

CIVIL SERVICE BOARD MEETING

APRIL 24, 2018

A regular called meeting of the Clayton County Civil Service Board was held on Tuesday, April 24, 2018, in the Commissioners' Board Room.

Members present: Larry A. Bartlett, Chairman
Troyce B. Lancaster, Vice-Chair
Virginia Phillips-Hall, Member
Dr. Cephus Jackson, Member

Member absent: J. Mark Trimble, Member

Also present: Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Rachel Mack; County Attorney Pamela Everett; Assistant Fire Chief Operating Officer David King; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:22 a.m.

Chairman Bartlett advised today's agenda was amended as follows:

Gregory Porter (E-911 Communications Center) – Appeal filed March 17, 2017, regarding: “Termination on March 7, 2017”, was completed at the Board's April 23, 2018, meeting.

Chairman Bartlett confirmed the addition of the request by *Fire Chief Landry Merkison to extend the probation extension of Lawrence Adams II (Fire Department) for an additional six (6) months.*

Chairman Bartlett called for a motion to confirm the amended April 24, 2018 agenda as adopted. Dr. Jackson made the motion, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (4-0).

1. Considered for approval the **Lawrence Adams II** (Fire Department) – Probationary Period Extension for an additional six (6) months.
 - a. Assistant Fire Chief Operating Officer David King addressed the Board and advised Fire Chief Landry Merkison wished to rescind the request, but would respond by May 4, 2018, if the request should be added to the May agenda.

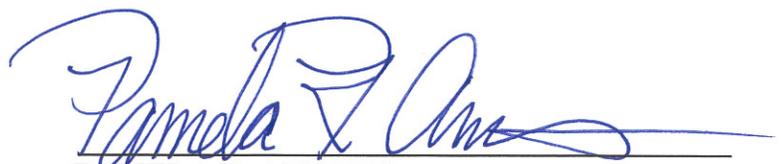
- b. A discussion between the Board occurred regarding Captain Adams being unaware of this request and the Board not proceeding without affording the employee an opportunity to be present.
 - c. The Board discussed convening the next agenda on May 16, 2018, to allow the Fire Department to bring the request before the Board prior to the ending of Capt. Adams' probation.
 - d. Chairman Bartlett stated for the record the Fire Department rescinded the request and asked to have it placed in writing.
2. Discussion items.
- a. Confirm meeting date(s) for May 2018.
 - i. Chairman Bartlett confirmed the next meeting date as Wednesday, May 16, 2018, to allow the time restraints for the *Adams* probation extension request.
 - ii. Dr. Jackson made the motion to schedule the May meeting for May 16th at 9:00 a.m., second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (4-0).
 - b. Change in Policy in Receiving Payment for Board Members.
 - i. Chairman Bartlett confirmed individuals receiving payment from the County were required to register as vendors, and the Board would receive assistance from Human Resources after the meeting.
 - ii. Human Resources Director Pamela Ambles confirmed there was no additional information for the Board to consider.
3. Other business.
- a. None.

Chairman Bartlett stated that all matters have been concluded and called for a motion to adjourn this meeting. Dr. Jackson made the motion to adjourn, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

Meeting adjourned.



LARRY BARTLETT
CHAIRMAN



PAMELA R. AMBLES
HUMAN RESOURCES DIRECTOR