

The Regular Business Meeting
Wednesday,
November 2, 2022

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:07 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from October 26, 2022. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor, board members, "Aye,"

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George informed the Board that he will present the Public Utility notices at the next Board of Assessors meeting on November 2, 2022 for the Board's approval.

Announcements

Emitte George announced that Henry Mitchell has been hired for the Residential Appraiser I position.

Ted Lawson announced the next Board of Assessors meeting Wednesday, November 16, 2022, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary

The Regular Business Meeting
Wednesday,
November 16, 2022

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Yolanda Barber, Office Manager

Absent

April Parker, GIS/Mapping Manager
Paul Pugh, Appraisal Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:18 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from November 2, 2022. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor, board members, "Aye,"

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George requests the Boards approval to mailout 20 flight equipment and 30 public utility assessment notices on Friday November 18, 2022. We will be mailing the notices out at a 40 ratio instead of a .3755 ratio, due to the appeal of the sales ratio with the Department of Audits. Due to change in ratio it equivaless to 2,124,026.00 dollars that will increase in collection.

Ted Lawson called for a motion to approve the mailout of fifty utility notices on Friday November 18, 2022. Susanne Henry motioned to approve the mail out of the fifty utility notices, second by Benjamin Paschal. Ted Lawson asked all in favor, "board members, "Aye".

Announcements

Emitte George announced that Henry Mitchell's start date is November 28, 2022. We will begin interviews for the Commercial Appraiser III position on November 28, 2022, and we will finish interviews for the Lead Appraiser Technician position today. Monday November 21, 2022 will be our Thanksgiving Luncheon.

Ted Lawson announced the next Board of Assessors meeting Friday, December 2, 2022, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary