

Clayton County Tourism Authority
Board of Directors Meeting
Tuesday, March 12, 2019
Arts Clayton
136 South Main St.
Jonesboro, GA 30236

Call to Order: Chairman Linda Crissey called the meeting to order at 4:03 p.m. Members present: Damon Williams, Gina McCombs, Linda Crissey, Gabe Johnson, Emma Godbee and Dr. Tonya Clarke.

Staff: Tamara Patridge, Executive Director and Julie Bustamante, Finance & Administration Manager

Guest present: Chuck Reed – Board Attorney, Kirby A. Glaze- Arts Clayton Attorney and Dr. Cephus Jackson board member of Arts Clayton.

Meeting began at 4:03 – Called to order by Linda Crissey

❖ **Minutes**

- Minutes from February meeting were read and approved. Motion to approve- Gabe Johnson; second – Gina McCombs. Unanimous approval

❖ **CVB Reports**

- Tamara Patridge gave an overview of the financials for February. Motion to approve made by Gina McCombs; second – Damon Williams. Unanimous approval of financial report as presented.
- Financial report attached to file.

❖ **Tourism & Film Update**

- Tamara Patridge gave an update on Tourism & Film.
- Tourism & Film report attached to file.

❖ **Old Business**

- First discussion of Tourism Authority by-laws. Board has reviewed draft by-laws and made comments and recommendations at the meeting. Chuck will bring updated by-laws in the next meeting.
- Discussion of County DMO contract. There is an existing contract agreement that will need to be renewed. Tamara Patridge will be reviewing the terms of the agreement to identify opportunities for enhanced services such as management of permitting process for film production for county-owned properties. Julie Bustamante has emailed the existing draft copy to the TA members for review.
- Tamara Patridge reported that Chairman Jeff Turner has reached out regarding Tourism Authority support for SafeAmerica Foundation. Chairman Turner is requesting \$10,000.00 from the Tourism Authority. Invoice attached to file. Motion to approve – Dr. Tonya Clarke; second – Emma Godbee. Unanimous approval

❖ **New Business**

- Tourism Authority lease with Arts Clayton. Discussion status of lease. Arts Clayton's legal counsel Kirby A. Glaze and Arts Clayton board member Dr. Cephus Jackson have provided a presentation on the lease agreement.
- Tourism Authority approved Chuck Reed, board attorney for negotiation of Arts Clayton lease agreement with Kirby A. Glaze, Arts Clayton Attorney.
- Arts Clayton is requesting \$34,000.00 for foundation repairs on 136 South Main Street building from the Tourism Authority. Discussion regarding bidding process for repairs.
- Linda Crissey was excused from the executive session due to conflict of interest.

❖ **Executive Session**

Linda Crissey made motion to adjourn; Second by Dr. Tonya Clarke. Unanimous approval.

Meeting adjourned.