

Clayton County Board of Ethics (CCBOE)
Minutes of the February 8, 2021, 6:30 PM Business Meeting (via Zoom)
Meeting Facilitator: Walter Nix

CALL TO ORDER: Mr. Nix called the meeting to order at 6:30 PM. Due to the ongoing public health crisis and the Governor's Executive Orders, this meeting was held pursuant to OCGA Sec. 50-14-1 (g). Some board members participated via Zoom. Board members Walter Nix and Karen Sullivan, as well as County Board of Commissioners HR Researcher/Trainer Ryan Shaw, participated on-site.

ROLL CALL: Present: CCBOE members Walter Nix (Chair), Samuel Dixon, Jacquelyn Hollins Lee, Tiffany Jones, Shonterria Martin-Stokes, Karen Sullivan, and Marla Thompson-Kendall; Mr. Shaw; and legal counsel James Elliott.

APPROVAL OF THE MINUTES: The minutes of the January 11, 2021 business meeting were read.
Motion to Approve: Thompson-Kendall/Dixon
Approved

NEW BUSINESS: None.

PENDING BUSINESS:

- 1) Mr. Elliott will provide Mr. Nix draft language for a letter to the Board of Commissioners communicating the COBOE's approved motion from January's meeting that strongly urges the Commissioners to repeal Ordinance 2019-111.
- 2) Mr. Nix determined with Board of Commissioners Chairman Turner that scheduling the training session per the COBOE's approved motion from January's meeting could be most readily achieved if it were conducted during a regular COBOE monthly meeting. Mr. Nix arranged for Mr. Elliott to give this training at the present meeting. Mr. Elliot, whose professional associations include trainings on behalf of the Carl Vinson Institute of Government, gave his presentation, "Practices for Successful Meetings," with PowerPoint slides. Topics included Federal, State and County laws governing meetings; the Georgia Open Meetings Act and legal obligation to give timely formal notice for public meetings; preparing and communicating meeting agendas and minutes; Robert's Rules of Order; quorum requirements for meetings; procedures for making and amending motions; and general best practices for conducting meetings.

PUBLIC COMMENT: Mickey Garber, who was in attendance and invited to comment, had no comment.

ANNOUNCEMENTS: Mr. Nix announced that the next CCBOE meeting will take place on Monday, March 8, 2021 at 6:30 PM.

EXECUTIVE SESSION: None.

Motion to Adjourn: Sullivan/Thompson-Kendall
Approved

The meeting was adjourned at 7:28 PM.

Respectfully submitted,
Samuel Dixon
Secretary