

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***June 11, 2014***

---

**Members Present:**      **Larry A. Bartlett, Chairman  
Gbenga Osagie, Member  
J. Mark Trimble, Member  
Troyce Lancaster, Vice-Chair**

**Member absent:**      **Lori Favre, Member**

**Others Present:**      **Human Resources Director Renee Bright and staff;  
Civil Service Board Attorney Joe Harris; County  
Attorney Michelle Youngblood-Terry; Major Robert  
Sowell; Julie Tolbert; Debbie Decker; various employees  
from County departments; and other individuals.**

- 
1. The meeting was called to order at 9:07 a.m.
  2. The Agenda was adopted.
  3. The Civil Service Board's minutes for May 6, 2014, were approved.
  4. The Civil Service Board's minutes for May 7, 2014, were approved.
  5. The Civil Service Board's Executive Session Minutes for the Kimberle Windley, Sheriff's Office, termination appeal heard on May 6, 2014, were approved.
  6. The Civil Service Board's Decision regarding Kimberle Windley, Sheriff's Office, termination appeal heard on May 6, 2014, was approved.
  7. The Civil Service Board's Executive Session Minutes for the Andrea Cooper, Clerk State Court, termination appeal heard on May 7, 2014, were approved.

8. The Civil Service Boards' Decision regarding Andrea Cooper, Clerk State Court, termination appeal heard on May 7, 2014, was approved.
9. The request from Tristin Glaze, Sheriff's Office, for annual leave donation was approved.
10. The request from Julie Tolbert, Indigent Defense Administration, to use sick leave for the care of her father was approved.
11. The request from Debbie Decker, Finance Department, to use sick leave for the care of her mother was approved.
12. Calendar call (Chairman Bartlett confirmed the following):
  - a. **Barry Cauthen, Sheriff's Office** – Termination Appeal continued at the request of Appellant Attorney Thomas Florio due to court conflicts.
  - b. **Scott Smith, Sheriff's Office** – Termination Appeal continued at the request of Appellant Attorney Lansing Kimmey due to court conflicts.
  - c. **Sherice Jones, Police Department** – Termination Appeal continued at the request of Appellant Attorney Keith Martin due to court conflicts.
  - d. **Cassandra Pitts, Sheriff's Office** – Demotion Appeal continued at the request of County Attorney Michelle Youngblood (parties are in negotiations).
  - e. **Sonja Sanchez, Sheriff's Office** – Termination Appeal continued at the request of Appellant Attorney Keith Martin due to medical and unavailability reasons.
  - f. **Robyn Coles-Kidd, Sheriff's Office** – Termination Appeal withdrawn.
  - g. **Gordon Larvie, Parks & Recreation** – Termination Appeal withdrawn.
13. Discussion items.
  - a. Considered revised Continuance Policy.
    - i. Chairman Bartlett tabled the matter until it is presented in its final form.

- b. Selected a second meeting date for July 2014.
  - i. The Board selected Tuesday, July 8, 2014, as its Special Called Meeting date and Wednesday, July 9, 2014, as its Regular Called Meeting date.
- 14. Other business.
  - a. There was no other business.
- 15. The meeting was adjourned.