

CIVIL SERVICE BOARD MEETING POST SUMMARY



June 28, 2017

Members Present: **Larry A. Bartlett, Chairman
Virginia Phillips-Hall, Member
Troyce Lancaster, Vice-Chair
Dr. Cephus Jackson, Member**

Member Absent: **J. Mark Trimble, Member**

Others Present: **Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Rachel Mack; Attorney Keith Martin; County Attorney Pamela Everett; Interim Police Chief Joe Woodall; Sheriff's Office Assistant Deputy Chief Shawn Southerland; Solicitor Tasha Mosley; Beatrice Jean-Mary; various employees from County departments; and other individuals.**

1. The meeting was called to order at 9:14 a.m.
2. The Board adopted the June 28, 2017 agenda.
3. The Civil Service Board's Meeting Minutes held on May 24, 2017 was approved.
4. The Civil Service Board's Executive Session Minutes regarding **Latterial Francis, Elections & Registration**, suspension appeal heard at the May 24, 2017 meeting was approved.
5. The Civil Service Board's Decision regarding **Latterial Francis, Elections & Registration**, suspension appeal heard at the May 24, 2017 meeting was approved.
6. The request from **Williams Hutchinson, Police Department**, to use sick leave in lieu of annual leave for the care of his Father was approved.
7. The request from **Kyetha Sweeting, Sheriff's Office**, to receive annual leave donation was denied.
8. The request from Solicitor General Tasha Mosley to extend the probationary period of **Beatrice Jean-Mary** for an additional ninety (90) days was rescinded, as the employee resigned.

9. The request from Interim Chief of Police Joseph Woodall to extend the probationary period of **Donnie C. Brantley** for an additional three (3) months (until October 10, 2017) was approved.
10. Calendar Call.
 - a. **Phillip Richards (Sheriff's Office)** – Appeal filed April 16, 2014, regarding: “The wrongful termination which occurred on April 11, 2014”. Attorney Thomas Florio requested a continuance on June 19, 2017. Continuance request was granted on June 20, 2017.
 - i. Chairman Bartlett confirmed Attorney Florio requested a continuance and that the County did not have any objections.
 - ii. Chairman Bartlett congratulated Attorney Florio on the birth of his new child.
 - b. **Adrienne L. Carr (Superior and State Court)** – Appeal filed July 25, 2014, regarding: “I was terminated from my position as a Legal Transcriber assigned to Judge Matthew O. Simmons’ courtroom. I am appealing that termination”. Attorney Keith Martin advised Human Resources of his court conflicts on June 18, 2017. County Attorney Pamela Everett requested a continuance due to a witness’ unavailability on June 23, 2017. Continuance request was granted on June 26, 2017.
 - i. Chairman Bartlett confirmed the County requested a continuance and that the hearing would be continued to July.
 - c. **Ryan Hall (Police Department)** – Appeal filed July 28, 2014, regarding: “I was terminated from my position as a police officer with the Clayton County Police Department on July 25, 2014”. Attorney Keith Martin advised Human Resources of his court conflicts on June 18, 2017.
 - i. Attorney Keith Martin was in attendance and stated he was trying to get the settlement agreement here today to print and sign as Mr. Ryan Hall was also in attendance. County Attorney Pamela Everett advised there was one glitch per County Attorney Michelle Youngblood.
 - ii. Chairman Bartlett advised he would recuse himself from the matter if it goes to hearing.
 - iii. Chairman Bartlett addressed Mr. Hall and stated he appreciated his service and wished him the best in his future endeavors.

- d. **Paramhans Desai (Corrections)** – Appeal filed August 22, 2016, regarding: “One-day suspension; violation of Civil Service Rule 9.206(e) conduct unbecoming”. Mr. Desai withdrew his appeal on June 27, 2017.
 - i. Chairman Bartlett confirmed Mr. Desai withdrew his appeal on June 27, 2017, and that it was removed from the calendar.
 - e. **Michael Bivins (Police Department)** – Appeal filed September 1, 2016, regarding: “Termination”. Attorney Keith Martin advised Human Resources of his court conflicts on June 18, 2017.
 - i. Attorney Keith Martin advised he believed there was an agreement whereby the County would allow Mr. Michael Bivins to resign in lieu of termination, and that this matter should soon be settled.
11. Discussion items.
 - a. The Board wished Interim Police Chief Woodall good luck!
 - b. Upcoming Cases.
 - i. Chairman Bartlett confirmed the following cases would be placed on the July agenda:
 - (1) *Phillip Richards* (Sheriff’s Office) - termination
 - (2) *Adrienne Carr* (Superior and State Court Administration) - termination
 - (3) *Ryan Hall* (Police Department) - termination
 - (4) *Preston White* (Sheriff’s Office) - termination
 - (5) *Taft Hood III* (Transportation & Development) - termination
 12. Other business.
 - a. Board’s Decisions
 - i. Chairman advised the Decision for *Laterral Francis* was not printed in a timely manner and if not approved today, it would delay Ms. Francis’ appeal time limit.
 - ii. County Attorney Everett apologized and asked for time for Human Resources to print and provide a copy for the Board’s signature.
 - iii. The Board approved the Executive Session Minutes and Decision after a short break.
 - b. Chairman Bartlett confirmed the next Regular Meeting date would be July 26, 2017.
 13. Adjournment.