

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***November 8, 2017***

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**Members Present:**            **Larry A. Bartlett, Chairman  
Virginia Phillips-Hall, Member  
Troyce Lancaster, Vice-Chair  
J. Mark Trimble, Member  
Dr. Cephus Jackson, Member**

**Others Present:**            **Human Resources Director Pamela Ambles and staff; County Attorney Pamela Everett; Finance General Accounting Manager Kimberly Booth; Library Director Rosalind Lett; Attorney David Cole (Freeman Mathis & Gary, LLP); Attorney H. Eric Hilton (Freeman Mathis & Gary, LLP); Calvin Ross; various employees from County departments; and other individuals.**

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1.     The meeting was called to order at 9:38 a.m.
2.     The Board adopted the November 8, 2017, agenda.
3.     The Civil Service Board's Meeting Minutes held on October 25, 2017, were not presented for a vote.
4.     The Civil Service Board's Executive Session Minutes regarding **Adrienne Carr, Superior Court**, termination appeal hearing heard at the October 25, 2017 meeting was not presented for a vote. [Executive Session Minutes will be voted on at the Board's December 7, 2017 meeting.]
5.     The Civil Service Board's Decision regarding **Adrienne Carr, Superior Court**, termination appeal hearing heard at the October 25, 2017 meeting was not presented for a vote. [Decision will be voted on at the Board's December 7, 2017 meeting.]
6.     The request from **Calvin Ross, Finance Department**, to use sick leave for the care of his Mother was approved.

7. The request from Library Director Rosalind Lett to extend probationary period of **Morgan Dixon** for an additional six months was approved.
8. Calendar Call.
  - a. **Phillip Richards (Sheriff's Office)** – Appeal filed April 16, 2014, regarding: “The wrongful termination which occurred on April 11, 2014”. Attorney Thomas Florio requested a continuance on October 30, 2017. The continuance was granted on October 31, 2017.
    - i. The Board verified Attorney Florio’s request was for court conflicts.
    - ii. The Board confirmed this matter would be placed on the March 2018 agenda.
9. Discussion items.
  - a. Upcoming Cases.
    - i. Chairman Bartlett requested Human Resources Director Pamela Ambles pencil **Gregory Porter (911 Communications Center)** appeal hearing for January 31, 2017 and February 1, 2018.
  - b. **Kristofer Sargent (Buildings and Maintenance)** – Suspension and Termination Appeals.
    - i. Chairman Bartlett confirmed Mr. Sargent’s attorney is Keith Martin.
  - c. **Phillip Richards (Sheriff's Office)** – Termination appeal.
    - i. The Board confirmed this matter should be placed on the March 2018 agenda.
10. Other business.
  - a. Civil Service Board 2017 Annual Training.
    - i. Freeman Mathis & Gary, LLP, attorneys David Cole and Eric Hilton presented the Board’s annual training session.
  - b. December Meeting date.
    - i. Chairman Bartlett confirmed the next Regular Meeting date will be 9:00 a.m., on Thursday, December 7, 2017.
11. Adjournment.