

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting

Present at the meeting were: Chairman Robin Malone, Secretary/Treasurer Rodney Givens, Board Member Mike Thomas, Board Member Dr. Cephus Jackson, Emma Godbee, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Winston Denmark, Executive Coordinator Rhonda Maxwell and other CCWA staff and visitors. Absent: Vice Chair Marie Barber, Board Member John Chafin.

Invocation

Chairman Robin Malone introduced Senior Engineering Technician Michael Shinn to perform the invocation.

Adoption of Agenda

UPON MOTION by Dr. Cephus Jackson and second by Mike Thomas it was unanimously

RESOLVED to approve the agenda as presented.

Approval of Minutes

Chairman Robin Malone called for any omissions or additions to the Minutes of the Regular Board Meeting held on October 6, 2022.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on October 6, 2022.

Financial and Statistical Reports

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending September 31, 2022. Information only, no action taken.

Recognition

General Manager H. Bernard Franks introduced new Information Technology Director Derek Doss. Information only. No action taken.

New Business

Ductile Iron Pipe Bid Recommendation: Distribution and Conveyance Director Lamar Hamlin presented Bid Recommendation for Ductile Iron Pipe.



A Request for Bid (RFB) was issued for the Annual Contract for Ductile Iron Pipe. The following Procurement Schedule was followed:

- **Advertisement:** August 31, 2022
- **Pre-Bid Meeting:** September 15, 2022
- **Bid Opening:** October 4, 2022

A total of three bids were submitted as referenced in the table below. This RFB did include a SLBE discount. Wet Willie Irrigation received a 7.5% SLBE discount for bid evaluation purposes.

Vendor	SLBE Bid Evaluation	Total Bid Amount
Ferguson Waterworks	\$ 3,638,427.80	\$ 3,638,427.80
Wet Willie Irrigation	\$14,166,282.50	\$15,314,900.00
US Pipe & Foundry	\$ 2,287,510.24	\$ 2,287,510.24

Recommendation:

Staff recommends the Annual Contract for Ductile Iron Pipe to be awarded to US Pipe & Foundry in the amount of \$2,287,510.24.

This award is contingent upon the bidder(s) meeting risk management requirements and executing the contract as well as the Board authorizing the General Manager to sign the contract.

The terms of this agreement will be from December 1, 2022 and shall terminate on November 30, 2023. This agreement may be renewed by mutual consent of all parties for a second and third year at no changes in terms and conditions. All goods and services ordered under this purchasing agreement will be on an “as needed – when needed” basis and will be paid per the unit prices as shown on the included schedule.

UPON MOTION by Dr. Cephus Jackson, second by Mike Thomas, it was unanimously

RESOLVED to award US Pipe & Foundry the Annual Contract for Ductile Iron Pipe in the amount of \$2,287,510.24. Terms of this agreement will be from December 1, 2022 and shall terminate on November 30, 2023, with the option to renew by mutual consent of all parties for a second and third year at no changes in terms and conditions. All goods and services ordered under this purchasing agreement will be on an “as needed – when needed” basis and will be paid per the unit prices as shown on the included schedule. Award is contingent upon the bidder(s) meeting risk management requirements and executing the contract as well as the Board authorizing the General Manager to sign the contract.

Semi – Annual Generator Preventative Maintenance Services Contract

Recommendation: General Services Director Doug Thomas presented the Semi – Annual Generator Preventative Maintenance Services Contract Recommendation.

The General Services Department is responsible for maintaining a total of 58 generators owned by CCWA. These generators provide power to our facilities in case of power failures. These are critical infrastructure items that ensure operations continue to function in the event of a utility power failure. The preventive maintenance services for these generators include checking the fluids, belts, changing the oil and filters, and performing load bank tests to ensure the integrity of these units before a power failure occurs. To ensure the generators are ready to handle a power failure CCWA sent out a Request for Bid seeking a vendor to perform preventive maintenance on all generators semi-annually. CCWA obtained sealed bids for our generator preventive maintenance and the following bids:

Vendor	Bid Amount
Prime Power Services, Inc.	\$ 96,994.00
W.W. Williams	\$116,653.00
Power and Energy	Non-Responsive

Recommendation:

CCWA General Services staff recommends awarding the bid to Prime Power Services, Inc. in the amount of \$96,994.00, authorizing the General Manager to sign all contract-related documents within this bid.

UPON MOTION by Dr. Cephus Jackson, second by Rodney Givens, it was

RESOLVED to award Prime Power Services, Inc. the Semi – Annual Generator Preventative Maintenance Services Contract in the amount of \$96,994.00, authorizing the General Manager to sign all contract-related documents within this bid.

Executive Session

UPON MOTION by Rodney Givens and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to enter an Executive Session to discuss granting settlement authority for a claims matter.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to exit Executive Session and return to open session.

Approval of Executive Session Minutes and Vote In Open Session Regarding Granting Settlement Authority For The Claims Matter Discussed in Executive Session

UPON MOTION by Dr. Cephus Jackson, second by Emma Godbee, it was unanimously

RESOLVED to approve the minutes of the Executive Session.

UPON MOTION by Dr. Cephus Jackson, second by Rodney Givens, it was unanimously

RESOLVED to approve the settlement authorization for the claims matter discussed in Executive Session.

Updates from the Board Members and General Manager

Purchasing Manager Marcia Jones presented a Procurement Change Order and Threshold Recommendation. Information only. No action taken.

Customer Accounts Director Rodney Perkins presented a Collection and Multi -family Update. Information only. No action taken.

Stormwater Program Director Kevin Osbey presented an update on the 2022 Rivers Alive Stream Cleanup. Information only. No action taken.

General Manager H. Bernard Franks presented a preview of the Huie Nature Preserve Video. Information only. No action taken.

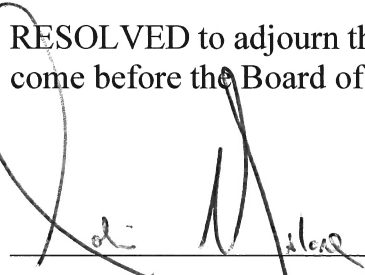
Water Production Director Coty McDaniel presented a Drought Update. Information only. No action taken.

General Manager H. Bernard Franks presented information on upcoming ACE2023 Conference June 11- 14. Information only. No action taken.

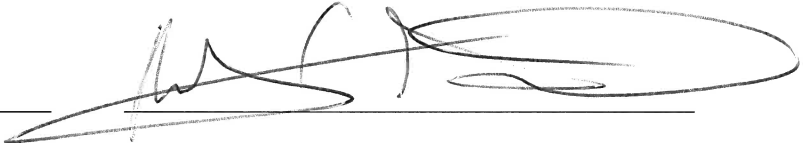
Adjourn

UPON MOTION by Dr. Cephus Jackson, second by Rodney Givens it was

RESOLVED to adjourn the Board Meeting at 3:03 p.m., there being no further business to come before the Board of Directors.



Robin Malone, Chairman



Rodney Givens, Secretary/Treasurer

