

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



February 24, 2021

9:00 A.M.

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Special Called Meeting Minutes held on January 20, 2021.
4. Consider for approval the Civil Service Board's Regular Called Meeting Minutes held on January 27, 2021.
5. Consider request from **Venus Boon (Information Technology)**, for annual leave donation. (Civil Service Board was polled and approved February 2, 2021 by Bartlett, Smith, Jackson, Phillips-Hall, and Lancaster).
6. Consider request from Warden Dennis Nelson, for annual leave donation for **Code Enforcement Officer I John Lewis (Corrections/Prison)**. (Civil Service Board was polled and approved February 2, 2021 by Bartlett, Smith, Jackson, Phillips-Hall, and Lancaster).
7. Consider request from Interim Superior and State Court Administrator Will Simmons, to extend the probationary period of **Quinette Freeman (Superior Court)**, for an additional six (6) months.
8. Consider request from Chief of Police Kevin Roberts to extend the probationary period of **Police Officer Danielle Brown (Police Department)**, for an additional six (6) months until September 1, 2021.
9. Consider request from **Officer Joshua Baggett (Police Department)**, for annual leave donation. (Civil Service Board was polled and approved February 8, 2021 by Bartlett, Smith, Jackson, Phillips-Hall, and Lancaster).
10. Calendar Call – Case Evaluations.
 - a. **Caroline Brodie (Police Department)** – Suspension appeal filed March 21, 2019, regarding: "One day suspension".
 - b. **Marquitra Key (Juvenile Court)** – Termination appeal filed June 28, 2019, regarding: "Separated notice dated 6/28/19, disciplinary action form dated 6/28/19, and memorandum dated 6/27/19".

- c. **Robin Stinnett (Superior Court)** – Termination appeal filed October 21, 2019, regarding: “Please see attached – Termination of employment”.
- d. **Brittani Williams (Sheriff’s Office)** – Termination appeal filed July 1, 2019, regarding: “Reasonable accommodation due to my PTSD and degenerative disc issue and what was the reasoning behind the other sanctions against that was added after I was put on leave without pay 6/21/19”.
- e. **Desmond Coleman (Sheriff’s Office)** – Termination appeal filed January 9, 2019 regarding: “My termination of employment from the Clayton County Sheriff’s Office on January 8, 2019”.

11. Discussion item(s).

- a. Confirm meeting date(s) for March 2021.
- b. Upcoming cases for March 2021.
- c. Rule 11 – Revisions to align with Resolution 2020-91.
- d. Appendix A – 2021 Police Department Promotional Procedures.

12. Executive Session (*as needed*).

13. Other business.

14. Adjournment.