

*APPROVED POST SUMMARY MINUTES*

PRESENT: Chair Johnson, Vice Chair Givens, Treasurer Wesley, Secretary Foster-Hall, Board Member Pullar, Director Shauna Dozier, Attorney Charles Reed, and Office Aide Fayshawne Walker.

**REGULAR CALLED BOARD MEETING**

*1. Chair called the meeting to order.*

*2. Moment of silence observed.*

*3. Adoption of Agenda.*

**Motion made by Treasurer Wesley, seconded by Secretary Foster-Hall to adopt the agenda for the Virtual Regular Board Meeting on July 13, 2021 as printed. Vote Unanimous. Motion Carried.**

*4. Approval of June 8, 2021 Regular Board Meeting Minutes*

**Motion made by Treasurer Wesley, seconded by Secretary Foster-Hall to accept the June 8, 2021 Regular Board Meeting Minutes as printed. Vote Unanimous. Motion Carried.**

*5. Public Comment(s)*

**There were no public comments.**

*6. Old Business*

*A. Board Directives, as necessary*

**There were no Board Directives.**

*7. New Business*

*A. Director's Report & 2021 Election updates.*

Director Dozier informed the Board that as of as of July 1, 2021, there are 207,293 (197,863 Active: 9,430 Inactive) Voters.

Director Dozier informed the Board that qualifying for the September Special Election will be held at the Clayton County Board of Elections and Registration Office, 121 South McDonough Street, Annex II, Main Floor Jonesboro, Georgia 30236 with a qualifying fee of \$1,068 payable by Cashier's Check or Money Order.

Director Dozier informed the Board that the dates and hours for qualifying are Monday, July 19, 2021 from 9:00 A.M. to 5:00 P.M., Tuesday, July 20, 2021 from 9:00 a.m. to 5:00 p.m., and Wednesday, July 21, 2021 from 9:00 a.m. to 12 P.M.

# CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATIONS

Virtual Regular Business Meeting  
Zoom Communication

July 13, 2021  
4:30 PM

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Director Dozier informed the Board that as of this date, the office has not received the updated absentee ballot applications that reflect the changes associated with the newly implemented Senate Bill 202.

Director Dozier informed the Board that in order to ensure that the office is in compliance of the newly implemented law, the Secretary of State's office has been contacted multiple times via phone and email for direction and the office is awaiting a response.

Director Dozier informed the Board that the office will continue to accept current absentee ballot applications until the Secretary of State provides guidance and a status update on the updated applications.

Board Member Pullar recommended that the Board send a letter to the Board of Commissioners asking the Commissioners to send a letter to the Secretary of State and the State Elections Board referencing the updated absentee ballot applications that reflect the changes associated with the newly implemented Senate Bill 202.

Director Dozier informed the Board that the office received a letter of resignation from Mr. Vacal Caldwell who served as Chairman of the Clayton County Soil and Water Conservation District for over 27 years. Director Dozier informed the Board that there is no action needed at this time as fulfillment of this position will be addressed in the 2022 Primary Election.

Director Dozier informed the Board that she is providing a recommendation to conduct elections and enter into a Intergovernmental Agreement for the City of Jonesboro, the City of Morrow, and the City of Lake City.

Director Dozier informed the Board that she is providing a recommendation to enter into a Intergovernmental Agreement to provide equipment for the City of Riverdale and the City of Forest Park.

Director Dozier informed the Board that the office has not received any information regarding an election from the City of Lovejoy and will provide a recommendation should the City of Lovejoy have qualified candidates to hold an election.

Director Dozier informed the Board that the City of Lovejoy generally conducts elections on their own and will contact the City of Lovejoy to ensure the status of their elections.

Director Dozier informed the Board that all municipalities will conduct qualifying independent of the office and qualifying for the municipalities will begin on August 16, 2021.

Director Dozier informed the Board that after speaking with Technician Scott, the office is comfortable with conducting elections and redistricting within the same time frame.

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Director Dozier informed the Board that the office is uncertain of the date that redistricting will start. Director Dozier informed the Board that it is her understanding that Georgia Legislators will go into session in September and the possibility of implementing changes from the redistricting session may take place in November or December 2021.

Director Dozier informed the Board that the City of Jonesboro is planning to conduct their own election however the office will offer the recommendation to conduct their election if needed.

Director Dozier informed the Board that at the beginning of her tenure, she added an additional 10% administrative fee to the Municipal Elections Contract Cost however no increase has been added since this fee was implemented.

Director Dozier informed the Board that the majority of the cost to host municipal elections is for personnel during advanced voting and on election day.

Director Dozier informed the Board that an outline of the estimated cost to conduct a municipal election, which is a part of the Intergovernmental Agreement, was provided to the municipalities during discussions in December.

Director Dozier informed the Board that it is ultimately up to the municipalities to decide the hours of operation and advanced voting locations for their elections.

Director Dozier informed the Board that she will make mention of the county wide Advanced Voting and Election Day hours of operation during future discussions with the municipalities.

Board Member Pullar requested that Director Dozier provide a draft of the Intergovernmental Agreement for the Board to preview and provide feedback.

Director Dozier informed the Board that 2,896 confirmation notices were mailed to Electors whose addresses have changed with the United States Postal Service but does not match the Electors' addresses in the Voter Registration System.

Director Dozier informed the Board that voters who will receive confirmation notices are those who the office has received returned mail from the U.S. Postal Service and for or those who have had no contact with Election Officials for five years either by not voting, not updating their voter registration, or other reasons for two general elections.

Director Dozier informed the Board that she will provide an update during upcoming Board Meetings on the responses the office receives back from the confirmation notices that went out.

Director Dozier informed the Board that the website link that includes all voter's impacted with confirmation notices has been posted on the front page of the Clayton County Elections Website (courtesy of the Secretary of State's site) for public viewing and will contact the Communications

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Department to inquire about what can be done to have the link added to the Board of Commissioners website.

Director Dozier informed the Board that the extension to use grant funding was extended to June 30, 2021 with the expectation that any funds that were not expended by this date must be refunded back.

Director Dozier informed the Board that the office was granted an additional (6) six months extension in an effort to utilize the funds for office renovations, building renovations, and voting equipment.

Director Dozier informed the Board that the office was prepared to utilize the extension to spend grant funds for building renovations on the initial building assigned to the office for relocation located at 1285 Government Circle Jonesboro, Ga 30236, which was later determined that the Code Enforcement Department would be located there.

Director Dozier informed the Board that after the building at 1285 Government Circle was provided to the Code Enforcement Department, the office prepared to utilize the extension to spend grant funds for building renovations on the Old Code Enforcement Building which came as a suggested location.

Director Dozier informed the Board that the Old Code Enforcement Building did not provide adequate space for equipment storage, conducting tabulation, and other pertinent functions the office would need within one location.

Director Dozier informed the Board that the office was prepared to utilize the extension to spend grant funds on voting equipment, however Dominion Voting did not have enough equipment in their inventory for the office to make a purchase on voting equipment.

Director Dozier informed the Board that certain items, such as drop boxes, were donated to the office therefore the grant funds did not have to be spent on purchasing these items.

Director Dozier informed the Board that the office is projected to return approximately \$600,000 in grant funds and an update on the exact amount will be provided at a future board meeting.

Director Dozier informed the Board that the office is currently working with the Budget Analyst in closing out the 2021 fiscal year by ensuring that all of the accounts have been closed and all invoices have been paid. Once the office has a final tally of all completed accounts, the office will have finance send a check out to the grant funders.

Director Dozier informed the Board that in accordance with Senate Bill 202, the office cannot request any grant funding from a third party organization.

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Director Dozier informed the Board that if the office is able to get money for renovations it would have to come out of the county's Building and Maintenance budget.

Director Dozier informed the Board that the office needs a location with at least 25,000 square feet that would accommodate storage for voting equipment, room for poll workers, advanced voting training, staffing, a computer room, a tabulation room to conduct tabulation with enough space to safely host the public for viewing.

Director Dozier informed the Board that the office currently covers 10,000 square feet at 1117 Battle Creek Road Jonesboro, GA 30236 which was initially supposed to be a temporary location for storage.

Director Dozier informed the Board that the office has purchased more equipment, additional furniture that is needed to accommodate the office and the growing staff as well as election materials which are all stored at the Battle Creek location.

Director Dozier informed the Board that during her discussion with Building and Maintenance Director Hopkins, by moving out other departmental materials from the space will allow for the office to have use of an additional 10,000 to 15,000 square feet to store equipment.

Director Dozier informed the Board that she has an upcoming meeting with Chief Operating Office Mr. Stanford regarding the office.

Board Member Pullar commented that the office should seek to request a location that not only accommodates current needs but one that is suitable for future growth and expansion as well.

Attorney Reed commented that one reason for the delay with relocating to a building, is that the county has to find a space from the spaces that are physically available within the county.

Attorney Reed commented that if there is no building available, the county may get Special Local Option Sales Tax Funding, which is collected over a period of time through the collection of taxes, in order to build a new building.

Attorney Reed commented that based on his discussion with C.O.O. Mr. Stanford, there is not a building available large enough to adequately accommodate all of the Elections & Registration Office's needs and requirements.

### **B. City of Riverdale Polling Location Move**

**Motion made by Board Member Pullar, seconded by Secretary Foster-Hall to accept the City of Riverdale's request to change the municipal polling location from Riverdale City Hall located at 6690 Church Street Riverdale, GA 30274 to the Riverdale Center Multipurpose Room located at 7210 Church Street Riverdale, GA 30274. Vote Unanimous. Motion Carried.**

**Virtual Regular Business Meeting**  
**Zoom Communication**

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CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

  
DARLENE JOHNSON, CHAIR

  
DIANE GIVENS, VICE-CHAIR

  
DOROTHY FOSTER-HALL, SECRETARY

  
PATRICIA PULLAR, BOARD MEMBER

  
CAROL WESLEY, TREASURER

ATTEST:

  
FAYSHAWNE WALKER, OFFICE AIDE