accuracy Testing and the Poll Worker Training, goes out to sites to troubleshoot, sets up the Equipment for advance voting, and assists the Poll Worker manager with precinct set up for Election Day.

Board Member Pullar inquired about how many Election and Registration Assistants the office has on staff.

Manager Brown informed the Board that the office currently has (8) eight Election Technicians.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

Director Dozier informed the Board that she believes the increase in the seasonal employee pay would help recruit new seasonal employees.

**Motion made by Board Member Pullar seconded by Treasurer Wesley to approve the recommendation to increase the hourly rate of the pay of the Absentee Clerk to \$15 an hour, Absentee Assistant Managers \$16 an hour, the Absentee Manager \$17 an hour, and the Election & Registration Technician \$22.50 an hour. Vote Unanimous. Motion Carried.**

G. Discussion on the use of County and/or City Workers for Election Work.

Board Member Pullar informed the Board that she wanted to discuss the idea of using non-essential county employees to assist with election activities.

Chair Johnson inquired whether the use of county employees for election activities violated any laws or contracts between the county and its employees.

Attorney Reed informed the Board that there was a county ordinance, section 70-262, that deals with political activities and county employees.

Attorney Reed informed the Board that the ordinance includes that county employees can engage in political activities but can not do so during regular work hours, can not represent themselves as county employees, and cannot support any candidate running for political office.

Attorney Reed informed the Board that an employee who wanted to work the election activities would have to do so on their day off from their regular county job, and they would be paid the same amount of money as any other poll worker.

Secretary Foster Hall inquired about how the office could promote the need for county employees to help out with election activities.

Attorney Reed informed the Board that Human Resources could send out an email blast informing county employees of the opportunity to participate in election activities.

Chair Johnson inquired about training for county employees.

Attorney Reed informed the Board that Poll Worker Training would have to be done on the employee's own time.

Board Member Pullar inquired about the next steps for using county employees for election activities.

Attorney Reed informed the Board that the next step would be to reach out to Director Ambles in Human Resources and inform her that the Board has an interest in at least making county

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

employees aware of the need for Poll Workers, then let Director Dozier determine the best way to put the message out.

Chair Johnson directed Director Dozier to inform the Board of the conversion results with Director Ambles.

H. Hearing to remove felons from elector's list (if necessary).

**There were no felons.**

I. Removal of deceased from elector's list (if necessary)

**Motion made by Treasurer Wesley seconded by Secretary Foster Hall to remove the 92 names listed as deceased voters from the Clayton County Elections & Registration Elector's List of August 2022 as printed. Vote Unanimous. Motion Carried.**

8. *Executive Session: To Consider personnel and/or litigation, as necessary.*

Director Dozier informed the Board that she would like to request an executive session to discuss personnel and litigation.

**Motion made by Board Member Pullar seconded by Secretary Foster Hall to go into executive session for litigation at 5:38 pm. Vote Unanimous. Motion Carried.**

**Motion made by Treasurer Wesley seconded by Board Member Pullar to come out of executive session for litigation at 6:08 pm. Vote Unanimous. Motion Carried.**

**Motion made by Vice Chair Givens seconded by Treasurer Wesley to approve the Clayton County Board of Elections consent form and Shauna Dozier, Director of Elections, SEB Case No. 2019-044. Vote Unanimous. Motion Carried.**

9. *Adjourn.*

**Motion made by Treasurer Wesley seconded by Vice Chair Givens to adjourn the Regular Called Board Meeting at 6:15 PM. Vote Unanimous. Motion Carried.**



CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

*APPROVED POST SUMMARY MINUTES*

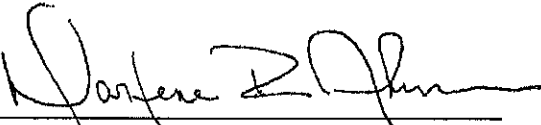
**{SIGNATURE ON NEXT PAGE}**


CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
7946 North McDonough Street  
Jonesboro, GA 30236

August 09, 2022  
4:30 P.M.

APPROVED POST SUMMARY MINUTES

  
DARLENE JOHNSON, CHAIR

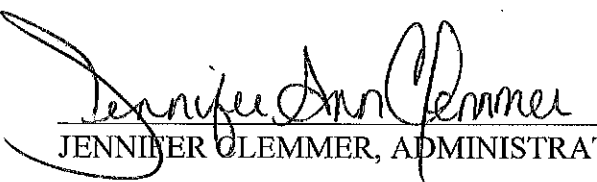
  
DIANE GIVENS, VICE-CHAIR

  
DOROTHY FOSTER HALL, SECRETARY

  
CAROL WESLEY, TREASURER

  
PATRICIA PULLAR, BOARD MEMBER

ATTEST:

  
JENNIFER CLEMMER, ADMINISTRATIVE ASSISTANT