

CLAYTON COUNTY VETERANS' ADVISORY BOARD MEETING MINUTES

3:00 pm Tuesday, October 11, 2016

Conference Room II

112 Smith Street Jonesboro, GA 30236

Members Present: Chairman Clarence Burnough, Vice-Chairman Paul Winfrey, Kenneth Gilmore, Wilbert Jordan

Members Absent: Diane Hanna and Evan Black

Others Present: Chairman Jeffrey Turner; Detrick Stanford, C.O.O.; Sandra Davis, Clerk of Commissioner; Ryan Shaw, Human Resources; Reginald McClendon, Legal; Jaime Montolvo, Information Technology

I. Call to Order

The meeting was called to order by Clerk of Commission, Sandra T. Davis.

II. Review of the Minutes:

Chairman Burnough called for a review of the minutes for the meeting held on September 13, 2016. There were no questions regarding the minutes. Chairman Burnough called for a motion to accept the minutes.

Motion made by Mr. Wilbert Jordan to accept the minutes with any necessary corrections, second by Vice Chairman Winfrey. No discussion. Motion carried by unanimous vote.

III. The Bylaws:

Wilbert Jordan spoke on looking at the bylaws more before taking a vote. It was suggested that they wait until the next meeting to make any decisions.

Chairman asked if all present members were in agreement on waiting until the next meeting to take a vote. All were in agreement.

IV. Letter of Introduction:

Chairman Burnough spoke on a letter introducing themselves to other veteran organizations. He asked the members present to review the letter before it is placed on a letterhead and forwarded to their respective destinations. Mr. Gilmore expressed concern about letting other members see the letter and give their opinion before it is placed on a letterhead and sent. A brief discussion ensued about the letter between the members of the Board.

Mr. Jordan made a motion to accept the letter with the necessary changes to make it personal. Second by Vice-Chairman Winfrey. There was no discussion. Motion carried by unanimous vote.

V. New Business:

Mr. Jordan spoke on a Veterans' Day program that he wanted the Board to support. Chairman Burnough spoke in support of the Board's participation in the event.

Motion made by Chairman Burnough to participate in the First Annual Veterans' Day Program. Second by Mr. Jordan. There was no discussion. Motion carried by unanimous vote.

Chairman Burnough addressed a list of Clayton County elected officials. Each member was presented with this list. There was a discussion about the elected officials of Clayton County.

Chairman Burnough spoke to the Board about the properties they went to see. These properties were being viewed as potential places to hold their meetings. It was expressed by Chairman Burnough that the properties that they viewed were

unacceptable. The Board discussed how the property that is chosen should be on the MARTA bus line to make it more accessible. The Board continued to discuss potential locations and logistics of operations such as telephone service.

Mr. Jordan stated that Chief Magistrate Judge Wanda Dallas spoke about establishing a veterans' court. He spoke as an advocate for the service. Vice-Chairman Winfrey mentioned a potential collaboration with Sheriff Victor Hill assisting veterans coming out of the jail system. A brief discussion ensued.

Vice-Chairman Winfrey brought up the matter of accreditation. He stated that they need to find out what needs to be done to get the Board accredited. A brief discussion ensued where members expressed the many ways they can help veterans and widows of veterans.

The Board began to talk about creating a handout with their telephone number listed. Reginald McClendon offered the Board some insight on the matter regarding contacting the Information Technology Department. Mr. Jordan made a motion that the Board contact the Chairman about creating a telephone system and putting their information on Clayton County Channel 23. The motion was never carried. There was further discussion on the matter. The Board wanted to speak with a member of the Information Technology. Ryan Shaw, Human Resources Analyst, sought out a member of the IT Department within the building. There was no member present at the time, but Mr. Shaw assured the Board that there would be a representative available shortly.

A discussion between the Board concerning the purchase of blazers and polo shirts began. Chairman Burnough stated that he was aware of a deal on blazers and polo shirts.

The Board continued an earlier discussion on find a location for their meetings. Mr. Jordan stated that they need to have a meeting in each district throughout the year.

VI. Meeting with Chairman Jeffrey Turner

The Board spoke with Chairman Turner about the properties that they viewed for their meetings. They were interested in having a property on a bus line so that veterans can get to them. The Board expressed they wanted a place where veterans can come to them and that the current location was not adequate. Chairman Turner expressed concern with the idea of veterans moving through the property.

There was further discussion on what the Board would need to accommodate the needs of local veterans. Vice-Chairman Winfrey brought forth the idea of setting up a telephone system for the Veterans' Board. Chairman Turner expressed that the Board of Commissioners do not provide that type of service to any other Boards. The Board and Chairman Turner began a discussion to clarify the scope of the Veterans' Board.

VII. Meeting With Jaime Montalvo (Information Technology)

Chairman Burnough asked Ms. Montalvo about creating a flyer for the Board for Veterans' Day. Ms. Montalvo stated that this was something that would usually be something that the Print Shop under Central Services would complete, but Ms. Montalvo stated that she was willing to help.

VIII. Meeting with Detrick Stanford, Chief Operating Officer

Chief Operating Officer Detrick Stanford came into the meeting. The Board and Mr. Stanford had a discussion about going around to the various recreational centers to have meetings. Mr. Stanford was in agreement with the idea.

The Board was asked to provide Mr. Stanford with a list of times that they would like to have the meetings at the various recreational centers so that space can be reserved.

The Board spoke with Mr. Stanford about the various endeavors that the Board wished to pursue. Mr. Stanford assured the Board that he would do what he could to accommodate the Board. The Board and Mr. Stanford spoke about the present and potential scope of the Veterans' Board.

IX. Closing

The Board spoke about the services other counties offer veterans and how they can become accredited. Mr. Jordan and Vice-Chairman Winfrey spoke on the matter.

X. Adjournment

There being no further business to discuss, motion by Mr. Jordan, second by Vice-Chairman Winfrey, to adjourn the Veterans' Advisory Board Meeting of October 11, 2016. The next meeting date will be on November 15, 2016.