

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting
4:30 p.m.

January 10, 2017

SUMMARY MINUTES

PRESENT: Chairman Dorothy Hall, Vice-Chairman Patricia Pullar, Secretary Ruth Ash, Board Member Harry Osborne, Board Member Carol Wesley, Director Shauna Dozier and Clerk Allison Ruotolo.

1. Chairman Hall wished everyone a Happy New Year and welcomed new Board Member, Carol Wesley, to the first board meeting of 2017.
2. Chairman Hall called the meeting to order.
3. Moment of silence observed.
4. Motion by Board Member Osborne, second by Secretary Ash, to adopt the agenda for the January 10, 2017 Regular Business Meeting of the Board of Elections and Registration. Vote unanimous.
5. Motion by Board Member Osborne, second by Vice-Chairman Pullar, to approve the amended minutes of the November 15, 2016 and the minutes of the December 13, 2016 Regular Business Meetings of the Board of Elections and Registration. Vote unanimous.
6. PUBLIC COMMENTS: None.
7. Old Business:

Director Dozier updated the Board regarding Board Member Osborne's question of whether the Board of Commissioner's would provide a recommended space for the Board of Elections and Registration to meet. Ms. Dozier stated she spoke with Staff Attorney Shalanda Miller who informed her as long as the room is in the County, the Board of Commissioners would not need to recommend a space.

8. New Business:
 - A. Director's Report.
 - B. Hearing to remove felons from elector's list.
 - C. Election of 2017 Board Officers.
9. Director Dozier informed the Board of activities in the office as of the last meeting to include main focus on processing approximately 16,000 voter registration applications from the November 8, 2016 General Election backlog. The office has approximately 2,800 voter registration applications to complete.
10. Director Dozier informed the Board the office is preparing for upcoming voter education events over the next couple of months. The office is planning community events to include High School Voter Registration Month Deputy Registrar training for teachers and requested tours of the office to educate high school students on the voter registration/elections process.
11. Director Dozier stated as of January 1, 2017 there are 140,793 active voters and 33,066 inactive voters for a total of 173,859 registered voters.

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Board Member Osborne confirmed with Ms. Dozier the 33,066 inactive voters are still eligible to vote.

Director Dozier explained the inactive voters have either not voted in the last two General Elections or they have not made any type of contact with the office.

Vice-Chairman Pullar suggested an open house once a week as an expansion during the month of April for High School Voter Registration Month to allow students to visit the office and observe the entire process.

Director Dozier informed the Board there were no late filers for campaign disclosure reports from December 31, 2016.

Board Member Osborne inquired about the one full-time position that is vacant in the office.

Director Dozier informed the Board the position of Elections and Registration Supervisor was vacated December 31, 2016.

Mr. Osborne mentioned he noticed the position had been posted to FireFly.

Ms. Dozier stated the position had been posted to the county website and FireFly.

Vice-Chairman Pullar asked Director Dozier if she had considered incorporating the Elections Technician position into the Elections and Registration Supervisor position.

Director Dozier explained she had considered incorporating the positions, but the position of Elections Technician and Elections and Registration Supervisor is too much to maintain voting equipment and voter registration.

Board Member Osborne asked Ms. Dozier if one of the two part-time positions may be used for the Elections Technician position.

Director Dozier stated she had been in touch with Human Resources in regard to combining the two part-time positions for the position of Elections Technician.

Vice-Chairman Pullar asked Director Dozier if an update had been received by the Secretary of State's Office regarding the investigation into the voter registration applications in 2016.

Director Dozier stated that would have to be discussed in Executive Session, but no correspondence had been received.

12. Judge Pam Ferguson, Probate Court, conducted the swearing-in ceremony of Ms. Ruth Ash, Ms. Dorothy Hall, and Ms. Carol Wesley as Board Members.

Judge Ferguson expressed her appreciation of the Board in the elections process.

13. Motion by Secretary Ash, second by Board Member Wesley, to remove the list of felons from the electors' list. Vote unanimous.

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14. Board Member Osborne stated his understanding of the enacted legislation and the bylaws was to include the election of four officers of the Board of Elections and Registration.

15. Vice-Chairman Pullar suggested a recommendation from Staff Attorney Miller regarding the election of Board Officers, enacted legislation and bylaws of the Board of Elections and Registration.

16. Motion by Secretary Ash, second by Vice-Chairman Pullar, to elect the positions of Board Chairman and Board Vice-Chairman until legal clarification is received by the Staff Attorney's Office. Motion passes 3-1-1. Board Member Osborne opposed. Board Member Wesley abstained.

17. Chairman Hall opened nominations for the position of Board Chairman.

Motion by Board Member Osborne, second by Vice-Chairman Pullar, to nominate Dorothy Hall as the Board of Elections and Registration Chairman. Vote unanimous.

Motion by Secretary Ash, second by Chairman Hall, to nominate Harry Osborne as the Board of Elections and Registration Vice-Chairman. Vote unanimous.

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There being no further business, motion by Vice-Chairman Osborne, second by Secretary Ash to adjourn the Regular Business Meeting at approximately 5:11 p.m. Vote unanimous.

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DOROTHY FOSTER HALL, CHAIRMAN



HARRY A. OSBORNE, VICE-CHAIRMAN



RUTH F. ASH, SECRETARY



PATRICIA PULLAR, BOARD MEMBER



CAROL WESLEY, BOARD MEMBER

ATTEST:



ALLISON R. RUOTOLO, CLERK