

**Housing Authority of Clayton County
Board of Commissioner Regular Monthly Meeting
January 24, 2023**

Pursuant to resolution and public notice, the regular meeting of the Housing Authority of Clayton County Board of Commissioners, (“HACC”) was held at the Housing Authority of Clayton County Conference Room, 732 Main Street, Forest Park, Georgia, Tuesday, January 24, 2023 at 6:00 p.m. The following were present:

Members Present:

Candice Jackson
Hilda Myers-Reeves
Rose Hall
James Fambrough
Robert Payne (part of meeting via phone)

Others Present:

Vibha Singla (part of meeting)
Jessica Gillard (part of meeting)
Ken Brown
Matthew Arrington
Victoria Quarterman
Deborah Lyles
Shedra Jones (part of meeting)

Chair. Jackson called the meeting to order. Comm. Fambrough made a motion to adopt the agenda with changes of moving Item #VI: Consider Any Items from the Attorney to Item #IV and adding a Budget Amendment Resolution under the Monthly Financials. Comm. Hall seconded the motion and it carried unanimously.

Comm. Hall made a motion to approve the special called meeting minutes of November 29, 2022 and the regular meeting minutes of November 29, 2022. Comm. Fambrough seconded the motion and it carried unanimously.

Atty. Brown gave an update on an anticipated \$4,000,000.00 ARPA Grant from Clayton County and answered any questions the Board may have had. The Board voted no on the Resolution for the \$4,000,000.00 ARPA Grant from the County. Atty. Brown asked the Board to take formal action on the Resolution. Chair. Jackson asked, “Is anyone willing to bring this motion forward?” Comm. Hall no. No second, it dies. Atty. Brown will draft up a document that we will then send to Chair. Jeff Turner stating that at this time the HACC Board of Commissioners has elected not to proceed.

47 The monthly financials were discussed next. The treasurer presented a report on the financials
48 and Ms. Singla answered any questions the Board may have had. Comm. Hall made a motion to
49 accept the financials (Nov/Dec, 2022). Comm. Myers-Reeves seconded the motion and it carried
50 unanimously.

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52 A Budget Amendment was discussed to close out budget for the year 2022. Comm. Hall made a
53 motion to approve the Budget Amendment. Comm. Myers-Reeves seconded the motion and it
54 carried unanimously. The Board tabled the approval of the 2023 budget until next meeting.

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56 A check written to Chair. Jackson for reimbursement for bereavement was discussed. The check
57 only had one signature on it which was James Fambrough. Comm. Fambrough made a motion to
58 use only one signature on check number 8617 in the amount of \$80.49. Comm. Myers-Reeves
59 seconded the motion and it carried unanimously.

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61 Registration for State of Georgia was discussed briefly. Atty. Brown will update registration for
62 all subsidiaries.

63
64 Ms. Gillard will be coming to the HACC office every other Tuesday and Comm. Fambrough will
65 sign checks every other Wednesday. Ms. Lyles will make sure bills/invoices are in a file folder
66 for Ms. Gillard.

67
68 Mr. Arrington made a suggestion about changing the name of the Housing Authority of Clayton
69 County.

70
71 Office cleaning was discussed briefly. Kim Bartlett, the person that cleaned the office of HACC,
72 sent Comm. Fambrough a letter of resignation.

73
74 Contractors work agreements were discussed briefly. The Board will look at all contract
75 agreements, and be more specific at what it is they are looking for and sign off on them.
76 Comm. Hall suggested a work session to be clear on those things.

77
78 The Executive Director's salary/position was discussed. The ED's job description needs to be
79 edited. Ms. Quarterman will repost the Executive Director's position on NAHRO in February,
80 2023.

81
82 Comm. Hall made a motion to adjourn the meeting. Comm. Myers-Reeves seconded the motion
83 and it carried unanimously. The meeting was adjourned.

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