

D R A F T – For Approval at Next Advisory Board Meeting

PARKS & RECREATION ADVISORY BOARD MINUTES

(Wednesday, February 4, 2015)

ADVISORY BOARD MEMBERS PRESENT:

Jim Buckman, District 4
Michael Cooper, At-Large
Janie Griffin, Chairman's Rep.
Jarvis Jackson, District 1
Tyrone Keith, District 2
Russell Tod Nichols II, At-Large
Armanda Ray-Williams, District 3

STAFF PRESENT

Detrick Stanford, Director
Terrie Randolph

The meeting was called to order by Detrick Stanford, Parks and Recreation Director, followed by the Advisory Board members introducing themselves. All Advisory Board members were present, representing a quorum. Binders were provided to each Board member for reference on By-Laws, member contacts, founding Resolution, and information on the Department.

The Agenda was presented and discussion items centered on the bullet points and information outlined in the attached PowerPoint.

ADVISORY BOARD OVERVIEW (Refer to Slides 4-5 Attached)

One of the biggest challenges we have as a County is in the area of communications and branding of all of the good things happening within the Department and the County as a whole. The Department will bring forth information periodically to get input from the Board.

The Department would like to make, with the Advisory Board's approval, a recommendation to the Board of Commissioners that we make the two currently special-interest positions (Seniors and Athletics) on the Advisory Board into two At-Large positions, at the end of the current terms. Any recommendations for At-Large positions will be brought before the Advisory Board prior to the recommendations being presented to the Board of Commissioners for approval.

Per the By-Laws, the Advisory Board is to meet quarterly and all meetings are to be published as open to the public through the appropriate channels. The Advisory Board is to provide an Annual Report to the Board of Commissioners.

DEPARTMENT OVERVIEW (Refer to Slides 6-7 Attached)

The budgetary overview of the Department was presented, along with discussion of the deferred maintenance and capital improvements, which are addressed primarily through SPLOST (Special Purpose Local Option Sales Tax) and CDBG (Community Development Block Grant) funding.

There was discussion on the County history of using sponsors and the County offering direct services when it comes to athletic and recreation programs.

Director Stanford stated that, sometime in the future, he would like to discuss the possibility of the Board establishing a foundation to identify and secure funding for deferred maintenance, capital improvements and the enhancement of current and future projects.

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SELECTION OF OFFICERS (Refer to Slide 8 Attached)

A request for volunteers for the positions of Chair and Vice-Chair was followed by the unanimous vote for the following Officers of the Advisory Board:

Russell Tod Nicols II, Chair

Janie Griffin, Vice Chair

A motion was made to amend the Advisory Board's By-Laws and ask the Board of Commissioners to consider renaming the two Special Interest Board positions to At-Large position. The motion was made by Janie Griffin, properly seconded by Tyrone Keith and carried unanimously.

A motion was made to suspend the \$50.00 payment per meeting to Advisory Board members for the calendar year of 2015, to be revisited again in 2016. The motion was made by Jarvis Jackson, properly seconded by Jim Buckman and carried unanimously.

NEXT STEPS/MEETING:

- The minutes from this meeting will be drafted and provided to the Chair for review and distributed to Board members.
- The Chair will provide the Board with proposed dates for the next meeting. Once the date is determined, staff will see to it that the meeting is advertised to the public in the appropriate way.
- The Department will arrange for Photo ID's for Board members for access to facilities.
- The Department will provide information on CAPRA Certification (Commission for Accreditation of Parks and Recreation Agencies) to the Board.
- A tour of facilities will be set up for Advisory Board members who are interested.

ADJOURNMENT:

A motion to adjourn was made by Janie Griffin, properly seconded by Jim Buckman, and carried unanimously.