

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATIONS

Regular Business Meeting
4:30 P.M.

January 8, 2019

APPROVED POST SUMMARY MINUTES

PRESENT: Chair Carol Wesley, Vice-Chair Dorothy Foster-Hall, Secretary Ruth Ash, Board Member Diane Givens, Board Member Patricia Pullar, Director Shauna Dozier, Supervisor Attorney Charles Reed, and Administrative Assistant Brianna Garrett

1. Chair called the meeting to order.

2. Moment of silence observed.

3. Adoption of Agenda:

Motion made by Vice-Chair Foster-Hall, seconded by Secretary Ash. Vote Unanimous. Motion carried.

4. Swearing-in of Board Members Diane Givens and Patricia Pullar.

5. Approval of December 7, 2018 Special Called Business Meeting minutes.

Motion made by Vice-Chair Foster-Hall to approve the December 7, 2018 Special Called Business Meeting minutes, seconded by Secretary Ash. Vote Unanimous. Motion carried.

6. Approval of December 7, 2018 Regular Business Meeting minutes.

Motion made by Board Member Givens to approve the December 7, 2018 Regular Business Meeting minutes with corrections, seconded by Vice-Chair Foster-Hall. Vote Unanimous. Motion carried.

7. Approval of December 18, 2018 Special Called Meeting minutes.

Motion made by Vice-Chair Foster-Hall to approve the December 18, 2018 Special Called Business Meeting minutes with corrections, seconded by Board Member Givens. Vote Unanimous. Motion carried.

8. PUBLIC COMMENT: Citizens will be given a three minute maximum time limit to speak before the Board of Elections and Registration about various topics, issues, and concerns. Public comments will be limited to thirty (30) minutes. Following thirty minutes of hearing from the public, the Board of Elections and Registration will allow the remainder of citizens who have signed up to be heard at the next regular business meeting.

There was no public comment.

9. New Business:

A. 2019 Election of Board Officers

Motion made by Board Member Foster-Hall to appoint Carol Wesley as the Chair of the Board of Elections & Registration for the year 2019. Seconded by Board Member Pullar. Vote Unanimous. Motion carried.

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Motion made by Board Member Pullar to appoint Dorothy Foster-Hall as the Vice-Chair of the Board of Elections & Registration for the year 2019. Seconded by Board Member Pullar. Vote Unanimous. Motion carried.

Secretary Ash announced her resignation from the Board Of Elections & Registration and also presented her resignation letter to the Board.

Chair Wesley and Vice-Chair Foster-Hall gave their well wishes and accolades to Secretary Ash.

Motion made by Board Member Foster-Hall to appoint Diane Givens as the Secretary of the Board of Elections & Registration for the year 2019. Seconded by Board Member Pullar. Vote Unanimous. Motion carried.

B. Director's Report

Director Dozier commended Mary Pierce for reaching her five year milestone with Clayton County. Mary received her 5 Year Employee Service Pin at a ceremony in the Commissioner's Board Room on December 13, 2018.

Director Dozier informed the Board that the two vacant positions, Election & Registration Official and Election & Registration Official Supervisor, are scheduled to be filled by January 19, 2019. An offer has been presented and the office is waiting on confirmation from the Human Resources Department.

Director Dozier informed the Board that construction of the Election/IT Data Center has resumed. The completion date has not yet been determined. An update will be provided at a future meeting.

Director Dozier informed the Board that the information for the Judge that will serve for each of the 2019 Elections has not been set as of this date. Once this information has been confirmed a copy of the letter listing the information for each Judge per Election Day will be provided in the same format as provided in March 2018.

Director Dozier provided the Board a copy of the 2019 Election Scheduled & Tentative Dates for the 2019 calendar year. The Clayton County Public School will conduct their election on March 19, 2019. The City of Morrow will conduct their election on November 5, 2019.

Director Dozier informed the Board that the 2019 VRAG AND GEOA combined conference will be held March 24 – 27, 2019 at the Jekyll Island Convention Center. Hotel reservations can be made starting Friday, January 11, 2019. Director Dozier requested that the Board make their reservations and provide the confirmation to Ms. Garrett by Monday, January 14, 2019 in order to meet the deadlines for payment, if they plan to attend.

Director Dozier informed the Board that as of January 1, there are 185,485 voters in Clayton County.

Director Dozier informed the Board that voter registration applications were paused due to Special Elections held in December that prevented the county from processing. Director Dozier informed

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the Board that the processing of voter registration application backlog is scheduled to resume and should be completed by January 28, 2019. There is an estimate of 18,000 voters to be processed.

C. Polling Place Update: FP1, Forest Park Middle School

Director Dozier informed the Board that she conducted research of the precinct cards for the polling place Forest Park 1 located at Forest Park Middle School. Director Dozier informed the Board that she plans to update the precinct card to reflect the schools address and remove the portion that indicates the cafeteria as the precinct.

Director Dozier informed the Board that impacted voters will be notified. The Forest Park 1 manager will continue to be directed to place adequate directional signs that guide the voters to the precinct.

Chair Wesley directed Director Dozier to emphasize the importance of the directional signs to the Poll Manager of Forest Park 1 located at Forest Park Middle School as well as Riverdale 9 located at Riverdale High School.

Director Dozier informed the Board that she will make inquiries with the voting sites' administration in planning for elections for the year 2020 and follow up at a future meeting as inquired by Board Member Pullar.

D. 2018/2019 Election Update

Director Dozier informed the Board that two sites, Forest Park 5 located at Philadelphia Presbyterian Church and Morrow 6 located at The Rock Baptist Church, indicated that they no longer wished to facilitate precincts in their buildings. Director Dozier will reach out to these sites and research options to present to the Board at a future meeting.

E. City of Forest Park 2019 Election

Director Dozier informed the Board that the City of Forest Park has expressed an interest in entering into an Intergovernmental Agreement with the Clayton County Board of Elections & Registration in order to conduct their municipal elections. Director Dozier recommended that the Board does not enter into an intergovernmental agreement with the City of Forest Park due to the following reasons: to focus on the implementation of new equipment for the election cycle 2020 as well as a personnel/professional conflict of interest.

Director Dozier informed the Board that Mayor Butler from the City of Forest Park was a former employee under her supervision when she worked for the Fulton County Board of Elections & Registration.

F. New Voting Equipment Update

Director Dozier informed the Board that Legislators will pass new legislation that will provide Election Officials with new voting equipment. On January 3, 2018, a Secure, Accessible & Fair Elections (SAFE) Commission meeting was held to conduct demonstrations of possible voting

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equipment for Elected Officials across the state as well as the public. A summary of methods for voting in Georgia were discussed at the SAFE Commission.

Director Dozier informed the Board that the next SAFE Commission meeting will be held on January 10, 2019. Director Dozier informed the Board that the SAFE Commission will offer a recommendation to the General Assembly. Director Dozier informed the Board that she will track this legislation and provide updates at future board meetings

Director Dozier informed the Board that she plans to create a volunteer task force that will assist the office in teaching voters how to use the new voting equipment. Director Dozier plans to create an online application for interested in becoming a volunteer to sign. Director Dozier will provide an update at a future meeting.

Director Dozier informed the Board that Advanced Voting for the March Special Election will begin on February 25, 2019.

10. Executive Session: To consider personnel and/or litigation, as necessary.

Motion made by Vice-Chair Foster-Hall to enter into Executive Session for the purpose of discussing personnel. Motion seconded by Board Member Givens. Vote Unanimous. Motion carried.

Motion made by Board Member Pullar to end Executive Session. Motion seconded by Vice-Chair Foster-Hall. Vote Unanimous. Motion carried. The Board of Elections ended the Executive Session at 5:48 P.M.

9. Adjourn.

Motion made by Board member Pullar to adjourn the Regular Board Meeting at 5:50 P.M. Motion seconded by Vice-Chair Foster-Hall. Vote Unanimous. Motion passed.

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CAROL WESLEY, CHAIR


DOROTHY FOSTER HALL, VICE-CHAIR


DIANE GIVENS, SECRETARY


PATRICIA PULLAR, BOARD MEMBER


DARLENE JOHNSON, BOARD MEMBER

ATTEST:

BRIANNA GARRETT, ADMINISTRATIVE ASSISTANT