

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
May 4, 2023

MINUTES

Present at the meeting were: Board Chairman Dr. Cephus Jackson, Board Vice Chair Marie Barber, Board Secretary/Treasurer P. Michael Thomas, Board Member John Chafin, Board Member Rodney Givens, Board Member Robin Malone, Board Member Emma Godbee, Chief Executive Officer H. Bernard Franks, Chief Administrative Officer Teresa Worley, Legal Counsel Winston Denmark, Executive Coordinator Rhonda Maxwell, and other Clayton County Water Authority ("CCWA") staff and visitors. Absent: Chief Operating Officer Keisha Thorpe.

Invocation

Chairman Dr. Cephus Jackson introduced Talent Development Partner Maria Perry to perform the invocation.

Adoption of Agenda

UPON MOTION by Board Member John Chafin, and second by Board Vice Chair Marie Barber, it was unanimously

RESOLVED to amend the Agenda to remove Item II. B., Recognition of Model Water Tower Competition Winners.

UPON MOTION by Board Member John Chafin, and second by Board Member Robin Malone, it was unanimously

RESOLVED to approve the Agenda, as amended.

Approval of Minutes

Board Chairman Dr. Cephus Jackson called for the approval of, or any proposed revisions to, the Minutes of the Regular Board Meeting held on March 30, 2023.

UPON MOTION by Board Vice Chair Marie Barber, and second by Board Member John Chafin, it was unanimously

RESOLVED to approve the Minutes from the Regular Board Meeting held on March 30, 2023, as presented.

Financial and Statistical Reports

Chief Financial Officer Allison Halron reviewed the financial information distributed to the Board for the period ending March 31, 2023. Information only, no action taken.

Recognitions

Director of Communications and Community Relations Suzanne Brown presented the Water Environment Research Awards. Information only. No action taken.

New Business

HQ Restroom Remodeling Bid Recommendation

General Services Director Doug Thomas presented the Remodeling Bid Recommendation for HQ restroom remodeling.

Background:

The HQ Restrooms are 29 years old. They are deteriorating, in need of repairs, and updates. There are 6 restrooms needing updates (2/floor). Two restrooms will not be remodeled at this time.

The proposed scope of services are as follows:

- Remodel 6 restrooms (3 men, 3 women)
- Remove and replace old tile on floors and walls
- Remove and replace plumbing fixtures including the sinks, touchless faucets, urinals, touchless toilets and associated hardware
- Remove and replace showers on first floor
- Remove and replace countertops
- Remove and replace partitions
- Repairs and repainting of sheetrock

On April 4, 2023, CCWA received the following bids:

Bidder	Bid Amount
Brad Construction Company (SLBE)	\$449,000
Greenheart Construction Inc. (SLBE)	\$342,342
RGC Construction	\$218,420

Recommendation:

CCWA staff recommends awarding the bid to RGC Construction in the amount of \$218,420.00., authorizing the Chief Executive Officer to sign all contract-related documents within this bid, contingent on the RGC Construction providing the proper licensing/bonds/insurance and executing the contract.

UPON MOTION by Board Secretary P. Michael Thomas, second by Board Member John Chafin, it was unanimously

RESOLVED to award the bid to RGC Construction in the amount of \$218,420.00, authorizing the Chief Executive Officer to sign all contract-related documents within this bid, contingent on the vendor providing the proper licensing/bonds/insurance and executing the contract.

Northeast Water Reclamation Facility & Shoal Creek Water Reclamation Facility Centrifuge Control Panel Upgrade Recommendations

Water Reclamation Director Kendra Staniel presented the Northeast Water Reclamation Facility (WRF) and Shoal Creek Water Reclamation Facility (WRF) Centrifuge Control Panel Upgrade Recommendations.

The centrifuges are responsible for dewatering which is a critical part in the drying process of wastewater sludge and helps maintain compliance with our permit while contributing to resiliency and reliability in our operations. The Shoal Creek WRF control panels were installed in 2005 and the Northeast WRF control panels were installed in 2007 and each panel has been in operation for at least 17 years and have reached the end of their useful lives. ANDRITZ Separation Inc. is a sole source for parts, on-site services, and repairs, and are no longer supplying parts (obsolete) for the existing control panels and they are not offering support for them. The upgrades include VFD's, PLC systems, and Operator Interface terminals. The cost of the centrifuge control/sludge select upgrades is listed below:

Facility	Control Panel Upgrade	Cost
Northeast WRF	2	\$108,498.00
Shoal Cree WRF	2	\$ 108,498.00

Recommendation:

CCWA staff recommends awarding the performance of the centrifuge control panel upgrades to ANDRITZ Separation Inc. in the amount of \$108,498.00 for the Northeast WRF and in the amount of \$108,498.00 for the Shoal Creek WRF.

UPON MOTION by Board Vice Chair Marie Barber, second by Board Member John Chafin, it was unanimously

RESOLVED to award performance of the centrifuge control panel upgrades to ANDRITZ Separation Inc. in the amount of \$108,498.00 for the Northeast WRF and in the amount of \$108,498.00 for the Shoal Creek WRF.

Wet Well Cleaning and Disposal Services RFB Recommendation

Water Reclamation Director Kendra Staniel presented the Wet Well Cleaning and Disposal Services RFB Recommendation.

On April 4, 2023, sealed bids were opened for wet well cleaning and disposal services for Water Reclamation and General Services Departments. This service includes cleaning grease and grit on an as needed basis from any of the 42 lift stations and Water Reclamation facilities wet wells. Twelve vendors were notified of the RFB package, and we received only one bid. A survey was sent out to those vendors who did not submit a bid to determine why. Allsouth Environmental Services, Inc., a Clayton County Water Authority SLBE, has been performing this work for CCWA since 2007 and has met all expectations in the past.

VENDOR	Bid (Cost/Gallon Disposed)
Allsouth Environmental Services, Inc.	\$2.68

Recommendation:

CCWA staff recommends awarding wet well cleaning and disposal services to Allsouth Environmental Services Inc. for a bid price of \$2.68/gallon dispose, authorizing the Chief Executive Officer to sign the contract contingent on the Bidder providing the proper insurance and executing the contract.

UPON MOTION by Board Vice Chair Marie Barber, second by Board Secretary P. Michael Thomas, it was unanimously

RESOLVED to award wet well cleaning and disposal services to Allsouth Environmental Services Inc. for a bid price of \$2.68/gallon disposed, authorizing the Chief Executive Officer to sign the contract contingent on the Bidder (Allsouth Environmental Services Inc.) providing the proper insurance and executing the contract.

Rate Adjustment Recommendation

Chief Financial Officer Allison Halron presented the Financial Strategy Rate Adjustment Recommendation.

The Environmental Protection Agency (EPA) has recently announced a regulation that lowers the allowable level of PFAS in drinking water. Compliance with this guideline will be enforced within approximately three years of the formal adoption of this new guidance. For CCWA compliance with this guideline will require the construction of a new facility. The preliminary budget estimate for this facility is approximately \$350 million.

The high cost of the project along with the short timeframe to complete construction will require the issuance of a publicly traded revenue bond to fund at least a portion of this cost. To reduce the amount of revenue bonds issued, grant funding will be sought, followed by lower cost financing options such as the Water Infrastructure Finance and Innovation Act (WIFIA) loan program, the Drinking Water State Revolving Fund (SRF) loan program, and private placement bonds.

The Financial Strategy Rate Model used to forecast funding for CCWA's Capital Improvement Plan indicates that in addition to long-term debt financing to fund this project, rate adjustments higher than previously planned will also be necessary.

Recommendation:

CCWA staff recommends to: (1) Approve a rate adjustment of eight percent (8%), effective January 1, 2024; (2) Increasing "Days Cash on Hand" to 270 days; and (3) Managing projects and timing to reduce construction in progress (CIP) by \$14.6M.

UPON MOTION by Board Vice Chair Marie Barber, second by Board Secretary P. Michael Thomas, it was unanimously

RESOLVED to: (1) Approve a rate adjustment of eight percent (8%), effective January 1, 2024; (2) Increasing "Days Cash on Hand" to 270 days; and (3) Managing projects and timing to reduce construction in progress (CIP) by \$14.6M.

Campground Environmental Assessment and Public Comments

Kim Shorter with Sustainable Water Planning & Engineering presented the Huie Nature Preserve Campground Environmental Assessment and Public Comments.

No public comments were received. Information only. No action taken.

Executive Session

UPON MOTION by Board Member Rodney Givens and second by Board Vice Chair Marie Barber, it was unanimously

RESOLVED to enter an Executive Session to discuss land, legal, and personnel issues.

UPON MOTION by Board Vice Chair Marie Barber and second by Board Member Rodney Givens, it was unanimously

RESOLVED to exit Executive Session and return to open session.

Approval of Executive Session Minutes and Action Upon Executive Session Matters

UPON MOTION by Board Member John Chafin, and second by Robin Malone, it was unanimously

RESOLVED to approve the minutes of the Executive Session.

UPON MOTION by Board Vice Chair Marie Barber, and second by Board Member Rodney Givens, it was unanimously

RESOLVED to approve execution of the Standard Utility Agreement / Actual Cost Utility Agreement – Water Facilities with GDOT, relative to GDOT Project No.: STP00-0037-02(056), P.I. No. 322050, to reconstruct / rehabilitate SR 42 from 0.15 – mile south of SR 138/Henry to I-675/Clayton in Clayton and Henry Counties, for reimbursement to CCWA of \$1,239,804.52 to cover the adjustment of CCWA's distribution facilities in conflict with the above project and for approval of relinquishing and moving and reestablishing easement rights relative to the above project, and for other related purposes.

UPON MOTION by Board Member Rodney Givens, and second by Board Member Emma Godbee, it was unanimously

RESOLVED to authorize settlement authority in a personnel matter.

Updates from the Board Members and General Manager

Chairman Dr. Cephus Jackson presented a draft “Procurement Policy and Procedures Manual” as drafted by staff, for review by the Board.

Without objection, Chairman Dr. Cephus Jackson established a Board committee to review such draft and to make a recommendation to the Board concerning such draft, consisting of the following persons: Board Member Emma Godbee (Chair), Board Member John Chafin, Board Member Robin Malone, Chief Administrative Officer Teresa Worley, General Counsel Julius Tolbert, and Purchasing Manager Marcia Jones. Information only. No action taken.

Chairman Dr. Cephus Jackson presented a draft Board Ethics Policy for review by the Board.

Without objection, Chairman Dr. Cephus Jackson established a Board committee to review such draft and to make a recommendation to the Board concerning such draft, consisting of the following persons: Secretary P. Michael Thomas (Chair), Board Vice Chair Marie Barber, Board Member Rodney Givens, and Chief Human Resources Officer Anquilla Henderson.

Kim Shorter with Sustainable Water Planning & Engineering presented the Authorization to Submit Phase II (GOSP) Grant Application. Information only. No action taken.

Chief Administrative Officer Teresa Worley presented the Huie Water Line Installation for the Archery and Campground.

UPON MOTION by Board Secretary P. Michael Thomas, and second by Board Member Emma Godbee, it was unanimously


RESOLVED to approve CCWA to provide the materials and labor for the Huie Archery and Campground water line in the amount of \$350,000.00.

Customer Accounts Director Rodney Perkins presented an update on the ribbon cutting ceremony and “Grand Opening” of CCWA’s first customer service kiosk on May 1, 2023. Information only. No action taken.

Adjourn

UPON MOTION by Board Member Rodney Givens, and second by Board Vice Chair Marie Barber, it was unanimously

RESOLVED to adjourn the Board Meeting at 3:41 p.m., there being no further business to come before the Board of Directors.



Dr. Cephus Jackson, Chairman



P. Michael Thomas, Secretary/Treasurer