

CIVIL SERVICE BOARD MEETING

JULY 3, 2013

A regular called meeting of the Clayton County Civil Service Board was held on Wednesday, July 3, 2013, in the Commissioners' Board Room.

Members present: Larry A. Bartlett, Chairman
 Troyce B. Lancaster, Vice-Chair
 Gbenga Osagie, Member
 J. Mark Trimble, Member

Member absent: Lori Favre, Member

Also present: Human Resources Director Renee Bright and various staff members; Civil Service Board Attorney Joe Harris; County Attorney Pamela Everett; Sheriff's Office Legal Advisor Oliver Hunter; Warden Frank Taylor Smith; Assistant Fire Chief Landry Merkison; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:03 a.m., and noted for the record that all Board members were present, except Lori Favre. Chairman Bartlett called for a motion to adopt the July 3rd Agenda. Mr. Trimble made a motion to approve the agenda with an amendment adding item 4a, an annual leave donation request, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

1. Considered for approval the Civil Service Board Meeting minutes that was held on June 5th, 2013.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

2. Considered for approval request from Frederick Hall, Corrections, for annual leave donation.
 - a. Ms. Bright explained the request in detail.
 - b. Warden Frank Taylor Smith also explained in detail.
 - c. Chairman Bartlett stated the request would be an exception to the policy.
 - d. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the request, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.
 - e. Warden Smith stated he did not want Officer Hall to receive an abundance of leave.

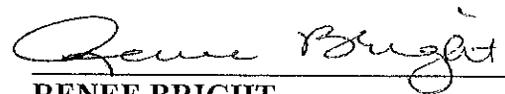
- f. HR Director Bright stated he would only receive enough leave for the five (5) days requested and any additional days would be returned to the donating employee(s).
3. Considered for approval request from John Mondy, Parks and Recreation, for annual leave donation.
 - a. Chairman Bartlett asked if Detrick Stanford was in attendance. No one from the Parks and Recreation Department was in attendance.
 - b. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the request, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.
 4. Considered for approval request from Fire Chief Hood to change the probationary period for Eric Flohr, Fire & Emergency Services.
 - a. Human Resources Director Renee Bright explained the request in detail and stated that Chief Jeff Hood felt comfortable removing the probation.
 - b. Assistant Chief Landry Merkison further explained in detail.
 - c. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the request for both employees, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.
 5. ***Appeal*** - Considered appeal that was filed on July 16, 2010, by Wilbert Jones, Sheriff's Office, with regards to: *The action I am appealing is the demotion from Correctional Sergeant to the position of Correctional Officer. I was found to be in violation of Clayton County Sheriff's Office Rules and Regulations deriving from the wrongful release of several inmates, being that the officers under my command failed to use the Rapid ID system during the period of April 18, 2010 through May 18, 2010.*
 - a. Sheriff's Office Legal Advisor Oliver Hunter advised the Board he was ready to proceed on behalf of the County.
 - b. Chairman Bartlett asked if Mr. Wilbert Jones was in attendance. Mr. Jones was not in attendance.
 - c. Mr. Osagie asked if Mr. Jones received his notification notice. HR Director Bright responded in the affirmative.
 - d. Ms. Everett made a motion to have the case dismissed.
 - e. Chairman Bartlett called for a motion. Mr. Osagie made a motion to dismiss the demotion appeal, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

6. *Appeal* - Considered appeal that was filed on November 19, 2010, by Floyd Alves, Corrections, with regards to: *The termination of Mr. Floyd Alves is the action being appealed.*
 - a. Chairman Bartlett asked if Mr. Floyd Alves was in attendance. Mr. Alves was not in attendance.
 - b. Warden Smith advised he had not heard from Mr. Alves.
 - c. HR Director Bright mentioned Mr. Alves received his notification letter.
 - d. Ms. Everett made a motion to uphold Mr. Alves' termination.
 - e. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve and uphold Mr. Alves' termination, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.
 - f. Chairman Bartlett asked to have any employees with appeals, who no longer wished to proceed, added to the agenda.
 - g. Ms. Everett advised that she has been working with the COO on this matter.
7. Discussion item.
 - a. Selected a second meeting date for October 2013.
 - i. A discussion among the Board occurred regarding a second meeting date.
 - ii. Chairman Bartlett called for a motion to select October 3, 2013, as the special called meeting date in October. Mr. Osagie made a motion, second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.
8. Other business.
 - a. No other business.

Chairman Bartlett stated that all matters have been concluded and called for a motion to adjourn this meeting. Mr. Trimble made a motion to adjourn, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

Meeting adjourned.


LARRY A. BARTLETT
CHAIRMAN


RENEE BRIGHT
HUMAN RESOURCES DIRECTOR