

CIVIL SERVICE BOARD MEETING

OCTOBER 28, 2021

A special called meeting of the Clayton County Civil Service Board was held on Thursday, October 28, 2021, in-person and through a virtual Zoom Video Communications.

Members present: Larry Bartlett, Chairman
Troyce Lancaster, Vice-Chair
K. Terrance Smith, Member
Virginia Phillips-Hall, Member (via Zoom)
Dr. Cephus Jackson, Member (via Zoom)

Member absent: None

Also present: Human Resources Director Pamela Ambles and staff; County Attorney Michelle Youngblood (via Zoom); Chief Operating Officer Detrick Stanford; Chief Staff Attorney Charles Reed; Senior Staff Attorney John O'Neal; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:13 a.m.

Chairman Bartlett called for a motion to adopt the October 28, 2021, agenda. Dr. Jackson made the motion to approve the agenda, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

1. Executive Session.
 - a. Chairman Bartlett called for motion to adjourn into Executive Session at 9:14 a.m. for interview process for the Civil Service Board Attorney position. Dr. Jackson made the motion for adjournment into Executive Session, second by Vice-Chair Lancaster. No further discussion on the motion. Motion carried by unanimous vote (5-0).
 - b. Chairman Bartlett called the meeting back in session at 10:59 a.m.
 - c. Chairman Bartlett called for a motion. Dr. Jackson made the motion to recommend to the Board of Commissions the employment of Fred Zimmerman as the Attorney for the Civil Service Board and the retention of a consultant basis of Attorney Joe Harris for two (2) months, second by Mr. Smith. No further discussion on the motion. Motion carried by unanimous vote (5-0).
2. Appeal (continuance) – if needed.
 - a. Chairman Bartlett confirmed an appeal continuance was not needed for this meeting.

- b. Chairman Bartlett asked Human Resources Director Ambles if Keon Hayward reached out to Human Resources referencing scheduling his hearing or disposition of his hearing.
 - c. Human Resources Director Ambles advised the Board as of this minute, Human Resources has not heard from Keon Hayward.
 - d. The Board questioned Human Resources Director Ambles. Human Resources Director Ambles responded to all questions posed by the Board.
 - e. Human Resources Director Ambles confirmed to the Board Mr. Hayward would receive a letter stating his appeal has been dismissed.
3. Executive Session (as needed).
 - a. None needed.
 4. Other business.
 - a. Chairman Bartlett and the Board thanked Human Resources Director Pamela Ambles and her staff for their guidance, service and making sure the Civil Service System is fair and equitable; representing not only the employees, but the Clayton County Government and the citizens of Clayton County.

Chairman Bartlett stated that the Board can only be successful with the coaching of other people behind the scenes.

Chairman Bartlett stated that all matters have been concluded and called for a motion to adjourn this meeting. Dr. Jackson made the motion to adjourn, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

Meeting adjourned.



LARRY BARTLETT
CHAIRMAN



PAMELA R. AMBLES
HUMAN RESOURCES DIRECTOR