

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



March 28, 2018

9:00 A.M.

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Meeting Minutes held on January 31, 2018.
4. Consider for approval the Civil Service Board's Meeting Minutes held on February 1, 2018.
5. Consider for approval the Civil Service Board's Meeting Minutes held on February 2, 2018.
6. Consider request from **Kevin Lewis, Police Department**, for annual leave donation. (**Note:** The Board was polled on February 27, 2018. Members, Bartlett, Lancaster and Phillips-Hall approved.)
7. Consider request from **Dexter Norwood, Police/Code Enforcement**, for annual leave donation. (**Note:** The Board was polled on February 27, 2018. Members, Bartlett, Lancaster and Phillips-Hall approved.)
8. Consider request from **Michael Crawford, Transportation & Development**, for annual leave donation. (**Note:** The Board was polled on March 16, 2018. Members, Bartlett, Lancaster and Phillips-Hall approved.)
9. Consider request from **Annell Graniela, Juvenile Court**, for annual leave donation. (**Note:** The Board was polled on March 16, 2018. Members, Bartlett, Lancaster and Phillips-Hall approved.)
10. Consider request from **Samantha Kearns, Parks & Recreation**, to use sick leave reserve.
11. Consider request from District Attorney Tracy Lawson to end probationary periods for **Brian Busch** and **Kimberly Arnzen**.
12. Consider request from **Kevin Mitchell, Fire Department**, to use sick leave reserve.
13. Consider request from Chief of Police Kevin Roberts to extend the probationary period of **John Lively** for an additional six (6) months.

14. Calendar Call.
 - a. **Carolyn Marcus (Clerk Superior/Magistrate Courts)** – Appeal filed April 20, 2015, regarding: “I was terminated from my position as Deputy Clerk, Superior Court of Clayton County”.
 - b. **Kristofer Sargent (Buildings & Maintenance)** – Suspension appeal filed August 11, 2017, regarding: “The suspension of 8/4/17 – 8/8/17”; and **Kristofer Sargent (Buildings & Maintenance)** – Termination appeal filed August 18, 2017, regarding: “The termination of Kristofer Sargent”.
 - c. **Errol Clarke (Police Department)** – Termination appeal filed September 18, 2017, regarding: “I am appealing a termination”.
 - d. **Monique Smith (District Attorney’s Office)** – Demotion appeal filed November 8, 2017, regarding: “Demotion to Lower position”. Ms. Smith requested a continuance and for her deadlines to be extended on March 19, 2018. The continuance request was granted on March 21, 2018.

15. Discussion items.
 - a. Confirm meeting date(s) for April 2018.
 - b. Upcoming cases for April 2018.
 - i. **Gregory Porter (E-911 Communications)** – Termination appeal continuation.
 - ii. **Dorian Greene (Transportation & Development)** – Termination appeal.

16. Other business.

17. Adjournment.