

CIVIL SERVICE BOARD MEETING

September 29, 2022

A special called meeting of the Clayton County Civil Service Board was held on Thursday, September 29, 2022, in person and virtually via Zoom Video Communications.

Members present: Dr. Cephus Jackson, Chairman
K. Terrance Smith, Vice-Chair
Virginia Phillips-Hall, Member
Troyce B. Lancaster, Member
Larry Bartlett, Member

Members absent: None

Also present: Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Fred Zimmerman; County Attorney Michelle Youngblood; Attorney Keith Martin; various employees from County departments and other individuals.

Chairman Jackson called the meeting to order at 9:00 a.m.


Chairman Jackson called for a motion to adopt the agenda for September 29, 2022. Vice-Chair Smith made the motion to approve the agenda, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

1. Discussion item(s).
 - a. Rescinding – Motion to Stay Proceedings of all Sheriff’s cases.
 - i. Open Discussions: The Board The Board, Human Resources Director Pamela Ambles, Civil Service Board Attorney Fred Zimmerman, and County Attorney Michelle Youngblood regarding the Board Rescinding the Motion to Stay Proceedings of all Sheriff’s cases.
 - ii. Chairman Jackson called for a motion to rescind the Motion to Stay Proceedings of all Sheriff’s cases. Vice-Chair Smith made the motion to rescind, second by Ms. Phillips-Hall. Motion carried by unanimous vote (5-0).
 - b. Hearing Officer Interviews.
 - i. Human Resources Director Pamela Ambles presented to the Board the Hearing Officer’s Procedures and the Resolution 2021-97. She informed

- the Board of the Hearing Officer's Procedures revisions made by Chief Staff Attorney Charles Reed.
- ii. Human Resources Director Pamela Ambles informed the Board that the Hearing Officers' interviews will take place on September 29, 2022. The job posting will remain open. Human Resources Department will notify all Appellants of the new process.
2. Executive Session (as needed).
 - a. None needed
 3. Other Business.
 - a. Rewrite Committee
 - i. Open Discussion: The Board, Human Resources Director Pamela Ambles, and County Attorney Michelle Youngblood regarding the target start dates of the Rewrite Committee meetings.
 - ii. Human Resources Director Pamela Ambles stated she would have the meeting dates available at the first of the year.
 - b. Annual Training Date for the Civil Service Board Members
 - i. Human Resources Director Pamela Ambles informed the Board that she would forward the date of the Civil Service Board's Annual Training at a later time.
 - ii. The Board recommended the training be available virtually via Zoom Video Communications.

Chairman Jackson stated that all matters have been concluded and called for a motion to adjourn this meeting. Vice-Chair Smith made the motion to adjourn, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

Meeting adjourned.



DR. CEPHUS JACKSON
CHAIRMAN



PAMELA R. AMBLES
HUMAN RESOURCES DIRECTOR